



OFFICE OF THE  
SUPERINTENDENT

## SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

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### Minutes of Special Called Meeting

#### The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, August 22, 2018, beginning at 6:15 PM in the ADMINISTRATION BUILDING.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:15 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Angelina Osteguín	X		
Mr. Louis Ybarra Jr.	X		
Mr. Edward Mungia	X		
Mrs. Leticia Guerra	X		
Mrs. Connie Prado	X		
Mr. Luis Rodriguez	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Section end time: 6:16 PM.

#### CLOSED / EXECUTIVE SESSION

Section start time: 6:16 PM.

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board*

*deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

***The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:***

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Litigation update on Ruben Martinez vs. South San Antonio Independent School District pursuant to Texas Government Code Section 551.071.

Section end time: 6:59 PM.

**PRESENTATIONS / REPORTS /DISCUSSION**

Section start time: 6:59 PM.

1. Report over the 2018 State Accountability Ratings

Item start time: 6:59 PM.

Denise Orosco, Director of Research Evaluation & Information Systems, and Delinda Castro, Chief Academic Officer, were called to present and answer questions related to this item.

Item end time: 8:14 PM.

Section end time: 8:14 PM.

**CONSENT**

Section start time: 8:14 PM.

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The*

*remaining items shall be adopted under a single motion and vote.*

1. Approval of Board Meeting Minutes, Time Management Log, Staff Tracker, and Board Tracker:
  - A. July 18, 2018 Special Called
  - B. August 7, 2018 Special Called
2. Discussion and Possible Action to approve the 2018-2019 Pay and Compensation Plan.
3. Approve Purchase of School Bus for South San High School Health Science Academy.
4. Approval of the August Budget Amendment
5. Approval of the removal, installation, and disposal of HVAC filters across the district.  
Item withdrawn, no action taken.
6. Approve the purchase of college textbooks for the Early College Academy, Health Science Academy, and dual credit programs to afford students opportunities to earn college credit.
7. Discussion and Possible Action to approve the 2018-2019 List of Certified Appraisers.
8. Memorandum of Understanding between SA Youth and South San Antonio ISD for the 2018-19 school year to provide after school learning opportunities for our students.
9. Approve Student Outcome Goals & Progress Measures and Superintendent Constraint Measures.

Item start time 8:14 PM

Mr. Ybarra moved to approve the consent agenda items 1, 3, 4, 6, 7, and 9 as presented, Mrs. Flores seconded and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:16 PM.

### **CONSENT Items pulled**

#### **Item #- 2**

Item start time: 8:16 PM.

Monica Lopez, Human Resources Director, was called to present and answer questions related to this item

Mrs. Prado made a substitute motion to approve consent item #2 with the addition

that all district employees receive a \$1,000, 1 time bonus, before the Winter break, seconded by Mrs. Guerra and the Board of Trustees voted 2/5. Motion failed.

Vote:	Yes	No	Abstained
Mrs. Flores		X	
Mrs. Prado	X		
Mrs. Guerra	X		
Mr. Ybarra		X	
Mr. Mungia		X	
Mrs. Osteguín		X	
Mr. Rodríguez		X	

Mrs. Osteguín moved to approve consent item #2 including a 1% teacher increase to the midpoint and one step, also a 1 time 1% payment for all other staff at their current rate, Mr. Rodríguez seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:29 PM.

#### **Item #- 8**

Item start time 8:29 PM

Abelardo Saavedra, Superintendent, Michael Balderrama, Executive Director of Community & School Partnerships, and Delinda Castro, Chief Academic Officer, were called to present and answer questions related to this item.

Mrs. Prado moved to approve consent item #8 as presented, Mrs. Osteguín seconded, and the Board of Trustees voted 7/0. Motion passed.

Item end time: 8:34 PM.

Section end time: 8:34 PM.

#### **DISCUSSION AND POSSIBLE ACTION**

Section start time: 8:34 PM.

Change of Order by Mrs. Osteguín, Board President.

3. Discussion and possible action to adopt the Resolution declaring financial exigency for the district.

Item start time: 8:34 PM.

Mrs. Osteguín moved to not approve the item as presented, Mrs. Prado

seconded, and the Board of Trustees voted 7/0. Motion passed.

Item end time: 8:35 PM.

4. Discussion and action to approve resolution for a Reduction in Force due to a financial exigency.

Item start time: 8:35 PM.

Mrs. Osteguín moved to decline the Resolution as presented, Mrs. Prado seconded, and the Board of Trustees voted 7/0. Motion passed.

Item end time: 8:36 PM.

1. Discussion and possible action to adopt the 2018-2019 Annual Budget.

Item start time: 8:36 PM.

Juan Carlos Zamora, Chief Financial Officer, was called to present and answer questions related to this item.

