



**Preliminary Fiscal Year 2022 Budget  
 Preparing for Meeting on June 24, 2021**  
 (Recommended budget for FY22 must be adopted by June 30, 2021)

**Revenue & Expense Budget Summary - Fiscal Year 2022(FY22)  
 All Funds**

**Adopted Budget Recommendation - June 24, 2021**

	Revenues	Expenses	Difference
<b>General Fund</b>	\$ 114,979,353.84	\$ 114,973,176.61	\$ 6,177.23
<b>Food Service Fund</b>	\$ 3,945,850.00	\$ 4,243,339.84	\$ (297,489.84)
<b>Community Service Fund</b>	\$ 7,830,758.86	\$ 8,233,997.07	\$ (403,238.21)
<b>Construction Fund</b>	\$ -	\$ -	\$ -
<b>Debt Service Fund</b>	\$ 22,660,834.00	\$ 23,166,651.00	\$ (505,817.00)
<b>Trust Fund</b>	\$ 251,075.00	\$ 250,000.00	\$ 1,075.00
<b>Internal Service Fund</b>	\$ 817,000.00	\$ 817,000.00	\$ -
<b>Student Activity Fund</b>	\$ 1,341,256.00	\$ 1,341,256.00	\$ -

**\*\*Final FY22 Adopted Budget to be presented for approval at a June school board meeting.**

**Review of Budget Goals that started in FY2021 and continuing to FY2022:**

**1 Strive for Fiscal Stability**

Continue to strive for fund balance growth to meet District Policy of 8% of Gen. Fund Exp. Possible utilization of ESSER/CARES/Recovery funds to help stabilize FY22 budget.

**2 Alignment with District Goals & Strategies**

Multiple meetings to gather input from Program Directors, Building Administrators, Continuous Improvement Teams (CIT), and Administration on budget priorities.

**3 Utilize Revenues Effectively**

Projected loss of revenues due to enrollment and eligibility will require assessment of best use of funds, including Federal investments.

**4 Program Based Budget Layers**

Used data from budget coding to identify core expense areas and how each are funded.

**5 Identify and Prioritize Focus Areas Related to ESSER Funds**

Utilize feedback and data to determine best use of one-time ESSER Funds.

# Duluth Public Schools #709

## Revenue Budget Summary - Fiscal Year 2022 (FY22)

### General Fund

**Overview/Definitions:**

**General Fund** includes General (01), Transportation (03), and Operating Capital (05).

Within the General and Operating Capital funds, certain revenues will have reserve requirements.

The process for General Fund Revenue budgeting will include projecting and analyzing current Federal, State, and Local revenues along with forecasting legislative or local district changes to revenues.

**Current estimated INITIAL GENERAL FUND Revenues for FY22:**

<b>Federal:</b>	\$	8,591,509.00
<b>State:</b>	\$	85,214,393.10
<b>Local:</b>	\$	21,173,451.74
	<b>\$</b>	<b>114,979,353.84</b>

**Initial Budget Assumptions:**

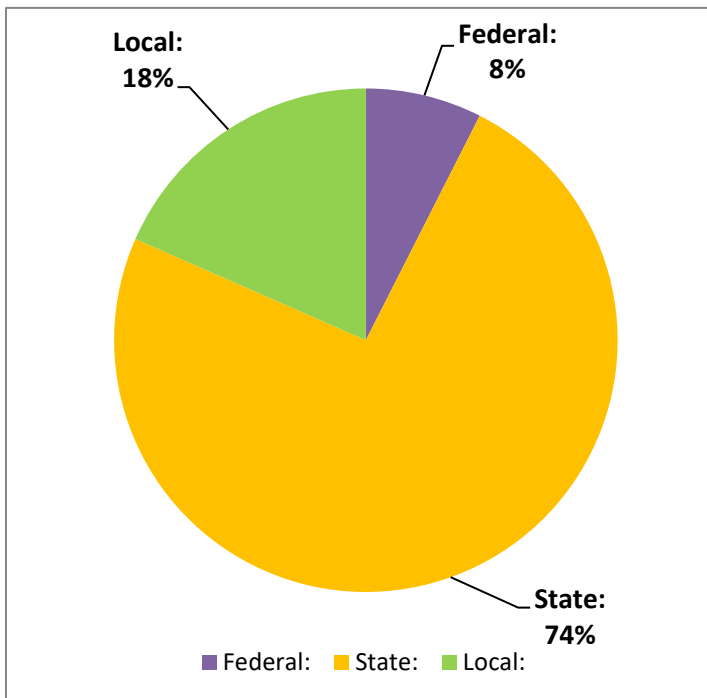
Basic Formula Allowance increases **2.45%** from FY21 to FY22 based on current law.

