



# NEW FAIRFIELD PUBLIC SCHOOLS

3 Brush Hill Road, New Fairfield, CT 06812  
Phone: 203 312-5770 Fax: 203 312-5609 [www.newfairfieldschools.org](http://www.newfairfieldschools.org)

January 3, 2023

To: New Fairfield Board of Education

From: Kenneth G. Craw, Ed. D, Superintendent

Re: 2023-24 Proposed District Calendar (attached)

## **Background**

Attached please find the recommendation for the 2023-24 New Fairfield Public Schools District Calendar drawn from the work of the NFPS Calendar Committee, a representative body of the BOE, administration, faculty, staff and parents (listed below). The Calendar Committee met on November 2, 2022, and December 14, 2022. The Committee's charge is to analyze options for the 2023-24 calendar and advise the Superintendent on recommendations to the BOE.

NFPS Calendar Committee 2023-24 Members in alphabetical order:

Tammy Allen (NFEA)  
Kathy Baker (BOE)  
Kenneth Craw (Superintendent)  
Karin Graziano (PTO)  
Kyle Kressu (NFEA)  
Amanda Lombard (PTO)  
Julie Luby (Assistant Superintendent)  
Scott Rohwedder (NFAA)  
Arlene Rollman (Para Assoc.)  
Lori Vengalli (Secr. Assoc.)

## **Recommended 2023-24 Calendar**

The recommended Calendar for 2023-24 is similar to the 2022-23 Calendar with a post-Labor Day first day of school for students, thus allowing as much time as possible for completion of the high school construction project. For ease of review by the BOE, listed below are the essential points for each month of the proposed calendar.

1. August/September 2023 –
  - a. One day for high school teacher moving into the new building (August 28 or 29)
  - b. Three teacher work days for meetings, set up and professional learning (August 30, 31 & September 1) precede the first day for students.
  - c. First Day for Students– Tuesday, September 5

- d. Two School Closure Days
  - i. Labor Day – Monday, September 4
  - ii. Yom Kippur – Monday, September 25

Comment: Rosh Hashanah begins at sundown on Friday, September 15 and runs until the evening of Sunday, September 17. This year the holiday falls completely on the weekend.

- 2. October 2023 –
  - a. School Closure – Columbus Day - Monday, October 9
  - b. 9-12 Parent Conferences - Early Dismissal - Wednesday, October 11 (afternoon and evening conferences) (also PSAT day)
  - c. 9-12 Parent Conferences - Late Arrival - October 12
  - d. Data Day - Early Dismissal - October 25
- 3. November 2023 —
  - a. K-8 Parent Conferences – Early Dismissal – Wednesday, November 1
  - b. K-8 Evening Conferences – Full Day of School - Thursday, November 2
  - c. K-8 Parent Conferences – Early Dismissal – Friday, November 3
  - d. Election Day/Professional Development – Tuesday, November 7
  - e. Thanksgiving Vacation –
    - i. No Students or Teachers - Wednesday, November 22
    - ii. Thanksgiving Break – Thursday, November 23 and Friday, November 24

Comment: It is preferable that the evening and afternoon K-8 parent conferences are not on the same day due to the high volume of conferences. There are only two shortened days to facilitate conferences.

- 4. December 2023 –
  - a. Data Day - Early Dismissal – Wednesday, December 6
  - b. Winter Recess – Friday, December 22 (early dismissal) through Monday, January 1
- 5. January 2024 –
  - a. School Closure - Observe New Year’s Day - Monday, January 1, 2024
  - b. Students and teachers return from break - Tuesday, January 2.
  - c. School Closure - Dr. Martin Luther King, Jr. Day – Monday, January 15
  - d. Data Day - Early Dismissal - January 24
- 6. February 2024 —
  - a. February Break – Friday, February 16 through Tuesday, February 20
    - i. Students are on a 5-day break.

- ii. Teachers have professional development on Friday, February 16 and Tuesday, February 20.
- iii. School Closure – Presidents’ Day - Monday, February 19

7. March 2024 —

- a. 9-12 Parent Conferences - Early Dismissal - Thursday, March 7 (afternoon and evening conferences)
- b. 9-12 Parent Conferences - Late Arrival - Friday, March 8
- c. Data Day - Early Dismissal – March 22
- d. K-8 Parent Conferences – Early Dismissal – Tuesday, March 26
- e. K-8 Evening Conferences – Full Day of School – Wednesday, March 27
- f. K-8 Parent Conferences– Early Dismissal – Thursday, March 28
- g. School Closure - Good Friday - March 29

8. April 2024 —

- a. Spring Recess – Monday, April 8 – Friday, April 12

Comment: Area school districts are split between taking the second or third week of April for their break. The Committee is recommending the second week of April and suggests alternating between the second and third weeks for future calendars.

9. May 2024 –

- a. Data Day - Early Dismissal - Friday, May 24
- b. School Closure - Memorial Day – Monday, May 27

10. June 2024 —

- a. Final Day for Students – Thursday, June 13

Comment: This schedule would provide up to seven days for school closures due to inclement weather. New Fairfield typically wants to have students finished before the final week of June; however, the seventh inclement weather day is listed as Monday, June 24.

Please note the statement at the bottom right-hand side of the proposed calendar regarding loss of school days due to inclement weather:

*“Inclement weather emergency days will be made up on June 14-24 as needed. If more than 7 days are needed, days will be taken from spring vacation beginning with April 12th. The last day for students is expected to be no later than June 24th. Students will not be in school more or less than 180 days.”*

**Modifications to the 2022-23 District Calendar**

1. At its regular meeting on December 15, the BOE adjusted the 2022-23 calendar to reflect the observance of the New Year's Day holiday on Monday, January 2, 2023, due to the fact that New Year's fell on a Sunday. All schools and offices were closed on January 2 and the day was added to the end of the calendar.
2. Based on feedback from the K-8 administrators, a minor adjustment has been made to the upcoming March 2023 parent conferences. It is preferable that the evening and afternoon K-8 parent conferences are not on the same day. The schedule will be communicated to families as follows:
  - a. K-8 Parent Conferences - Early Dismissal - Wednesday, March 22, 2023
  - b. Evening Conferences - Full Day of School - Thursday, March 23, 2023
  - c. K-8 Parent Conferences - Early Dismissal – Friday, March 24, 2023

**ATTACHMENTS**

1. 2023-24 Proposed District Calendar and Parent Conference Schedule
2. April Break Calendar Survey of Area Districts
3. 2022-23 Current Adopted District Calendar