



## **APPROVAL OF BOARD MEETING MINUTES**

### **POLICY ISSUE/SITUATION**

Enclosed are the minutes for:

- August 31, 2015 - Washington County/Beaverton School Board Meeting
- August 31, 2015 – Business Meeting

### **BACKGROUND INFORMATION**

Minutes of the School Board's Business Meetings, Work Sessions, Public Hearings and Special Sessions are presented to the Board for approval at School Board Business Meetings.

### **RECOMMENDATION:**

**(15-582)** BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

**District Goal:** All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

**Beaverton School Board & Washington County  
Board of Commissioners****August 31, 2015****Board Members Present:**

Anne Bryan, Chair  
Linda Degman, Vice Chair  
LeeAnn Larsen  
Susan Greenberg  
Becky Tymchuk  
Eric Simpson

**Washington County Board of Commissioners Present:**

Andy Duyck, Chair  
Dick Schouten, District 1  
Greg Malinowski, District 2  
Bob Terry, District 4

**Staff Present:**

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent for Human Resources, Teaching & Learning and Instructional Technology
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Claire Hertz	Chief Financial Officer
Steve Langford	Chief Information Officer
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
Ginny Hansmann	Chief Academic Officer
David Williams	Administrator for Government Relations
Sheri Stanley	Administrator for Facilities Development
Mike Chamberlain	Executive Administrator for High Schools and Options
Carolyn Miller	Executive Administrator for Elementary Schools
Danielle Sheldrake	Executive Administrator for Student Services
Brenda Lewis	Executive Administrator for Elementary Schools
Sho Shigeoka	Administrator for Equity & Inclusion
John Peplinski	Administrator for Instructional Digital Design
Nicole Will	Administrator for Curriculum, Instruction & Assessment
Toshiko Maurizio	Director for ELL Services

**Visitors:** 16**Media:** 1**WELCOME & INTRODUCTIONS** – Anne Bryan and Andy Duyck

School Board Chair Anne Bryan called the meeting to order at 5:03 p.m. She thanked the Washington County Board of Commissioners for meeting in Beaverton to accommodate the regular School Board meeting. Chair Duyck thanked the School Board and staff for hosting. He commented that there are more and more issues of growth, transportation and many services that the County provides and it is imperative that the School District and county work together. Board members and Commissioners introduced themselves and talked about the zones that they represent and things that they see happening in those zones.

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## **BEAVERTON SCHOOL DISTRICT BOND PROGRAM OVERVIEW**

Supt. Rose provided an overview of the Bond project. This bond is for \$680M and is the biggest in the state history for a school district. Last spring the community was surveyed on the quality of education and 71% of the community rated Beaverton positively, and that rose to 84% among parents of Beaverton students. More than 60% were satisfied with how the School District spends their tax dollars.

The District engaged in a process where a Community Bond Committee made up of 20 volunteers met and determined: 1) a proposed tax rate and size of the overall bond project and; 2) recommendations relative to the detailed spending plan of the bond.

There are four main categories to the bond:

1. Modernization - Replacement Projects, Renovation Projects and Regulatory Compliance
2. New Capacity – New Elementary School Site, Land Acquisition, New High School, New K-5 in North Bethany and New Middle School on Timberland Site which will be used as a swing school to house the replacement projects for ACMA, Hazeldale, Vose and William Walker
3. Technology – Infrastructure and integrating technology into classrooms
4. Program Implementation Requirements

The District has established a Bond Citizen Accountability Committee to provide oversight and make ongoing recommendations to the Board.

Dick Steinbrugge provided an overview of the May 2014 bond projects and seismic plans for new schools. He referred to the 2014 Bond Program booklet that provides project maps and descriptions, problems to be corrected and details relevant to each project. Every school in the district will be receiving a piece of the bond in some way. Maps were shared that showed the locations of all of the work.

By 2017 we will be significantly over capacity if the schools do not open. The capacity increase from all the projects will add about 4,500 students to our district.

The Oregon Seismic Safety Advisory Commission completed *The Oregon Resilience Plan* at the request of the State Legislature. This plan outlines the risks and challenges facing Oregonians from the next mega earthquake that is inevitable to happen. Beaverton has been working with a consulting firm and has translated the findings of the report to be used on the designs of our new schools so that they will be able to survive a major disaster. Beaverton has gone to a Risk Category IV for the new buildings which means that they will be safe to occupy after a large catastrophic event.

