

REQUEST FOR PERSONNEL SERVICES **NEW BERLIN CUSD #16**

Action		Employee			
Requested:	Replacement	Category:	Certified	Employment Status:	Full-time (FT)
				If PT, No. of Hrs/Day:	
Certified			Click or tap here to enter		
Position:	Choose an item.	Subject/Grade:	text.	ESP Position:	Choose an item.
		NEW EMPLOYEE IN	FORMATION / PLACEME	NT	
Name:	Cam Cummings			Hourly/Daily Rate of Pay:	
					Click or tap here to
Location:	Senior High School	Certified Degree:	Choose an item.	Additional Hours:	enter text.
Salary Schedule Placement	Choose an item.	Step:	0	Annual Rate of Pay:	\$1,143.00
Extra-curricular	Freshman Football Coach	Placement:	Click or tap here to enter		Click or tap here to
assignment:	(splitting stipend)	Placement.	text.	Salary:	enter text.
Extra-curricular assignment:	Click or tap here to enter text.	Placement	Click or tap here to enter text.	Salary:	Click or tap here to enter text.
Extra-curricular	Click or tap here to enter		Click or tap here to enter		Click or tap here to
assignment:	text.	Placement	text.	Salary:	enter text.
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Incumbent Name:		Desired Beginning Date:	July 1, 2023		
Position					
Supervisor:	Blake Lucas				
Action					
Requested by:	Blake Lucas	Date:	March 15, 2023		
(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2: salary from Appendix C)					

APPOINTMENT AUTHORIZATION SIGNATURES			
Chief Financial Officer:		Superintendent :	
President:		Secretary	

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates