

INTERLOCAL AGREEMENT

The following Interlocal Agreement (pages 3-12) is to be completed by all contracting entities (CE) that wish to participate in Region 10 ESC Multi-Region Purchasing Cooperative (R10MRPC) and purchase from formally procured bids.

This Interlocal Agreement is a one-year agreement for school year 2022-2023, i.e., July 1, 2022, through June 30, 2023. If completed, a fully executed copy will be returned to the CE and kept on file with R10MRPC.

Each CE wishing to purchase from any procured and awarded bids must complete and sign all required pages. Each CE is asked to seriously consider which bids best fit their needs. R10MRPC requires forecasting of each product planned for purchase through a customized software program prior to all bid renewals or releases.

The fully completed and signed Interlocal Agreement must be approved by your school Board of Trustees and returned no later than January 31, 2022. Please note that Interlocal Agreements received after the due date or later after bids have been released may not be approved due to forecasting requirements and procurement regulations.

SEC C	TO REMOVE AN EXISTING USER, COMPLETE THE FOLLOWING:		
	¹ USER INFORMATION		
	First Name (Do not enter nickname)	Middle Initial	Last Name
	TX-UNPS User ID (if known)		

SECTION D	¹ APPROVAL SIGNATURE	
	<p>The representative designated above, and myself, acknowledge that each is individually authorized on behalf of the contracting organization to make written agreements with the Texas Department of Agriculture (TDA) to operate a food program, to sign documents or reports about the agreement and to present claims for reimbursement, when appropriate, to the agency.</p> <p>By signing this document, we certify individually and collectively that to the best of our knowledge and belief, all documents submitted physically or electronically on behalf of the above named contracting organization pursuant to our participation in any and all programs administered by TDA, are/will be true and correct in all respects, that they are/will be available to support any and all claims and that we will not submit claims (excluding amended/adjusted claims) for goods or services for which we have already received payment. We recognize that we are fully responsible for any excess amounts which may result from errors made in relation to the completion and submission of claims. We are also aware that deliberate misrepresentation or withholding of information may result in prosecution under applicable state and federal laws.</p> <p>We further understand that user IDs and passwords are specific to the individual and will not be shared.</p>	
	<p>Name of Highest Official in the Contracting Entity (example: Superintendent, President of Board, etc.) (Print the full legal name and not a nickname)</p> <p><i>Kelly Juergens, President of Board of Trustees, CISD</i></p>	
	Signature of Highest Official in the Contracting Entity	Date (m/d/yy)

SECTION E	TDA INTERNAL USE ONLY								
	Signature – F&N Representative				Date (m/d/yy)				
	To be completed by Security Administrator								
	Action Completed:	<input type="checkbox"/>	Created	<input type="checkbox"/>	Modified	<input type="checkbox"/>	Personal Data Updated	<input type="checkbox"/>	Inactivated
	User Information:								
	Notes:				Security Administrator:				
					Date (m/d/yy):				
Return for Correction Reason:				Security Administrator:					
				Date (m/d/yy):					

Please mail, email or fax this form to:
 Texas Department of Agriculture, Food and Nutrition Division
 P.O. Box 12847
 Austin, TX 78711
 Email: PES-FND101.BOps@TexasAgriculture.gov
 Fax No.: 888-203-6593