

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Regular  
Date of Meeting: 3/20/25 Minutes submitted by: Kim LaTourette  
Members present: Greg Flanagan, Amy Johnson, Kim LaTourette, Ed Sbordone  
Members absent:  
Other attendees: Ken Craw, Carrie DePuy, Susan Huwer  
Place of meeting: New Fairfield Community Room, 33 Route 37, New Fairfield, CT.

Meeting called to order: 6:01 p.m.

**II. Approval of Minutes**

**A.** February 20, 2025 – Regular - Approved by consensus.

**III. INFORMATION ITEMS**

**A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances vs. Projected Year-End Expenditure/Encumbrances Report for FY 2024-25 at February 28, 2025**

Carrie DePuy reported that we are looking good right now, and she plans on completing some budget transfers soon. We should be able to mitigate some overages which Carrie discussed. SPED is something that she is keeping an eye on - we are doing better than we were at this time last year. We are working on getting our own staff so that we do not have to use so many contracted services. The outside evaluations are also unavoidable. Because our SPED cost is high, we do receive some funding, but it may not be as high this year.

**B. Town Solar Project** - Carrie said that the town is exploring solar and put out bids - they are down to two candidates. She was able to attend the last meeting and said the town should be able to move forward with one. No final decisions have been made yet. She is anticipating a decision being made in another month or so and then there should be some movement. Once Carrie has more information, she will bring that to the full board. Ed mentioned that it is his opinion that any of the generated electricity should go towards the school's electricity bills.

**C. Finance Department Update** - There was a kickoff meeting with the consultant that will be performing the study for us. Carrie wanted to thank the board for our support and is looking forward to seeing what the results are of the study to build a solid foundation. Dr. Craw anticipates having a presentation sometime in May or June from the consultants. Hopefully, this leads to a more efficient team that will collaborate and be able to share services.

**IV. ACTION ITEMS**

**A. FY 25 Budget Transfers**

Carrie provided an overview of the budget transfer sheet. They are all non-payroll transfers in the amount of \$41,398.01.

**MOTION:** Made by: Ed Sbordone

Seconded by: Kim LaTourette

To approve the movement of the transfers to the full board this evening.

**Recording of vote:** All in favor.

**V. OTHER** – None

**VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Greg Flanagan

Seconded by: Kim LaTourette

Recording of vote: Aye – Unanimous

Meeting adjourned at: 6:20 p.m.