Pupil Counts are currently projected at **8,150 Adjusted Average Daily Membership (ADJ ADM)**. Please note: Enrollments will be tracked and reviewed in August and budget adjustments may be required.

FY19 Final ADJ ADM: 8,229  
 FY20 Final ADJ ADM: 8,369  
 FY21 Budgeted ADJ ADM: 8,180  
 FY21 First Draft Final ADM: 7,823

Categorical Revenues are estimated at FY21 levels unless other information is known.

Federal Title program revenue estimates are projected 20% less, with a potential to have some carryover available.



**NOTES:**

- \* Local revenue includes property tax levy, miscellaneous tax revenues, county apportionment, tuition, fees, admissions, medical assistance, interest earnings, rent, gifts & bequests, insurance recovery, sale of materials and equipment, and other miscellaneous revenues.
- \* State revenue includes payments by the MN Dept. of Education, and other state agencies.
- \* Federal revenue includes aids awarded through state agencies or directly from federal sources.

# Duluth Public Schools #709

## Revenue Budget Summary - Fiscal Year 2022 (FY22)

### General Fund

Undesignated	\$	65,318,846.24
Federal Programs	\$	8,591,509.00
Special Education	\$	14,536,554.00
Transportation	\$	6,255,386.14
Telecom Access	\$	139,000.00
American Indian	\$	315,000.00
Medical Assistance	\$	600,000.00
<b>ESSER Investment</b>	<b>\$</b>	<b>3,000,000.00</b>

**Restricted Revenues** require a reserved fund balance if funding is not all spent in the allocated fiscal year. Most restricted revenues are intended to be spent in full in the allocated fiscal year.

Undesignated Revenues may have individual calculations, but do not have a required reserve fund balance.

**Restricted/Reserved Revenues** come from state and local sources (aid and levy).

**Undesignated Revenues** come from federal, state, and local sources, the largest of which is the basic formula allowance (General Education Aid).

**Federal Sources** are often reimbursements and have allowable carryover provisions to subsequent fiscal years. Use of Federal funds have limitations.

#### Restricted/Reserved:

Staff Development	\$	1,199,571.85
Operating Capital	\$	1,972,131.05
Basic Skills	\$	5,302,314.46
Gifted & Talented	\$	115,902.80
Learning & Dev.	\$	1,794,545.00
Alt. Learning Ctr.	\$	1,400,000.00
LT Fac. Maint.	\$	2,442,378.01
Achiev. & Integrat.	\$	1,674,034.37
Safe Schools	\$	322,180.92
<b>Total Restricted:</b>	<b>\$</b>	<b>16,223,058.46</b>
<b>Total General Fund:</b>	<b>\$</b>	<b>114,979,353.84</b>

#### Revenue Budget Comparison:

	Estimated FY22	Estimated FY21	Final FY20
<b>Federal:</b>	\$ 8,591,509.00	\$ 6,048,509.00	\$ 6,463,685.00
<b>State:</b>	\$ 85,214,393.10	\$ 85,275,966.19	\$ 87,254,553.00
<b>Local:</b>	\$ 21,173,451.74	\$ 21,550,166.05	\$ 22,037,496.00
	<b>\$ 114,979,353.84</b>	<b>\$ 112,874,641.24</b>	<b>\$ 115,755,734.00</b>
<b>(now includes ESSER Investment)</b>	<b>\$ 2,104,712.60</b>	Increase/(Decrease) compared to FY21	