### **Wetlands Improvements:**

- The South Cooper Mountain wetlands on the NW corner of the site will be enhanced.
- Wetland permits have been approved from Cleanwater Services, National Marine Fisheries Services, Oregon Dept. of Environmental Quality and Oregon Dept. of State Lands. The Army Corp of Engineers is in the process of approving.
- The construction of the athletic fields will impact 2.52 acres of degraded wetland on the east side of the site. One tree will be removed. Habitat will not be disturbed.
- 3.43 acres of wetland and adjacent buffer will be planted with a total of 8,964 trees and shrubs. Irrigation will be provided to establish the new plantings.
- The native plantings will restore the type of forested habitat that was historically present on the site.
- Beaverton has made a contribution to the wetlands mitigation bank along the Tualatin River.

### **Questions/Comments**

Dick Steinbrugge introduced John van Staveren, President of Pacific Habitat Services who answered questions about the District's plan to mitigate and improve the existing wetlands at the site. There will be no net loss in wetlands but we will be gaining wetlands. In the event that the Tualatin Riverkeepers files a suit against the

wetlands the District is prepared. The agencies go through an internal process when the permits are filed to make sure that they are foolproof. Many meetings and phone conversations have taken place with the Corp of Engineers.

**Transportation Improvements**

- The project will be making a contribution to the Kemmer Road 175<sup>th</sup> intersection to help improve that intersection as part of our share
- New signal light on 175<sup>th</sup>
- New signal at the SW corner of the property and non-signal in the middle where busses will turn onto the site
- Emergency pathways and parking lots can be connected in an emergency situation
- Bus circulation will accommodate 29 school buses

**Questions/Comments**

- Is there bike storage? *Yes.*
- It appears that Tigard will have students crossing at an unsignaled area. Has Beaverton had a chance to work with Tigard to see if they can fix that neighborhood? Dick Steinbrugge introduced Peter Coffey, Transportation Engineer and Principal of DKS Associates who helped out with the Transportation Traffic Impact. *Peter Coffey spoke about some development in the south end and that Tigard is working at channeling students to the 175<sup>th</sup> intersection. Tigard was present at the hearing regarding the access.*
- Would like to see more detailed connections between the areas around the high school site to see how the traffic will connect.
- The new developments in the Tigard areas – have we talked to Tigard at all about designing the roads in the new area? *They do have a road planned under the City of Tigard.*

**WASHINGTON COUNTY BIKE/PEDESTRIAN PLANNING**

Chair Andy Duyck, Rob Massar and Andrew Singelakis led a brief discussion on the bike and pedestrian planning which has only been done the last few years with “Safe Routes to School”. The County recognizes the need to create safe walking routes to school. Unfortunately, the needs are far greater than the revenue. They do not have a stable funding source to dedicate to those projects. One of the concepts being discussed internally is directing the work toward the County Building Safe Routes to School. Washington County commissioned a study that looked at 33 schools throughout Hillsboro, Beaverton and Tigard Tualatin School Districts to look at what the costs would be to remove some of the barriers to create safe routes to school. When the study is completed Washington County would like to present it to the School Board. It could be a very useful tool for seeking out funding sources.

The August Lane Bridge Project did not receive metro funding. If all local entities worked together it’s possible to help reduce costs.

Anne Bryan read a statement from Donna Tyner, who was not in attendance, regarding safe routes to school.

**CLOSING COMMENTS** – Andy Duyck & Anne Bryan

Andy Duyck thanked the School Board again about learning more about each other’s issues. The County and The District will need to collaborate more and more as many of the issues overlap between County and District.

Anne Bryan thanked everyone for their hard work. She also acknowledged the common concerns and hopes to continue the conversation. The meeting was adjourned at 6:10 p.m.

Submitted by Mary Hawkins

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Anne Bryan, School Board Chair



**Business Meeting**

**August 31, 2015**

**Board Members Present:**

Anne Bryan, Chair  
Linda Degman, Vice Chair  
LeeAnn Larsen  
Susan Greenberg  
Becky Tymchuk  
Eric Simpson

**Staff Present:**

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent
Ron Porterfield	Deputy Superintendent
Claire Hertz	Chief Financial Officer
Ginny Hansmann	Chief Academic Officer
David Williams	Government Relations Administrator
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
Dick Steinbrugge	Executive Administrator for Facilities
Jon Bridges	Administrator for Instructional Accountability
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Mike Chamberlain	Executive Administrator for High Schools & Options
Matt Casteel	Executive Administrator for Middle Schools
Barb Evans	Executive Administrator for Elementary Schools
Brenda Lewis	Executive Administrator for Elementary Schools
Carolyn Miller	Executive Administrator for Elementary Schools
Sho Shigeoka	Executive Administrator for Equity & Inclusion
Nicole Will	Administrator for Curriculum, Instruction & Assessment
Danielle Sheldrake	Administrator for Student Services
Toshiko Maurizio	Administrator for ELL Services
John Peplinski	Administrator for Instructional Digital Design

