

December 16 Finance Minutes

Called to order: 3:32

Adjourned: 4:22

Members: Jodi Schott, Annette Klang, Holly Amaya, Emily Stull Richardson, Christina Holmes, Ronda Veit

Norms:

- Show up on time at 3:30pm
- Show up prepared as possible
- Stay on topic
- Assume positive intent

Mission Statement: To ensure sustainability and responsible fiscal management aligned with the CCS strategic plan.

Goals:

- To create and maintain a balanced budget
- Monitor monthly financial statements
- Recommend revisions to the budget when necessary

Agenda Items:

1. Recommend monthly financials for Board approval: November

The committee recommends the November financials for BOE approval.

2. Check register discussion: November

No discrepancies.

3. ESSER discussion

Annette and Holly have been brainstorming ideas for use of these funds and will share with committee in the future.

4. Background checks

CCS received a recommendation to do staff background checks on a 5-year rotating schedule. An agency providing this service was also recommended. Cost is \$41 per individual. Jodi will shop for additional providers, consult with OW regarding procedures, and prepare info for January board packet.

Next Meeting:

January 13, 2022 at 3:30 p.m.