#### Revenue Notes:

<b>Compensatory Revenue Reduction (Restricted):</b>	<b>\$ (1,326,000.00)</b>
<b>Projected increase in State Special Ed. Revenue:</b>	\$ 750,000.00
<b>Revenue Loss due to Student Enrollment:</b>	\$ - (now projecting same as FY21 budget)
<b>Changes in General Fund Levies and other Misc:</b>	<b>\$ (350,000.00)</b>
	<b>\$ (926,000.00)</b> *Highlighted amounts only-not the total change

# Duluth Public Schools #709

## Expense Budget Summary - Fiscal Year 2022 (FY22)

### General Fund

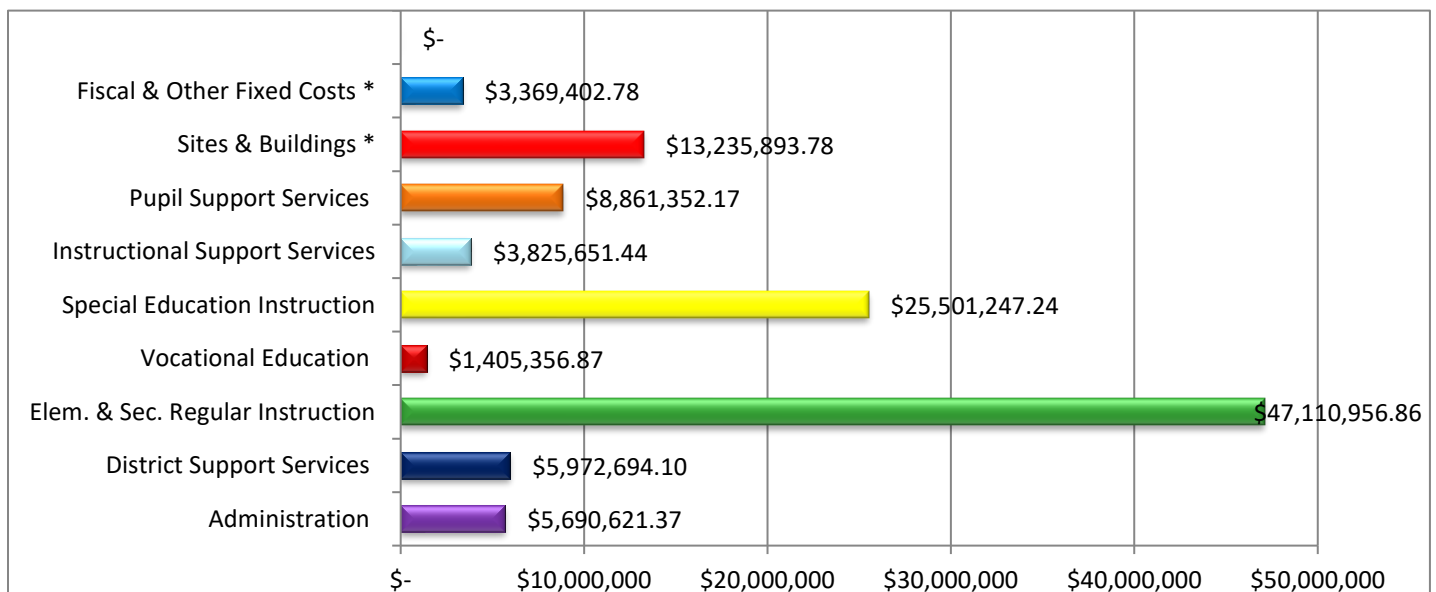
The preliminary expense budget was created using Fiscal Year 2021 (FY21) as a baseline and adjusting for a number of factors, including impacts from revenue.

The program areas below are defined by the Minnesota Department of Education (MDE). Program areas may include expenses using restricted or unrestricted revenues.

Expenditure budgets were adjusted to reflect some changes that occurred during the FY21 school year and projections based on one-time spending changes from FY21 to FY22.