**Visitors: 50**

**Media: 1**

**CALL MEETING TO ORDER AND BOARD PROCEDURES – Anne Bryan**

School Board Chair Anne Bryan called the meeting to order at 6:30 p.m. Bradford Hill and his family led the group in the Pledge to the Flag.

**RECOGNITION OF STUDENTS, STAFF AND COMMUNITY**

- Kevin Sutherland, Director of Public Safety and Security received the award for 2015 National Association of School Resource Officers (NASRO) Regional Exceptional Service.

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- Bradford Hill, a Physics teacher at Southridge High School, and Teacher on Special Assignment, was named a recipient of the 2015 Presidential Award for Excellence in Mathematics and Science Teaching.

### **BOARD PROCEDURES – Anne Bryan**

There were no changes to the agenda.

### **PUBLIC PARTICIPATION**

John Wickham – John is a teacher at Stoller Middle School, a parent and lives one quarter mile from Stoller. He spoke about unsafe bus traffic in the area of North Saltzman, Laidlaw and Thompson Roads.

Lynne Mutrie is the Safe Routes to School coordinator. She has been making an impact by helping our schools and communities design safer walking and biking routes for our students. She has also been working with schools whose routes have been decreased and/or eliminated.

### **BOARD COMMUNICATION**

- A. Individual School Board Member Comments
  - Susan Greenberg – Montclair is very excited about their safe walk to school routes.
  - Anne Bryan – welcomed the Boy Scouts to our meeting. Excited to see strong collaboration with Washington County earlier this evening. She is very excited for the school year.
- B. Superintendent’s Comments
  - Supt. Rose thanked the tireless efforts of our Human Resource department, principals and department leads. As of today we have hired 398 certified staff and 177 classified staff. This will have a tremendous impact on the district.
  - Supt. Rose attended AVID training in Colorado this summer. Oregon had a very large group attending thanks to Nike. 1000 educators from Oregon attended with over 200 from Beaverton. While there, Nike sponsored an impressive evening of celebration at the Mile High Stadium.
  - Tomorrow will be the start of his welcome presentations to staff. Five messages will be presented over three days.
  - Bond news – seven new buildings in the next eight years will be constructed and/or rebuilt. He visited the new middle school site last week. The level of detail and critical thinking that goes into a new building is impressive.
  - Tomorrow afternoon he will provide opening remarks for Future Ready kickoff at Beaverton High School. Future Ready is the next step for all of our schools.
  - Internal Boundary process – It will be challenging and emotional work but Beaverton has the right leadership to walk us through it.

### **REPORTS**

- A. **Financial Update** – Claire Hertz
 

The 2014-2015 fiscal year ended strong with an ending fund balance of 11.7% for general fund and 1.6% for the Local Option Levy Fund. The Board updated the financial reserves policy last year to include language to establish a rainy day fund totaling 5% of general fund revenues. It is recommended that the Board establish the full 5% this fall using a Supplemental Budget process. We will prepare the Supplemental Budget after enrollment stabilizes in October. It will be advertised and then voted on in November. The Supplemental Budget will also cover bus purchases that are still being received this year, additional funding through the state legislature as well as establishment of a rainy day fund.
- B. **Bond Citizen Accountability Report** – Tom Franklin
 

The Bond Citizen Accountability Committee met earlier this month. The School Board packet provides an update of projects since the June report. There is some concern about the bond financial summary. It was requested to make the summary easier to understand. Tom has attended all of the Beaverton planning meetings and Beaverton City Council meetings.

#### Questions/Comments:

Linda Degman: Linda thanked Tom for his time and help to the committee. Beaverton is one of the few jurisdictions in Oregon that doesn't have a thriving MWESB (Minority, Women and Emerging Small Businesses) program. She would like to see more dedication from Beaverton on this program.

