



## MEMORANDUM

TO: Dr. Matthew Haug, Interim Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: February 18, 2025

RE: Adopt Resolution to Update Check Signers on Checking Accounts

---

In order to update check signers on Central 301's and Northern Kane's checking accounts, a Government/Municipal/Public Funds Banking Resolution needs to be board approved and signed by the board. We will be removing Dr. Esther Mongan from all accounts and updating Dr. Matthew Haug as the Interim Superintendent on the General Education, Imprest DO, Payroll, Elementary/MS Activity and Northern Kane's checking accounts. Central High School's Imprest and Activity checking accounts have multiple check signers so there will be no changes to these accounts at this time. The resolution is included in the board packet.

After board approval, all appropriate signatures and paperwork will be completed with Old Second Bank to complete this process.