### Initial Expenses by Program Area - General Fund

PRO	FY22 Est. Budget Expense	FY21 Est. Budget Expense	Change
000-099 Administration	\$ 5,690,621.37	\$ 5,546,316.00	\$ 144,305.37
100-199 District Support Services	\$ 5,972,694.10	\$ 5,854,474.00	\$ 118,220.10
200-299 Elem. & Sec. Regular Instruction	\$ 47,110,956.86	\$ 45,738,938.00	\$ 1,372,018.86
300-399 Vocational Education	\$ 1,405,356.87	\$ 1,544,476.00	\$ (139,119.13)
400-499 Special Education Instruction	\$ 25,501,247.24	\$ 24,735,656.00	\$ 765,591.24
600-699 Instructional Support Services	\$ 3,825,651.44	\$ 3,943,750.00	\$ (118,098.56)
700-799 Pupil Support Services	\$ 8,861,352.17	\$ 8,959,473.00	\$ (98,120.83)
800-899 Sites & Buildings *	\$ 13,235,893.78	\$ 13,031,438.00	\$ 204,455.78
900-999 Fiscal & Other Fixed Costs *	\$ 3,369,402.78	\$ 3,363,554.00	\$ 5,848.78
	\$ -	\$ -	\$ -
	<b>\$ 114,973,176.61</b>	<b>\$ 112,718,075.00</b>	<b>\$ 2,255,101.61</b>



# Duluth Public Schools #709

## Expense Budget Summary - Fiscal Year 2022 (FY22)

### General Fund

#### Preliminary Budget Considerations - Revenues (highlighting major components)

**1 Change in General Ed Revenue**

Now Estimating a 2.45% increase in the Formula Allowance & 8,150 in ADJ ADM  
**NOW INCLUDES ESSER Investment of \$3 Million**

**Revenue Changes:                    \$            1,354,712.60**

May 26, 2021 projection:            \$            (3,614,760.22)

**(Increasing revenue estimates by approx. \$1.4 million)**

**2 Increase in Special Education:        \$            750,000.00**

Includes projected increases in State Special Education revenue

**Summary of Changes:                    \$            2,104,712.60** Decrease

#### Preliminary Budget Considerations - Expenses (highlighting major components)

**1 Investments & Reductions:        \$            2,255,101.61**

Includes contractual wage & benefit changes, investments in special education staff & programs, general fund benefit increases in health insurance, investments in elementary staffing, and district wide staff changes.

- \* Includes staffing changes in District level programs
- \* Includes a 7% Increase in Health Insurance Premiums
- \* Includes some projected contractual increases in salary and wages
- \* Includes programmatic changes and adjustments in departments and buildings
- \* Current Intention is to keep programs and FTE as close to FY21 levels

**Summary of Changes:                    \$            2,255,101.61** Increase

<b>Preliminary FY22:</b>	
Initial General Fund Revenue:	\$ 114,979,353.84
Initial General Fund Expenses:	\$ 114,973,176.61
Projected surplus/ (deficit):	<b>\$ 6,177.23</b>
<u>Projected on May 26, 2021:</u>	<u>\$ (5,002,555.48)</u>
Projected on May 12, 2021:	\$ (6,447,642.49)

# FY22 ESSER Projected Budget

ISD #709 Funding Information for FY22 Adopted Budget

Elementary and Secondary School Emergency Relief (ESSER) is federal funding allocated through the Dept. of Education (MDE).



ESSER Funds are reimbursements based on MDE approved budgets. A district may be "awarded" funds, but actual receipts are based on applications for reimbursements.

Current Award Estimates:	ESSER II - Spending timeline through September 30, 2023 - Award Approved - Budget Pending:	\$9,012,853
	ESSER III - Spending timeline through September 30, 2024 - Award Pending - Budget Pending:	\$20,241,588

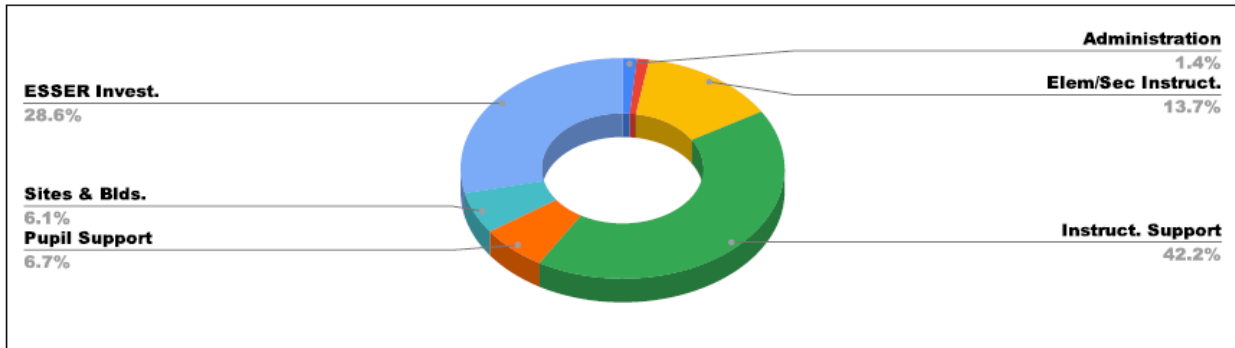
### Projected FY22 REVENUE Budget Allocation:

