



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 23, 2018**

TITLE: **Review of Governing Board Policy BEDH (Public Participation at Board Meetings); EEAEA (Bus Driver Requirements, Training, and Responsibilities); and IJJ (Textbook/Supplementary Materials Selection and Adoption).**

BACKGROUND:

Administrative staff and the Arizona School Boards Association have recommended revisions to current policies to clarify language and to address changes in the law. Policies presented for the Board's study this evening are:

Policy BEDH – Public Participation at Board Meetings

This policy has been modified to ensure compliance with A.R.S. 38-431.01(H) pertaining to the Open Meeting Law.

Policy EEAEA – Bus Driver Requirements, Training, and Responsibilities

House Bill 2247 has modified the requirements for school bus drivers who must submit an Identity Verified Fingerprint Card as described in A.R.S. 15-106 that the Department of Public Safety (DPS) shall use to process the fingerprint clearance card as outlined in A.R.S. 15-106.

A person who is issued a school bus driver certificate shall maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period. DPS shall suspend a school bus driver certificate if the fingerprint clearance card is invalid, suspended, canceled or revoked. On or before December 31, 2018, a person certified as a school bus driver must obtain a valid fingerprint clearance card and submit an Identify Verified Fingerprint Clearance Card as prescribed by A.R.S. 28-3228 to maintain certification.

A person who is certified as a school bus driver who holds a valid fingerprint clearance card may use the current valid fingerprint clearance card to satisfy requirements until such fingerprint clearance card expires, whereupon the school bus driver must obtain and maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period.

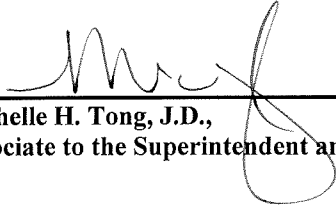
Policy IJJ – Textbook/Supplementary Materials Selection and Adoption

Senate Bill 1204 makes adjustments to A.R.S 15-102, *and* 15-722 related to high school textbooks. Language adjustments have been made to Policy IJJ Textbook / Supplementary Materials Selection and Adoption, and Policy KB, *Parental Involvement in Education*. Adjustments pertain to the display of high school textbooks for a 60-day period and the posting of related information on the district website. Posting on the website is contingent on the district maintaining a website. These adjustments are for unified districts and high school districts.

RECOMMENDATION:

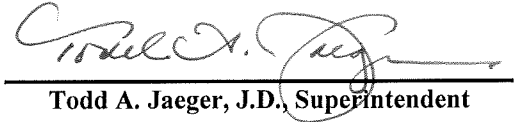
This item is presented for the Board's review and discussion at this time; no action is required. The proposed policy, along with any Board-directed revisions, will be presented for approval at the next Board meeting.

INITIATED BY:



Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: January 16, 2018



Todd A. Jaeger, J.D., Superintendent

EEAEA ©
**BUS DRIVER REQUIREMENTS, TRAINING,
AND RESPONSIBILITIES**

Bus drivers employed by the District or employed by contractors who provide transportation services to the District shall comply with applicable provisions of the Commercial Motor Vehicle Safety Act of 1986 and all applicable requirements of the state of Arizona.

Bus drivers shall submit an Identity Verified Fingerprint Card as described in A.R.S. 15-106 that the Department of Public Safety shall use to process the fingerprint clearance card as outlined in A.R.S. 15-106. A person who is issued a school bus driver certificate shall maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period.

The District will assume the cost of required physical examinations, and the drivers will assume the cost of obtaining valid commercial driver's licenses as required by law.

Adopted: date of Manual adoption

LEGAL REF.: A.R.S. 28-3228
 A.A.C. R17-4-508 *et seq.*

IJJ
TEXTBOOK / SUPPLEMENTARY MATERIALS
SELECTION AND ADOPTION

The Board will approve and adopt all new textbooks and companion resources. The Superintendent shall establish textbook selection procedures that shall provide for the appropriate involvement of staff members, parents, students, and District community members. These procedures may provide for the establishment of textbook and companion resource adoption committees.

Textbooks and companion resources for common schools recommended by textbook adoption committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption.

Textbooks for high schools recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption. Information related to high school textbooks, which are proposed for approval, shall be placed on the District website.

In recommending materials, committees will strive for continuity of textbooks and companion resources throughout the different grades and use the same book series in all classes of the same grade.

The Superintendent will establish procedures for the purchase and distribution of all necessary textbooks, companion resources, and other related instructional materials from the adopted list free of cost to students.

Removal of Textbooks/Companion Resources

Textbook selection committees may recommend to the Superintendent that certain previously adopted textbooks or companion resources be deleted from the Board-approved list. Textbooks and companion resources will not be deleted without the approval of the Board.

Disposal of Learning Materials

The Board authorizes the Superintendent to establish regulations for the disposal of surplus or outdated learning materials when it has been determined that the cost of selling such materials equals or exceeds estimated market value of the learning materials.

Adopted: November 18, 2014 _____

LEGAL REF.: A.R.S. 15-203
15-342
15-721

15-722
15-726

CROSS REF.: DN - School Properties Disposition
IJL - Library Materials Selection and Adoption
KEC - Public Concerns/Complaints about Instructional
Resources

BEDH © PUBLIC PARTICIPATION AT BOARD MEETINGS

All regular and special meetings of the Board shall be open to the public.

The Board invites the viewpoints of citizens throughout the District, and considers the responsible presentation of these viewpoints vital to the efficient operation of the District. The Board also recognizes its responsibility for the proper governance of the schools and therefore the need to conduct its business in an orderly and efficient manner. The Board therefore establishes the following procedures to receive input from citizens of the District:

- Any individual desiring to address the Board shall complete a form (Request to Address Board) and give this form to the Superintendent prior to the start of the Board meeting.
- The Board President shall be responsible for recognizing speakers, maintaining proper order, and adhering to any time limit set. ~~Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply.~~ Questions requiring investigation shall be referred to the Superintendent for later report to the Board. Questions or comments on matters that are currently under legal review will not receive a response.
- If considered necessary, the President shall set a time limit on the length of the comment period. In order to ensure that each individual has an opportunity to address the Board, the President may also set a time limit for individual speakers.
- ~~Members of the public may be recognized by the President to assist the Board with information for the conduct of its official business.~~
- Personal attacks upon Board members, staff personnel, or other persons in attendance or absent by individuals who address the Board are discouraged. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action for defamation. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. Upon conclusion of the open call to the public, individual members of the Board may respond to any criticism made by an individual who has addressed the Board.

The Superintendent shall ensure that a copy of this policy is posted at the entrance to the Board meeting room, and that an adequate supply of forms is available.

Adopted: ~~date of Manual adoption~~ _____

LEGAL REF.: A.R.S. 38-431.01

CROSS REF.: BDB - Board Officers
BHC - Board Communications with Staff Members
BHD - Board Communications with the Public
KEB - Public Concerns/Complaints about Personnel