

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Roy C. Benavides, Ed.D., Superintendent
SUBJECT: **REQUEST FOR APPROVAL OF MINUTES [BG-not applicable]**
DATE: February 17, 2004

Attached is a copy of the minutes of the meetings of the Board of Trustees for:

January 13, 2004 – Special
January 20, 2004 – Special
January 20, 2004 – Regular
February 3, 2004 – Special

Please examine these minutes with regard to their accuracy and clarity.

If there are no corrections to the minutes of the meetings listed above, it is recommended that the Board of Trustees approve the minutes as submitted.

Respectfully submitted,

Roy C. Benavides, Ed.D.
Superintendent of Schools