ESSER III - 20% Set Aside for Student Achievement - Award Pending - Budget Pending:	\$4,048,317.00
ESSER II - District Allocation	\$9,012,853.00
ESSER III - District Allocation	\$903,830.00
<b>Total ESSER II &amp; III Projected Revenue Budget FY22:</b>	<b>\$13,965,000.00</b>

### Projected FY22 EXPENSE Budget Allocation:

Program Code:

000	Administration	Strategic Planning/Equity Audit/Boundary Study	\$200,000
100	Dist. Services	HR Director Investment	\$40,000
100	Dist. Services	Skyward Devices for Online Timecards	\$40,000
100	Dist. Services	Support for recruitment, skyward/frontline conversion, business services	\$90,000
200	Elem/Sec Instruct.	Temporary Elem Interventionists	\$900,000
200	Elem/Sec Instruct.	Temporary Secondary FTE	\$540,000
200	Elem/Sec Instruct.	Temporary District Wide Floating Subs	\$480,000
600	Instruct. Support	Secondary MTSS Strategies	\$100,000
600	Instruct. Support	Professional Development Investment	\$1,500,000
600	Instruct. Support	Blended Learning Supports - Devices, Staff, Infrastructure	\$1,990,000
600	Instruct. Support	Technology Devices - SmartBoards (Primary Elementary)	\$1,000,000
600	Instruct. Support	Technology Devices - Replacement Desktops (District Wide)	\$400,000
600	Instruct. Support	Leadership TOSA's - Elementary	\$700,000
600	Instruct. Support	Director of Instruction investment	\$200,000
700	Pupil Support	Secondary Counselors - Site & Sources of Strength	\$450,000
700	Pupil Support	Social Emotional Supports	\$200,000
700	Pupil Support	Social Emotional Curriculum (2nd Step)	\$100,000
700	Pupil Support	Support for Transportation, Food Service, and Site Monitors	\$85,000
700	Pupil Support	District Attendance Supports	\$100,000
800	Sites & Blds.	Building Improvements	\$850,000
FD BAL		ESSER INVESTMENT for Staff & Programs based on FY21	\$4,000,000
<b>Total ESSER II &amp; III Projected Expense Budget FY22:</b>			<b>\$13,965,000</b>



