

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: June 11, 2019



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**     6/4/2019

**To:**        **Corrina Guardipee-Hall**  
                 Superintendent

**From:**   John E Salois  
**Title:**     Director, Human Resources

**Subject:**   **Extended Contract for SPED Director Transition**

**Description:** Corrina Guardipee-Hall is requesting an Extended Contract for Maureen Stott to work with Laura Gervais not to exceed 40 hours to help with SPED Director transition.

✚   Maureen Stott   hourly rate \$47.67 x 40 hours = \$1,907.00 (plus 18% Fringe)

**Financial Impact:**   **\$1,907.00**

**Funding Source (Budget/grant, etc.):**   **SPED**

**Attachment(s):**   na

**Approval:**   Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:**   \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_

**Browning Public Schools**  
**EMPLOYMENT CONTRACT (2018-19)**  
Extended Teaching Assignment (Hourly Rate)



This Agreement is made and entered into June 11, 2019 by and between the Board of Trustees, Glacier County School District No. 9, Browning, Montana ("School District") and **Maureen Stott** ("Teacher").

**WITNESSETH**

1. **Assignment:** The Teacher agrees to accept and perform, in all respects, the following temporary extra-duty assignment to teach and perform related professional services in accordance with School District policies and school procedures and rules including those established under the described program:

Program: SPED Director Transition

Supervisor for Assignment: Corrina Guardipee-Hall

Class/Subjects: SPED

Location of Assignment: Special Services

Scope of Work: Submit timesheet(s) through payroll documenting days worked.

**Term:** The term of this contract will be for **6/17/19 through 6/27/19** and shall expire on its own terms on the ending date stated therein. Scheduled hours during the term total of **up to forty (40) hours**, excluding weekends (except Saturdays if scheduled) and holidays.

2. **Compensation:** In consideration for the Teacher's services, the School District agrees to pay the Teacher up to **\$1,907.00** according to established payroll procedures based upon approved timesheets. Such compensation is based upon the hourly rate of (**\$47.67**) for the scheduled days shown above. Should any payments under this contract be incorrect, the School District shall be entitled to reduce the contract sum to the proper level and to recover any prior overpayments. Compensation is for services performed by the Teacher outside of regular school hours/instruction and shall not duplicate, in any manner, other compensation Teacher receives in some other capacity, exclusive of banked leave, with the School District (MCA 2-2-104 et seq.).
3. **No Right To Renewal:** The parties agree that this assignment is temporary in nature and that it is not within the Teacher's primary curricular responsibilities. The Teacher has no right to the renewal of this contract or to tenure as a result of this assignment. Notice of non-renewal is not required for this contract to expire without renewal, and the Teacher understands and agrees that this agreement creates no right to this assignment or the compensation provided for on a continuous basis. To this extent, the Teacher waives any right to the continuation of this assignment or the monetary compensation beyond the term for which this assignment is expressly designated.
4. **Benefits:** This assignment is entirely separate from any yearly teaching contract. Except for retirement benefits, the Teacher will not accrue benefits or leave of any kind during the term of and as a result of this contract. The Teacher may not use leave earned or accrued pursuant to a yearly teaching contract in place of work time under this assignment.
5. **Termination:** This contract may be cancelled, without penalty, upon the occurrence of (1) cancellation of the program which gave rise to this contract, (2) insufficient student participation, or (3) mutual consent of the parties. Notwithstanding the foregoing, the School District may terminate this contract before it expires for good cause.
6. **Exclusivity:** The parties agree that this assignment is not subject to the Teacher's collective bargaining agreement.

**TEACHER**

By: \_\_\_\_\_

Budget Accounts

126.76.280.2490.111 (75%)

201.76.280.2490.111 (25%)

**SCHOOL DISTRICT NO. 9**

By: \_\_\_\_\_

Chair, Board of Trustees

ATTEST:

By: \_\_\_\_\_

District Clerk