

BID #	DESCRIPTION	AMOUNT
	CONTRACT RENEWALS	
3585	ANNUAL CONTRACT FOR TRAVEL MANAGEMENT SERVICES	\$45,000.00 (not to exceed)
	ARTA Travel Plano, TX	

TO: The Board of Trustees

FROM: Interim District President Colleen Smith

DATE: February 24, 2015

SUBJECT: Recommendation for Renewal of Reference 3585 - Annual Contract for Travel Management Services.

SCOPE: Annual contract for travel management services for District student travel. At the beginning of the renewal period of the existing contract in June 2014, expenditures indicated that the contract spend would not exceed \$25,000 and require Board approval. Term of contract: June 26, 2014 through June 25, 2015.

RECOMMENDATION: ARTA Travel \$45,000.00
Plano, TX (not to exceed)

JUSTIFICATION: Pricing in accordance with the Collin County Governmental Purchaser's Forum (Forum) Contract No. 2013-201-03-18. Texas Education Code, Subchapter B, Section 44.031, allows the District to make purchases utilizing an interlocal contract. The purpose of the cooperative is to obtain substantial savings for the taxpayers of Collin County through volume purchasing.

REQUESTING DEPARTMENT: Business Office.