# Revenue & Expense Budget Summary - Fiscal Year 2022 (FY22)

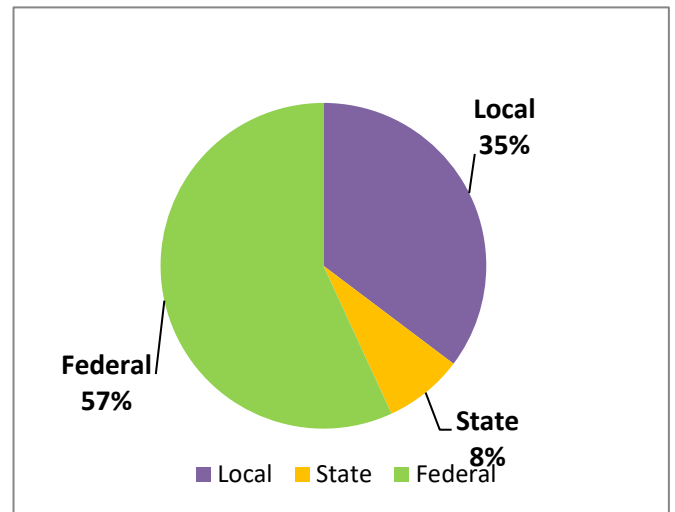
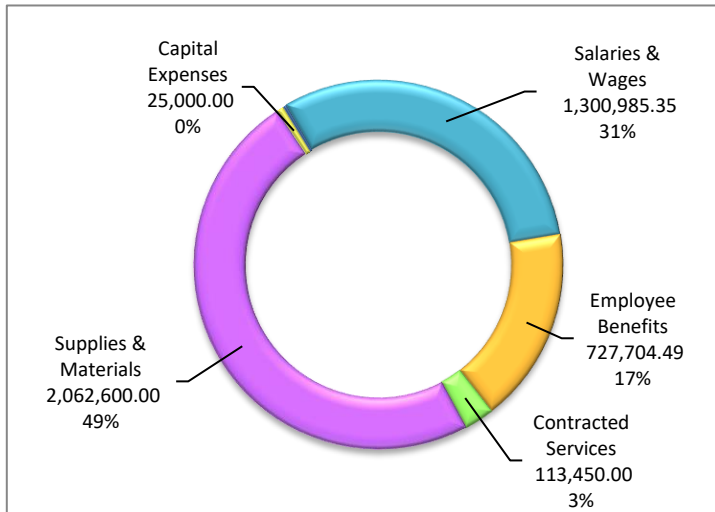
## Food Service

### Adopted Budget Recommendation - June 24, 2021

OBJ		FY22 Budget Expense	FY21 Budget Expense	Change
100-199	Salaries & Wages	1,300,985.35	1,269,254.00	31,731.35
200-299	Employee Benefits	727,704.49	699,432.00	28,272.49
300-399	Contracted Services	113,450.00	113,450.00	-
400-499	Supplies & Materials	2,062,600.00	2,312,600.00	(250,000.00)
500-599	Capital Expenses	25,000.00	25,000.00	-
800-899	Other Expenses	13,600.00	13,600.00	-

#### Total Expenses Food Service Fund:

**4,243,339.84**      **4,433,336.00**      **(189,996.16)**



	FY22 Budget Revenue	FY21 Budget Revenue	Change
Local	1,392,000.00	1,492,000.00	(100,000.00)
State	310,000.00	310,000.00	-
Federal	2,243,850.00	2,491,000.00	(247,150.00)
<b>Total Revenues Food Service Fund:</b>	<b>3,945,850.00</b>	<b>4,293,000.00</b>	<b>(347,150.00)</b>

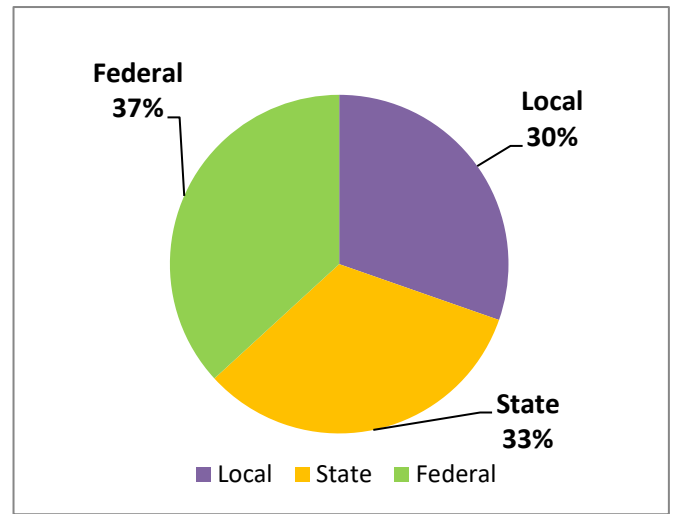
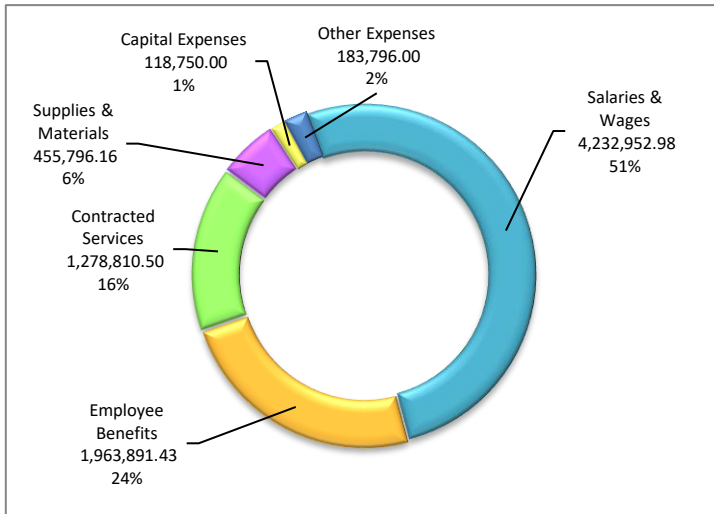
# Revenue & Expense Budget Summary - Fiscal Year 2022 (FY22) Community Service

