

## Regular Meeting

Wednesday, February 5, 2025 6:00 PM

Board of Education Office, 321 E Main St, Chanute, Kansas 66720

Attendance Taken at 5:59 PM.

Cassie Cleaver: Present

Matt Godinez: Absent

Heather Guernsey: Present

Dr. Bruce Lee: Present

Bri Leroy: Absent

Derek Waggoner: Present

Landon Wolken: Present

Attendance Update Taken at 7:36 PM.

Landon Wolken: Absent

Attendance Update Taken at 7:42 PM.

Landon Wolken: Present

I. Call to Order

II. Silent Roll Call

III. Approve Agenda

I move to approve the agenda. This motion, made by Cassie Cleaver and seconded by Dr. Bruce Lee, Carried.

Cassie  
Cleaver: Yea

Matt  
Godinez: Absent

Heather  
Guernsey Yea

:

Dr.  
Bruce Yea  
Lee:

Bri  
Leroy: Absent

Derek  
Waggoner Yea

:

Landon  
Wolken: Yea

Yea: 5, Nay: 0, Absent: 2

IV. Chanute Unified School District 413  
Strategic Plan

V. Student Recognition

VI. Staff Recognition

VII. Open Forum

VIII. Consent Agenda

A. Approve Minutes

B. Approve Payment of Bills

C. Approve Resolution 24.25-06 --  
Resolution to Establish Board's  
Election of School Board Officers

D. Accept a donation in the amount of  
\$1000 from First Presbyterian Church  
Endowment Fund for the School Nurse  
Program

E.  
Accept a donation of a Microstar IV  
Microscope for Royster Middle School  
from Ashley Clinic  
I move to approved the consent  
agenda. This motion, made by Landon  
Wolken and seconded by Cassie  
Cleaver, Carried.

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IX. Discussion Items

X. Building Administration/Student Reports

A. Chanute Elementary School Reading  
Program Highlights

XI. Reports by Administrators

A. Superintendent's Report Matt Koester

B. Assistant Superintendent's Report Dr. G Kent Wire

XII. ANW Special Education Cooperative Board  
Meeting Report

XIII. Unfinished Business

A. Adopt Board Policy Updates as  
attached

I move to adopt the board policies as  
attached. This motion, made by Cassie  
Cleaver and seconded by Landon  
Wolken, Carried.

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B. Adopt Chanute High School Course Catalog 25-26

I move to adopt the Chanute High School Course Catalog 25-26 with confirmation of the accurate CNA and CMA title and description. This motion, made by Cassie Cleaver and seconded by Dr. Bruce Lee, Carried.

Cassie  
Cleaver: Yea

Matt  
Godinez: Absent

Heather  
Guersey:

Dr.  
Bruce Lee: Yea

Bri  
Leroy: Absent

Derek  
Waggoner:

Landon  
Wolken: Yea

Yea: 5, Nay: 0, Absent: 2

C. Adopt Emergency Management, Operation, and Response Guidelines

I move to adopt the Emergency Management, Operation, and Response Guidelines as attached. This motion, made by Landon Wolken and seconded by Cassie Cleaver, Carried.

Cassie  
Cleaver: Yea

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XIV. New Business

- A. Approve the purchase of band instruments from Ernie Williams Music in the amount of \$39,985.21, as per proposal 391434

I move to approve the purchase of band instruments totaling \$39,985.21 as per proposal 3914344 from Ernie Williamson Music. This motion, made by Cassie Cleaver and seconded by Landon Wolken, Carried.

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Yea: 5, Nay: 0, Absent: 2

- B. Adopt 2025-2026 Academic Calendar  
I move to adopt the 2025-2026  
Academic Calendar as attached. This  
motion, made by Cassie Cleaver and  
seconded by Landon Wolken, Carried.

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Yea: 5, Nay: 0, Absent: 2

C. Review Math Curriculum and Materials  
proposal, Grades 6-12

XV. Board Member Comments

XVI. Closed executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA.

I move to go into closed executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, inviting Superintendent Koester, and return to open session in this room at 8:22 pm. This motion, made by Cassie Cleaver and seconded by Landon Wolken, Carried.

Cassie  
Cleaver: Yea

Matt  
Godinez: Absent

Heather  
Guernsey Yea  
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Dr.  
Bruce Yea  
Lee:

Bri  
Leroy: Absent

Derek  
Waggoner Yea

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Landon  
Wolken: Yea

Yea: 5, Nay: 0, Absent: 2

I move to extend the executive session to 8:33 pm. This motion, made by Cassie Cleaver and seconded by Landon Wolken, Carried.

Cassie  
Cleaver: Yea

Matt  
Godinez: Absent

Heather Yea

Guernsey  
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Dr.  
Bruce Yea  
Lee:  
Bri  
Leroy: Absent  
Derek  
Waggoner Yea  
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Landon  
Wolken: Yea

Yea: 5, Nay: 0, Absent: 2

XVII. Reconvene to open meeting to take  
desired/necessary options

XVIII. Closed executive session to discuss  
potential acquisition of property  
pursuant to the exception for preliminary  
discussion of the acquisition of real  
property under KOMA

I move to go into closed executive  
session to discuss potential acquisition  
of property pursuant to the exception for  
preliminary discussion of the acquisition  
of real property under KOMA, inviting  
Superintendent Koester and Assistant  
Superintendent Wire, and return to open  
session in this room at 8:49pm. This  
motion, made by Cassie Cleaver and  
seconded by Landon Wolken, Carried.

Cassie  
Cleaver: Yea

Matt  
Godinez: Absent

Heather  
Guernsey Yea

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Dr.  
Bruce Yea  
Lee:  
Bri  
Leroy: Absent  
Derek  
Waggoner Yea  
:  
Landon  
Wolken: Yea

Yea: 5, Nay: 0, Absent: 2



XIX. Reconvene to open meeting to take desired/necessary options

XX. Closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to the non-elected personnel exception under KOMA.

I move to go into closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to non-elected personnel exception under KOMA, inviting Superintendent Koester and Assistant Superintendent Wire, and return to open session in this room at 8:55pm. This motion, made by Cassie Cleaver and seconded by Landon Wolken, Carried.

Cassie  
Cleaver: Yea

Matt  
Godinez: Absent

Heather  
Guernsey Yea  
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Dr.  
Bruce Yea  
Lee:

Bri  
Leroy: Absent

Derek  
Waggoner Yea

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Landon  
Wolken: Yea

Yea: 5, Nay: 0, Absent: 2

XXI. Reconvene to open meeting to take actions desired/necessary

I move to approve the personnel report as presented in the agenda. This motion, made by Cassie Cleaver and seconded by Landon Wolken, Carried.

Cassie  
Cleaver: Yea

Matt  
Godinez: Absent

Heather  
Guernsey Yea  
:

Dr. Yea

Bruce  
Lee:  
Bri  
Leroy: Absent  
Derek  
Waggoner Yea  
:  
Landon  
Wolken: Yea

Yea: 5, Nay: 0, Absent: 2

XXII. Adjournment

I move to adjourn. This motion, made by  
Cassie Cleaver and seconded by Landon  
Wolken, Carried.

Cassie  
Cleaver: Yea

Matt  
Godinez: Absent

Heather  
Guernsey Yea  
:

Dr.  
Bruce Yea  
Lee:

Bri  
Leroy: Absent

Derek  
Waggoner Yea  
:

Landon  
Wolken: Yea

Yea: 5, Nay: 0, Absent: 2

SIGNED : \_\_\_\_\_  
Board Clerk

APPROVED:

SIGNED : \_\_\_\_\_  
Board President