

ADMINISTRATIVE REGULATIONS

BP  
(LOCAL)

**Development**

The Superintendent and administrative staff shall be responsible for developing and enforcing procedures for the operation of the District. These procedures shall constitute the administrative regulations of the District and shall consist of guidelines, handbooks, manuals, forms, and any other documents defining standard operating procedures.

The Superintendent or designee shall ensure that administrative regulations are kept up to date and are consistent with Board policy. The Superintendent or designee shall resolve any discrepancies among conflicting administrative regulations. In case of conflict between administrative regulations and policy, policy shall prevail.

**No Board Action**

Administrative regulations are subject to Board review but shall not be adopted by the Board.

**Availability**

All administrative regulations shall be made accessible to staff, students, and the public as required by law or Board policy.