## Adopted Budget Recommendation - June 24, 2021

OBJ		FY22 Budget Expense	FY21 Budget Expense	Change
100-199	Salaries & Wages	4,232,952.98	3,987,490.48	245,462.50
200-299	Employee Benefits	1,963,891.43	1,877,989.37	85,902.06
300-399	Contracted Services	1,278,810.50	1,565,430.66	(286,620.16)
400-499	Supplies & Materials	455,796.16	334,940.95	120,855.21
500-599	Capital Expenses	118,750.00	41,244.05	77,505.95
800-899	Other Expenses	183,796.00	164,717.01	19,078.99

### Total Expenses Community Service Fund:

**8,233,997.07      7,971,812.52      262,184.55**



	FY22 Budget Revenue	FY21 Budget Revenue	Change
Local	2,376,748.14	2,958,204.46	(581,456.32)
State	2,571,698.72	2,556,175.95	15,522.77
Federal	2,882,312.00	2,048,620.09	833,691.91
<b>Total Revenues Community Service Fund:</b>	<b>7,830,758.86</b>	<b>7,563,000.50</b>	<b>267,758.36</b>

\*\*The District and Community Education Team are projecting declines in our regular Community Education programming revenue and expenditures, but saw an increase in Federal Funds for Head Start and other grants.

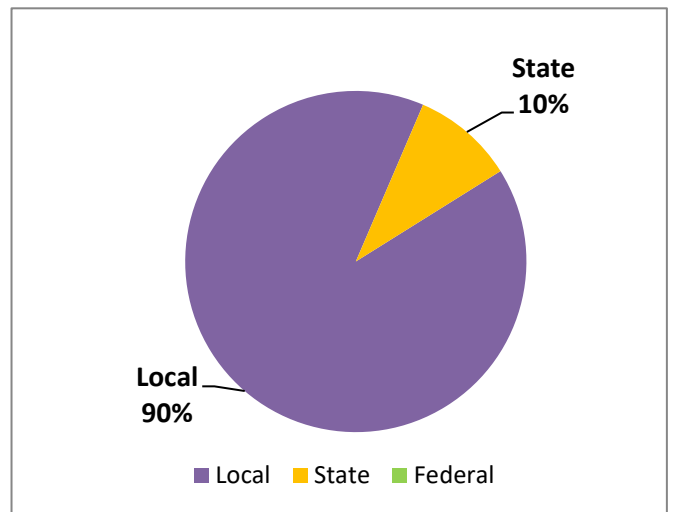
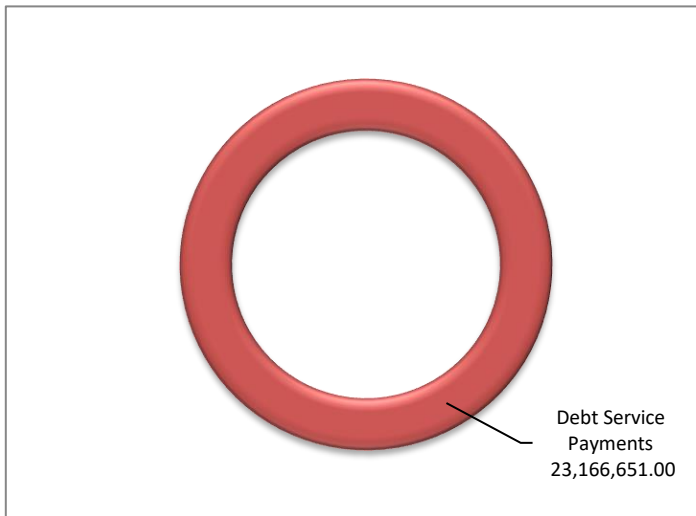


