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**Subject:** OSBA Follow Up: Superintendent Evaluation Services

**Date:** Thu, 18 Dec 2025 19:16:49 +0000

**From:** Janet Avila-Medina <javilamedina@osba.org>

**To:** aaron.miller@2cj.k12.or.us <aaron.miller@2cj.k12.or.us>,  
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**CC:** Stephanie Griffith <stephanie.griffith@2cj.k12.or.us>

Hello Korinn & Aaron,

Thanks again for inviting me to the board meeting this week to share information about our superintendent evaluation and targeted feedback survey process.

Attached is a scope of work that details the service and costs. The overall cost for this service varies depending on the hours of service and if it's all virtual or hybrid. Total cost can range between \$1,500 -6,000, but this depends again on the hours and if it's facilitated in person vs. virtual.

You can apply the rural scholarship funds to this service. The board was awarded \$1,500. These funds must be used by 6/30/26. Anything not used is forfeited, and if the board goes over the scholarship amount, they will be billed for the overage.

Regarding timing, if we get a TFS planning session scheduled in January, that should be sufficient time. Thanks!

Feel free to reach out anytime today and tomorrow before noon. I will be out all next week.

Happy Holidays!

Best,  
Janet

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