

POLICY 1120

Policy Development/Adoption/Dissemination

- A. Recognizing that formal guidelines are necessary to ensure that the school system responds to its stated mission and operates in an effective, efficient and consistent manner, a set of written policy statements shall be formulated and maintained. Policies shall be in the form of broad principles that define the desire and intent of the Board.
- B. The basic responsibility for initiating, reviewing, and recommending new policies or policy modifications shall rest with the Superintendent. However, new policies or changes in existing policies may be proposed by a Board member, group or organization, staff member, student, or resident of the school district.
- C. Adoption and/or deletion of policy shall require presentation and discussion of the proposed policy in a minimum of two (2) regular Board meetings. Temporary approval may be granted for the proposed policy to meet emergency conditions or special events which occur before final action can be taken.
- D. Execution of adopted policies is delegated to the Superintendent, who shall implement the policies through the development of administrative rules and procedures.
- E. The Superintendent is directed to establish and maintain an orderly plan for preserving and making accessible policies adopted by the Board.
- F. Accessibility is to extend at least to all employees of the school system, patrons, and to members of the Board via electronic means.
- G. In cases where action must be taken within the school system and where the Board has provided no policy for administrative action, the Superintendent shall have the power to act.
- H. Decisions not covered by policy, however, may be subject to review by the Board at its regular meeting. It shall be the duty of the Superintendent to inform the Board promptly of such action and of the need for policy.