

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES
February 15, 2011**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, February 15, 2011, at Tupelo High School, 4125 Cliff Gookin, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Lee Tucker who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Amy Heyer
Mr. John Nail
Mr. Eddie Prather
Mrs. Beth Stone
Mr. Lee Tucker

Staff Present:	Dr. Randy Shaver	Mrs. Pamela Traylor
	Mrs. Diana Ezell	Mr. Terry Hatch
	Dr. Fred Hill	Mrs. Kelly Stimpson
	Mr. Billy Crews	Mr. Lee Stratton
	Mr. David Meadows	Ms. Evet Topp
	Mrs. Linda Pannell	Mr. Terry Hatch
	Mrs. Kay Bishop	Mrs. Christy Carroll
	Mrs. Marisa Martin	Ms. Patrice Tate
	Mrs. Julie Hinds	

Mr. Tucker announced a quorum and stated that the meeting was lawfully in session. Members of the press were also present.

APPROVAL OF THE AGENDA

The agenda was approved unanimously as presented at the noon briefing session. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Nail, seconded by Mrs. Stone, the Board voted unanimously to approve the minutes of the February 1, 2011, work session and regular meeting with one noted correction. The President of the Board declared the motion passed.

WELCOME, PUBLIC COMMENTS AND RECOGNITIONS

A. Welcome

Tupelo High School Principal Lee Stratton welcomed the Board of Trustees, parents, and staff to Tupelo High School.

B. Public Comments

No requests for public comments were received for this board meeting.

C. Recognitions

1. Dr. Shaver presented the Board of Trustees with a Resolution from Governor Haley Barbour which proclaimed February 14-18, 2011, as School Board Appreciation Week in Mississippi. Staff and students presented gifts and tokens of appreciation to school board members in honor of their service to the district. The Resolution is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.
2. Superintendent's Choice Awards – Dr. Shaver presented Superintendent Choice Awards to the Tupelo High School Boys and Girls Soccer Teams for "Excellence in Action" on and off of the playing field.
3. Tupelo High School Student Nathan Oakes was honored for being named a National Merit Finalist.
4. Lawhon Elementary School's Fourth Grade Student Randi Rankin won the 2010-2011 Lee County Spelling Bee.
5. Tupelo Middle School Students Placed 1st, 2nd and 3rd in the American Mathematics Competition for 8th Graders.
6. Tupelo Middle School Students Austin Nguyen and Lee Nguyen won the American Association of State Highway and Transportation Officials (AASHTO) Sustainable Transportation Competition.
7. Tupelo High School Advanced Placement Studio: 2-D Design Students James Sharp and Mary Kate Robbins won a Silver Key Award and Honorable Mention in the Mid-South Scholastic Art Competition.
8. Tupelo Public School District Teacher Leslie Anne Hilliard was recognized for earning National Board Certification.

COMMUNICATION TO THE BOARD

A. Statement of Cash Flow for Month Ending December 31, 2010

Finance Director Linda Pannell submitted the Statement of Cash Flow for month ending December 31, 2010, for information and review. A copy of the Cash Flow Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Safe Routes to School Grant

At the noon meeting, Mrs. Mary Ann Plasencia reported that Tupelo Public Schools is collaborating with the City of Tupelo to apply for a Safe Routes to School grant. The city will be the lead applicant on this grant. If awarded, funds will be used to build sidewalks around some of our schools where students are likely to walk or are already walking.

C. Partners in Education Program

At the noon meeting, the Board heard a report from Mrs. Mary Ann Plasencia reporting the proposed Partners in Education Program. The goal of the program is to engage civic, church and business organizations to adopt each of our schools.

D. Third Quarter Inspection Report

At the noon meeting, Executive Director of Operations Julie Hinds provided a report which included a description of the process used for the quarterly inspections, a summary of the overall appearance of each site, and a detailed report showing the findings at each site.

At the 5:00 p.m. session, Superintendent Randy Shaver summarized the above reports for the benefit of those not present at the noon meeting.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. Shaver's recommendations, Mr. Nail moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreement #CO1128
Contract for Charter Bus Service #BC10-11-014
2. Single Source Purchase #SS144
3. Donations #2010-2011-40 and #2010-2011-41
4. Granted Permission to Apply for TPSD Grants #1117 and #1118
5. Granted Permission to Advertise for Bid #RFP1102 and #RFP1103
6. Student Transfer Report
 - a. Approval of one (1) resident student transfer request (in-district)
 - b. Approval of admission of three (3) non-resident students (tuition)

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Personnel Recommendations

Superintendent Randy Shaver recommended approval of the Licensed Staff recommendations. Mrs. Heyer moved to approve the Licensed Staff recommendations as presented. Mr. Prather seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed. The Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Docket of Claims

Mr. Tucker reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period January 22, through February 4, 2011, Docket of Claims #90416 through #90725 for Accounts Payable Checks #64049 through #90725 in the amount of \$630,040.62.
- Tupelo High School Activity Check Register for January, 2011, Checks #3296 through #3306 in the amount of \$1,743.56.
- Athletic Activity Check Register for January, 2011, Checks #4717 through #4761 in the amount of \$3,731.43.

