

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
December 12, 2022 - 7:00 p.m.
Vicksburg High School - PAC
Vicksburg, Michigan**

MINUTES

Members present: Jennifer Buikema, Carol Lohman, David Schriemer, Dan Grabowski, Stephanie Willoughby and Virgil Knowles

Members Absent: Tina Forsyth

Secretary Amy Manchester

Administrators Present: Gail Van Daff, Adam Brush, Matt Hawkins, Rick Place, Lourdes Puzevic, Amie McCaw, Sarah Bacalia, Jessica Ponton-Wheeler, Sarah Dyer, Joe Werkema, Allison Dygert, Mike Barwegen

Guests Present: 2022-23 new teaching staff, Lisa Coe, Kelly MacDonell, Saleem Ismail, Natalie Mason

President Knowles called the meeting to order at 7:00 p.m.

The Chamber singers opened the meeting by singing for the Board, new teachers and audience members. This is an annual tradition that is enjoyed by all in attendance.

I. SUPERINTENDENT'S REPORT

A. Recognitions

1. VCS New Teachers

The building principals introduced their new teachers for the 2022-23 school year.

B. Legislative Update

Supt. O'Neill stated the Lame Duck session was quite lame. No bills were pushed through at the last minute as has been done in the past. He expects there will be several educational issues that will be receiving the legislature's full attention in the very near future.

C. Important Dates

Supt. O'Neill directed the Board to upcoming important dates, including the upcoming choir and band performances.

II. REPORTS AND PUBLIC INQUIRY

III. Budget and Finance Report - Steve Goss

Asst. Supt. Goss presented the monthly budget progress report for month ending November 30, 2022 showing total revenues of \$7,160,297; total expenditures of \$9,130,254 and deficiency of revenues over expenditures of \$(1,969,957).

A. Investment Portfolio Update

Asst. Supt. Goss gave an update on the District's investment portfolio.

Asst. Supt. Goss also informed the Board that there is an action item to approve increasing the limits on District purchasing cards and the rationale for doing so.

IV. AUDIENCE

No one wished to address the Board on a non-agenda item.

V. BOARD ACTION REQUIRED

- A. Approval of the November 14, 2022 Regular Board Meeting Minutes
A motion for approval was made by Lohman and supported by Grabowski.
Motion carried unanimously.
- B. Approval of General Fund Invoices Totaling \$463,676.19 - ROLL CALL VOTE:
A motion for approval was made by Schriemer and supported by Buikema.
Motion carried unanimously by roll-call vote.
- C. Approval of Purchase Card Disbursements for October 2022 Totaling \$142,097.21 - ROLL CALL VOTE: A motion for approval was made by Grabowski and supported by Schriemer.
Motion carried unanimously by roll-call vote.
- D. Approval to increase the following purchase card limits by \$2,500 to the amounts listed below - ROLL CALL VOTE: A motion for approval was made by Buikema and supported by Lohman.
Motion carried unanimously by roll-call vote.
 - 1. Superintendent - \$7,500
 - 2. Director of Curriculum and Instruction - \$7,500
 - 3. Director of Technology Services - \$5,000
 - 4. High School Principal - \$7,500
 - 5. High School Assistant Principal - \$7,500
 - 6. Middle School Principal - \$7,500
 - 7. Middle School Assistant Principal - \$7,500
 - 8. Indian Lake Principal - \$5,000
 - 9. Sunset Lake Principal - \$5,000
 - 10. Tobey Principal - \$5,000
 - 11. Maintenance Supervisor - \$5,000
 - 12. Director of Food Service - \$5,000
 - 13. Director of Community Ed - \$5,000
 - 14. Director of Transportation - \$5,000
 - 15. Director of Athletics - \$5,000
 - 16. VPHS Principal - \$5,000
- E. Approval to Accept Student Enrollments through Section 105C of Public Act 94 for the Second Semester of the 2022-23 School Year: A motion for approval was made by Schriemer and supported by Grabowski.
Motion carried unanimously.
- F. Approval to award the following construction bids, based on the results of bids received on December 1, 2022 and the results of post-bid analysis and interviews, at a combined total cost of \$6,207,073. Projects to be funded using proceeds of the 2022 Series II Building & Site Bonds - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Grabowski.
Motion carried unanimously by roll-call vote.
 - 1. BP 7.5A and 7.5B - Roofing; Lyster Contracting, Inc.; \$762,900
 - 2. BP 9.5A - Acoustical ceilings; Ritsema and Associates; \$882,173

3. BP 9.6A - Flooring; Central Tile & Terrazzo Co.; \$99,454
 4. BP 9.9 - Painting; West Michigan Painting; \$72,665
 5. BP 23.1 - Mechanical upgrades; A-1 Refrigeration Service; \$2,115,000
 6. Electrical improvements; Nitro Electric Co.; \$2,274,881
- G. 2nd Reading Approval of VCS Policies: 0144.1, 6108, 6460, 7440.03, and 9150 - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Grabowski.
Motion carried unanimously by roll-call vote.
1. PO 0114.1 - Compensation
 2. PO 6180 - Electronic Funds Transfer
 3. PO 6460 Vendor Relations
 4. PO 7440.03 - Unmanned Aircraft
 5. PO 9150 - School Visitors

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:25 pm.

President Virgil Knowles
January 16, 2023

Secretary Amy Manchester