

Northland Community Schools - ISD #118  
Organizational Meeting and Regular Meeting Minutes Summary  
Wednesday, January 7, 2026  
Northland High School Room C113  
316 Main St E  
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Present, Terri Nystrom: Present, Jason Perkins: Present, Marc Ruyak: Present, Tyler Seifert: Present, Bill Wake: Present.

**1. Call to Order**

Board Chair Ruyak called the meeting to order at 5:30 p.m.

**2. Pledge of Allegiance**

**3. Mission Statement "Educate and inspire all learners to reach their full potential."**

**4. Recognitions**

**5. Audience Recognition**

**6. Adoption of Agenda**

Motion to adopt the agenda with revisions to the agenda order. This motion, made by Tyler Seifert and seconded by Bill Wake, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

**7. Reorganize the Board for the 2026 calendar year**

Motion to approve 2026 officer positions with no changes. This motion, made by Marc Ruyak and seconded by Bill Wake, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

7.1. Nominations for Chair

7.1.1. Motion to Elect Chair

7.2. Nominations for Vice Chair

7.2.1. Motion to Elect Vice Chair

7.3. Nominations for Clerk

7.3.1. Motion to Elect Clerk

7.4. Nominations for Treasurer

7.4.1. Motion to Elect Treasurer

**8. Approve Chair, Clerk and Treasurer as signers for the district checking account**

Motion to approve Chair, Clerk and Treasurer as signers for the district checking account. This motion, made by Terri Nystrom and seconded by Bill Wake, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

9. Set Committee Assignments for 2026

Motion to approve committee assignments with no changes. This motion, made by Marc Ruyak and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

10. Set dates for 2026 Regular Meetings of the School Board

Motion to approve Regular Board Meeting dates for 2026. This motion, made by Aaron Ammerman and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

11. Set dates for 2026 Work Sessions

Motion to approve Work Session dates for 2026. This motion, made by Bill Wake and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

12. Approve the 2026 Board Expense Reimbursement Schedule as follows:

- July 1, 2026
- December 31, 2026

Motion to approve the 2026 Board Expense Reimbursement Schedule. This motion, made by Aaron Ammerman and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

12.1. Approve per diem amount of \$55.00 for board and committee meetings

Motion to approve per diem amount of \$55.00 for board and meeting attendance. This motion, made by Aaron Ammerman and seconded by Bill Wake, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

12.2. Stipend for Officers -

Chair - \$350.00

Vice Chair - NA

Clerk - \$300.00

Treasurer - \$300.00

Motion to approve stipend for officers. This motion, made by Aaron Ammerman and seconded by Bill Wake, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

12.3. Approve IRS business standard mileage rate of 72.5 cents per mile, effective 1/1/26  
Motion to approve business standard mileage rate of 72.5 cents per mile for 2026. This motion, made by Linda Knox and seconded by Bill Wake, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

13. Designate the Pine Cone Press as the district's official newspaper for 2026

Motion to approve the Pine Cone Press as the district's official newspaper. This motion, made by Tyler Seifert and seconded by Bill Wake, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

#### 14. Consent items

Motion to approve Consent items. This motion, made by Bill Wake and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

14.1. Approve the minutes from the Regular Meeting held on December 10, 2025

14.2. Approve the Treasurer's Report and bills

#### 15. Reports

15.1. Business Manager Report

15.2. Elementary Principal

15.3. High School Principal Report

15.4. Student Activities Report

15.5. Facilities Report

15.6. Indian Education Report

15.7. CE Report

#### 16. Superintendent Report

#### 17. New Business

17.1. Approve the 2025-2026 NREM Seniority List

Approve the 2025-2026 NREM Seniority List. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

17.2. Approve the purchase of a 2026 Chrysler Pacifica minivan per quoted price of \$45,360.06

Approve the purchase of a 2026 Chrysler Pacifica minivan per quoted price of \$45,360.06. This motion, made by Bill Wake and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

17.3. Second Reading and approval of revisions to Policy 306 - ADMINISTRATOR CODE OF ETHICS

Motion to approve revisions to Policy 306. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

17.4. Second Reading and approval of revisions to Policy 712 - VIDEO RECORDING OTHER THAN ON BUSES

Motion to approve revisions to Policy 712. This motion, made by Bill Wake and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

17.5. Second Reading and approval of Policy 722 — PUBLIC DATA AND DATA SUBJECT REQUESTS

Motion to approve revisions to Policy 722. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

17.6. Approve a resolution directing administrators to make recommendations for reductions in programs and positions and reasons thereof.

WHEREAS, the financial condition of Northland Community Schools ISD #118 dictates that the school board must review expenditures, and WHEREAS, this review in expenditure may include discontinuance of positions and discontinuance or curtailment of programs, and WHEREAS, a determination must be made as to which employees' contracts may be terminated and not renewed and which employees may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED by the School Board of Independent School District #118 as follows: That the School Board hereby directs the Superintendent of Schools and administration to review programs and positions to effectuate economies in the school district and possible

discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

Motion to approve resolution directing administrators to make recommendations for reductions in programs and positions as it applies to the financial condition of Northland Community Schools ISD #118. This motion, made by Bill Wake and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

## 18. Personnel

18.1. Accept the resignation of Science Teacher, Rod Anderson, effective the end of the 2025-2026 school year

Motion to accept the resignation of Science Teacher, Rod Anderson. This motion, made by Bill Wake and seconded by Jason Perkins, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

18.2. Accept the resignation of Kitchen Helper, Mark Schultenover, effective January 30, 2026

Motion to accept the resignation of Kitchen Helper, Mark Schultenover. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

18.3. Approve the hire of Cody Washburn as Custodian, effective January 12, 2026

Motion to approve Cody Washburn as Custodian. This motion, made by Bill Wake and seconded by Jason Perkins, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

18.4. Approve the 2025-2027 At-Will Employment Contract between ISD #118 and Food Service Director, Brenda Horner

Motion to approve 2025-2027 At-Will Employment Contract between ISD #118 and Food Service Director, Brenda Horner. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea  
Yea: 7, Nay: 0

18.5. Approve the 2025-2027 At-Will Employment Contract between ISD #118 and Community Education Coordinator, Jennifer Welk

Motion to approve 2025-2027 At-Will Employment Contract between ISD #118 and Community Education Coordinator, Jennifer Welk. This motion, made by Linda Knox and

seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

18.6. Approve the 2025-2026 At-Will Employment Contract between ISD #118 and Nurse, Kerry Ruyak

Motion to approve the 2025-2026 At-Will Employment Contract between ISD #118 and Nurse, Kerry Ruyak. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Marc Ruyak: Abstain (With Conflict), Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 6, Nay: 0, Abstain (With Conflict): 1

18.7. Approve the At-Will Employment Contract between ISD #118 and Executive Secretary, Tina Anderson

Motion to approve the 2025-2027 At-Will Employment Contract between ISD #118 and Executive Secretary, Tina Anderson. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

#### **19. Other school business which can legally be brought before the Board**

Motion to display oldest trophies in the stairwell trophy case with plans to add additional trophy cases. This motion, made by Marc Ruyak and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

#### **20. Next Meeting Dates:**

- Policy Committee: January 26, 2026, 10:00 a.m.
- Regular Meeting: February 11, 2026, 5:30 p.m.
- Work Session: February 18, 2026, 5:30 p.m.

#### **21. Adjournment**

Board Chair Ruyak called for a motion to adjourn the meeting at 6:10 p.m. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

Tina Anderson, Recording Secretary

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Linda Knox, Board Clerk