LeeAnn Larsen – Land acquisition in the South Cooper Mtn area – is it too early in the process for this to come up? When will we hear about it? *It is in process. It is being discussed and they are trying to identify property.*

**C. Internal High School Boundaries – Ron Porterfield and Dick Steinbrugge**

The District has retained the services of Withycombe Scotten & Associates of Portland for internal boundary adjustments. They bring decades of experience helping districts and their communities revise school attendance boundaries. They are assisting the District in designing the boundary committee process and will facilitate the advisory committee meetings, the public preview and hearing events and support the District's public information and involvement efforts. This Fall the District will form an advisory committee to assist in applying the criteria set by the School Board and evaluate proposed boundary adjustments for the high schools. The committee will be aided by a technical team of District staff. The technical team will develop and present the baseline assumptions, mapping and analytical information to inform the committee and the public.

Questions/Comments:

Susan Greenberg – Why just look at the high school boundaries this year? *It will take considerable time to do a thorough process. Supt. Rose added that he initially had that same question. It is a very confusing process for the community relative to the kind of data that we need to push out. The goal is to be very transparent and methodical in our process. Once the high school process is done we will transition to the elementary process. Two options is that that process starts in the spring, breaks in the summer and finishes in the fall. If the high school process goes slower than predicted than that will delay the elementary process.*

Linda Degman – what is the final goal of completing the high school boundary? *The group will make a recommendation to the Superintendent in the Spring. He will evaluate and hopefully have a decision by May/June.*

Linda Degman - Is there an impact to finishing the high school boundary and starting the elementary school later? We would not want to make a decision on the high school boundaries and then turn around a year later and redo some boundaries. *The middle school process will be complicated because we can't predict growth that we are going to experience over time and we won't have a new middle school for several years. By doing the high school first we can clean up some feeder school issues. The farther out to make decisions about elementary boundaries the better we will be.*

LeeAnn Larsen – Wants to remind the committee that minimizing transition for students and families is important. Is it possible to include student voice on the committee? *Yes.*

Becky Tymchuk – Would Dick Withycombe be able to present at a meeting? *Yes, we can ask him to attend.*

**BREAK**

**DISCUSSION ITEMS**

**A. Process for Bond Premium, Additional Project Approval and Contract Approval Timing – Claire Hertz, Ron Porterfield & Dick Steinbrugge**

The authority to sell bonds was approved by local voters in May 2014. The District issued \$382 million worth of bonds in July 2014, realizing a net original purchase premium totaling \$63M. Bond proceeds have been invested and interest earnings will accrue during the eight-year life of the projects. The premium and interest earnings were not allocated to specific projects in the original plan taken to voters. Four areas of change were discussed that are:

1. Funded by bond premium and interest earnings allocations – this is current practice for clarification purposed
2. Not specified in the 2014 Bond Program Project List – this outlines a new process
3. Time sensitive – this outlines a new process
4. Emergencies over \$150,000 – this is current practice for clarification purposes

Questions/Comments:

Anne Bryan suggested that the process for time sensitive items might specify that we have a Board meeting every 30 days. She also asked where the list is of the items that did not make the cut for the Bond? *We still have the list that was developed but there are still some needs. However, some of those needs have changed.*

Linda Degman would like to bring back that list to the Bond Accountable Committee to keep it prioritized.

**B. New Budget Committee Member Selection Process – Claire Hertz**

The Beaverton School District has three vacancies on the Budget Committee in Zones 3, 5 and 6. We will advertise in September, interview in October and appoint in November.

**C. School Board Goals – Anne Bryan**

School Board members and Superintendent Jeff Rose held an all-day Work Session earlier this month where they held a discussion on the priorities for School Board goals for 2015 – 2016. Collectively they determined their top goals. Chair Bryan reviewed the information and created committee assignments based on those conversations. Before the next meeting in September she would like each group to meet and refine their goals. Supt. Rose will identify staff to help support the committees.

**D. Long Range School Planning Study – Dick Steinbrugge**

The Beaverton School District is the third largest school district in the State of Oregon and has historically been one of the fastest growing districts. The District sees an opportunity to look long term within its boundary to obtain an understanding of what future school facilities will be needed as residential growth continues to expand. The board has already authorized with a real estate partner as well as a consultant to do a technical study to develop an assessment of what the school district might look like in terms of demographics and numbers of students in the future. The District will work with Washington County, the City of Beaverton and Metro to look at school facility needs 50 years into the future and develop a common plan.

A contract for approval to begin the technical work will be presented to the Board at the October School Board business meeting. The results of that will be the platform to have some meaningful policy level discussions with the Board and community about what the future needs are for the district

Questions/Comments

LeeAnn Larsen – it's a great undertaking that is much needed.