Mr. Mungia moved to approve the item with an additional \$300,000 to function 11 to add the Communities in Schools program for the 2018-19 school year, seconded by Mr. Rodriguez.

Mrs. Osteguín made an amended motion to include an additional \$300,000 to function 11 and an implementation of a hiring freeze at the discretion of the Superintendent, Mrs. Flores seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Mrs. Osteguín moved to adopt the main motion, Mr. Mungia seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 8:55 PM.

2. Discussion and possible action to approve the Order Adopting the Tax Rate for the School Year 2018-2019.

Item start time: 8:55 PM.

Juan Carlos Zamora, Chief Financial Officer, was called to present and answer questions related to this item.

Mrs. Prado moved that the property tax rate be increased by the adoption of a tax rate of 1.451500, which is effectively a 2.61 percent increase in the tax rate, Mrs.

Osteguín seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 8:57 PM.

5. Discussion and Possible Action regarding Ruben Martinez vs. South San Antonio Independent School District.

Item start time: 8:57 PM.

Mrs. Osteguín moved to approve the item as discussed in closed session, Mr. Ybarra seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 8:58 PM.

Section end time: 8:58 PM.

## **ADJOURNMENT**

Mrs. Flores moved to adjourn the meeting, Mrs. Osteguín seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 8:58 PM.

## **ATTEST**

\_\_\_\_\_  
Angelina Osteguín, Board President

\_\_\_\_\_  
Elda L. Flores, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*





# Board of Trustees Time Management Log

## Board Meeting: August 22, 2018

### Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:15 PM	6:16 PM	1 Min.	Other
Total section time: 1 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:16 PM	6:59 PM	43 Min.	N/A
Total section time: 43 Min.				
Presentations/Reports – 14 Minutes				
Item #1	6:59 PM	8:14 PM	75 Min.	Other
Total section time: 75 Min.				
Consent – 14 Minutes				
Consent Items # 1, 3, 4, 6, 7, and 9 (item 5 withdrawn)	8:14 PM	8:16 PM	2 Min.	Other
Pulled Consent Items # 2	8:16 PM	8:29 PM	13 Min.	Other
Pulled Consent Items #8	8:29 PM	8:34 PM	5 Min.	Other
Percentage of Consent Item Pulled 25% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 20 Min.				
Discussion Possible Action – 14 Minutes				
DPA Item #3	8:34 PM	8:35 PM	1 Min.	Accountability – Board Self Evaluation
DPA Item #4	8:35 PM	8:36 PM	1 Min.	Other
DPA Item #1	8:36 PM	8:55 PM	19 Min.	Other
DPA Item #2	8:55 PM	8:57 PM	2 Min.	Other

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*

DPA Item #5	8:57 PM	8:58 PM	1 Min.	Other
Total section time: 24 Min.				
Adjournment	7:29 PM	8:58 PM	0 Min.	Other

Total Meeting Time: 163 Minutes

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*



## BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring	75 Min.	63%	Presentation/Report #1
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring			
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>	Voting			
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>	Other	45 Min.	37%	
<b>Total Vision-focused Minutes</b>		75	63%	
<b>Total Minutes</b>		120	100%	43 Closed Session Minutes not included

Total Meeting 2 hours and 43 minutes = 163 minutes  
 163 - 43 closed session = 120 Total Tracker Minutes

## August 22, 2018 Special Called Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensati on / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Abelardo Saavedra	4	4	4	\$115.04	\$1,380.48
Senior Staff Members					
Delinda Castro	26	3	2	\$74.47	\$2,308.57
Lorraine De Leon	10	3	2	\$54.98	\$824.70
Michael Balderrama		3	1	\$54.99	\$219.96
Chriselda Bazaldua	10	3	1	\$49.01	\$686.14
Amy Shields	11	3	1	\$49.43	\$741.45
Cynthia Bills		3	1	\$47.82	\$191.28
Rosanna Mercado		3	1	\$50.84	\$203.36
Arla Maldonado Chapa		3	1	\$50.52	\$202.08
Julie Silva	3	3		\$46.26	\$277.56
Scott Laleman		3		\$48.42	\$145.26
Robert Zamora		3		\$47.31	\$141.93
Denise Orosco	41	3	1	\$47.82	\$2,151.90
Juan Zamora	52	3		\$74.91	\$4,120.05
Monica Lopez	1.75	3		\$49.80	\$236.55
Veronica Ramos		3		\$47.98	\$143.94
Jesse Berlanga		3		\$42.07	\$126.21

Laurie Salazar		3	1	\$43.72	\$174.88
Scott Stephens	2	3		\$50.33	\$251.65

Other Staff					
Michelle Martinez	8	4	4	\$29.78	\$476.48
Irma Paine	1.5			\$40.53	\$60.80
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno	1			\$28.79	\$28.79
Andrea Chavez	1			\$25.47	\$25.47
	172.25	62	20	\$1,219.40	\$15,119.49