The grand total for all funds is \$635,515.61.

The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

D. December 31, 2010 Financial Statements

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending December 31, 2010, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to approve the December 31, 2010, Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

The December 31, 2010, Financial Statements are marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Policy Changes

Mrs. Kelly Stimpson recommended amendment of the following TPSD Board Policies:

EDA	Materials and Equipment Receiving and Warehousing
ECABA	Staff/Student Identification Procedures

Additionally, Mrs. Stimpson recommended that the following TPSD Board Policy and Exhibit be deleted:

EGAF	Telephone Services
EEAB-E	School Owned Vehicles (1995 exhibit)

Mrs. Stone moved to approve the above recommendations as presented. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

As an information item, the Board was advised of Administrative Procedure IHB2.2011 – Section 504 Guide for Parents and Teachers.

Copies of the above policies are marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

No Unfinished Business items were presented at this meeting of the Board.

NEW BUSINESS

A. Change Order Number One (1) Tupelo High School Site Improvements Project, Stewart Environmental Construction, Inc.

On a motion by Mr. Prather, seconded by Mrs. Heyer, the Board voted unanimously to approve Change Order Number One (1) for the Tupelo High School Site Improvements Project with Stewart Environmental Construction, Inc. This change order reconciles all project allowances. This change order does not change the contract sum as all allowances were used within the original budget.

The President of the Board declared the motion passed. A copy of Change Order Number One (1) for the Tupelo High School Site Improvements Project is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Certificate of Substantial Completion for Tupelo High School Site Improvements Project, Stewart Environmental Construction, Inc.

On a motion by Mr. Nail, seconded by Mrs. Stone, the Board voted unanimously to approve the Certificate of Substantial Completion for the Tupelo High School Site Improvements Project with Stewart Environmental Construction, Inc.

The President of the Board declared the motion passed. A copy of the Certificate of Substantial Completion for the Tupelo High School Site Improvements Project is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Recommendation for Make-Up Day Missed Due to Inclement Weather and Authorization to Amend the School District Calendar

At the noon briefing session, Mr. David Meadows requested that approval be granted to utilize Tuesday, May 24, 2011, as the date for make-up of the teaching day missed on Thursday, February 10, 2011. Mr. Meadows noted that if approved the make-up date of May 24, 2011, would be in addition to the four make-up dates previously approved on January 18, 2011. Mr. Meadows further asked that authorization be granted to amend the 2010-2011 School District Calendar to include May 24, 2011, as a make-up date along with February 18, 2011, February 21, 2011, April 25, 2011, and May 23, 2011, that were previously approved on January 18, 2011, as make-up days.

At the 5:00 p.m. meeting of the Board, Dr. Randy Shaver recommended that May 24, 2011, be included as a make-up date to go along with four dates previously approved on January 18, 2011, as make-up dates. Additionally, Dr. Shaver recommended that the Board direct that the 2010-2011 School District Calendar be amended to include May 24, 2011, as a teaching day along with the previously approved dates of February 18, February 21, April 25, and May 23, 2011.

Mrs. Heyer moved to approve the recommended plan for make-up days as presented. The motion was seconded by Mr. Nail, and was approved unanimously. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. Policy Exhibit ICA 1.0211 2010-2011 School Calendar is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

No "Future Agenda Topics" were requested at this meeting of the board.

B. Executive Session – Personnel Matters

Board President Lee Tucker suggested to the School Board an executive session for the purpose of discussing personnel matters.

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to enter executive session for the purpose of discussing personnel matters. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared and the executive session was called to order by Mr. Tucker with the following people present: Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mrs. Beth Stone, Mr. Lee Tucker, Dr. Randy Shaver, Mrs. Diana Ezell, Dr. Fred Hill, Mrs. Kelly Stimpson, and Ms. Patrice Tate.

Mr. Tucker reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss personnel matters.

Employment of 2011-2012 School Year Administrative Personnel

In compliance with Section 37-9-15 of the Mississippi Code of 1972, Annotated, Superintendent Randy Shaver recommended the employment of principals for the 2011-2012 school year. Dr. Shaver stated that salaries for the principals are not being recommended at this time pending additional FY12 state budget information.

Mr. Nail moved to approve employment of principals for the 2011-2012 school year as recommended. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

A copy of the Employment of 2011-2012 School Year Administrative Personnel Report is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

Upon a motion by Mrs. Heyer, with a second by Mr. Prather, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

ADJOURNMENT

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 6:00 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Lee Tucker, President

Eddie Prather, Secretary