Anne Bryan – can you elaborate on what the district scenario will include? *After the technical work, then the scenarios of that work will take place in what it will look like and when it will take place. Community feedback would be at a later date.*

Susan – are there other communities in the country doing this? *Don't know offhand if other school districts are, but yes, other companies are.*

Eric – what are the legal rights to purchase land down the road? *General fund money and bond funds can be used.*

**ACTION ITEMS**

**A. Bond Accountability Committee Recommendations (Turf Fields and Title IX Improvement) (15-568)**

**Turf Fields** - During the process of adjusting the high school budget, a preliminary decision was made to remove the extra costs and set aside a final decision between using grass and artificial turf on all fields other than the stadium field until later in the design process when project costs were more firm. The committee would like to authorize bond funding for the artificial turf option.

**Sunset Title IX Improvements** – The locker room remodel for the team rooms exceeded cost estimates due to the complexity of the work and a shortened summer work schedule requiring double shifts and weekend work. The Bond Accountability Committee is endorsing this increase and would like the district to authorize the increase as well.

Linda Degman made the recommendation that the turf work come out of bond funding and the Sunset Title Improvements come out of contingency funds.

LeeAnn Larsen asked for clarification on whether we are just providing the permission to move forward or the source of funding? *The intent of this discussion is just to move forward.*



LeeAnn Larsen made a motion to approve the allocation of Bond Premium funds and that we move forward with the project. Linda Degman seconded and the motion was unanimously approved.

**B. Service Boundaries with Hillsboro School District (15-569)**

Hillsboro School District approved criteria and the process for consideration of service boundary adjustments last Spring. Beaverton School District is now looking to approve a process and criteria as well.

Questions/Comments

Anne Bryan clarified that the packet of materials came from Hillsboro School District and that a meeting has not taken place as indicated.

LeeAnn Larsen – would like a student voice on the group that meets. It would be great if we heard from all families from within the affected area. If the swap takes place how does it schooling in the Beaverton School District, the growth, the families, etc. *Those topics will be discussed.*

Linda Degman – how does this impact Groner Elementary? *Groner has not been a topic of conversation.*

LeeAnn Larsen made the motion to approve the proposed process for consideration of a School District Boundary Adjustment with the Hillsboro School District. Linda Degman seconded and the motion was unanimously approved.

**C. Consent Agenda – Anne Bryan**

LeeAnn Larsen moved to approve the Consent Agenda. Linda Degman seconded and the motion passed unanimously.

**1. Personnel (15-570)**

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

**2. Approval of Board Meeting Minutes (15-571)**

BE IT RESOLVED that the minutes listed below be and hereby are approved for:

- July 1, 2015 – Business Meeting
- August 18, 2015 - Work Session

**3. Public Contracts (15-572)**

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

**4. Grant Report and Proposals (15-573)**

BE IT RESOLVED that the Grant Report be and hereby is approved as submitted.

**5. Construction Excise Tax Increase (15-574)**

BE IT RESOLVED that the School Board approve increasing the Construction Excise Tax and amending the Intergovernmental Agreements with Washington County, City of Beaverton, City of Tigard, City of Hillsboro and City of Portland to impose and collect the increased tax rates.

**6. Designate Signatories for Student Body Accounts (15-575)**

BE IT RESOLVED that the School Board designate the individuals submitted at this meeting as student body fund signatories for the 2015-2016 school year.

**7. Approval of School Board and Superintendent Operating Agreements (15-576)**

BE IT RESOLVED that the School Board approve the Beaverton School Board and Superintendent Operating Agreements for 2015-2016.

**8. Brand Name Approvals for Facilities Projects (15-577)**

BE IT RESOLVED that the School Board approves an exemption to ORS 279C.345 and authorizes use of brand names in public improvement contract specifications for the specific items listed.

**9. Purchase of Frontier Communication Property (15-578)**

BE IT RESOLVED that the School Board authorizes the Superintendent or designee to execute appropriate documents to acquire approximately 1.43 acres of property at 16870 SW Merlo Road, Beaverton for the sum of \$646,357 plus associated closing costs.

**CLOSING COMMENTS** – Anne Bryan and Jeff Rose

Supt. Rose encouraged everyone to let students know that we are excited about the year and to welcome them back. Anne Bryan noted that several important topics were completed. She really appreciates the additional information in the Public Contract item.

The meeting was adjourned at 8:17 p.m.

Submitted by Mary Hawkins

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Anne Bryan, School Board Chair