# Revenue & Expense Budget Summary - Fiscal Year 2022 (FY22)

## Debt Service

### Adopted Budget Recommendation - June 24, 2021

OBJ		FY22 Budget Expense	FY21 Budget Expense	Change
700-799	Debt Service Payments	23,166,651.00	21,506,300.00	1,660,351.00
900-999	Fiscal & Other Payments	-	-	-
<b>Total Expenses Debt Service Fund:</b>		<b>23,166,651.00</b>	<b>21,506,300.00</b>	<b>1,660,351.00</b>

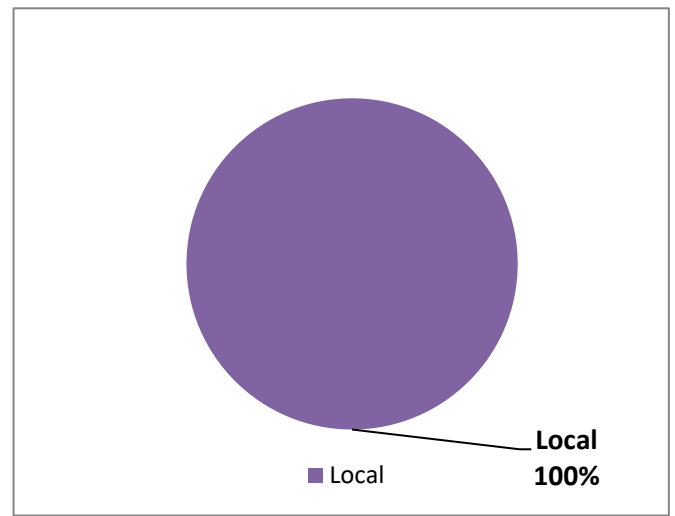
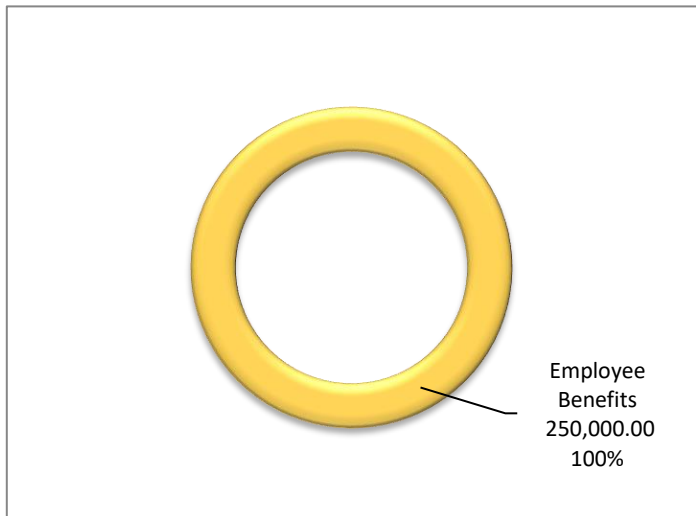


	FY22 Budget Revenue	FY21 Budget Revenue	Change
Local	20,472,271.00	19,609,723.00	862,548.00
State	2,188,563.00	2,188,563.00	-
Federal	-	-	-
<b>Total Revenues Debt Service Fund:</b>	<b>22,660,834.00</b>	<b>21,798,286.00</b>	<b>862,548.00</b>
<b>Revenues Less Expenses:</b>	<b>(505,817.00)</b>	<b>291,986.00</b>	<b>(797,803.00)</b>

# Revenue & Expense Budget Summary - Fiscal Year 2022 (FY22) Trust Fund

## Adopted Budget Recommendation - June 24, 2021

OBJ		FY22 Budget Expense	FY21 Budget Expense	Change
200-299	Employee Benefits	250,000.00	250,000.00	-
800-899	Other Expenditures	-	-	-
<b>Total Expenses Trust Fund:</b>		<b>250,000.00</b>	<b>250,000.00</b>	<b>-</b>



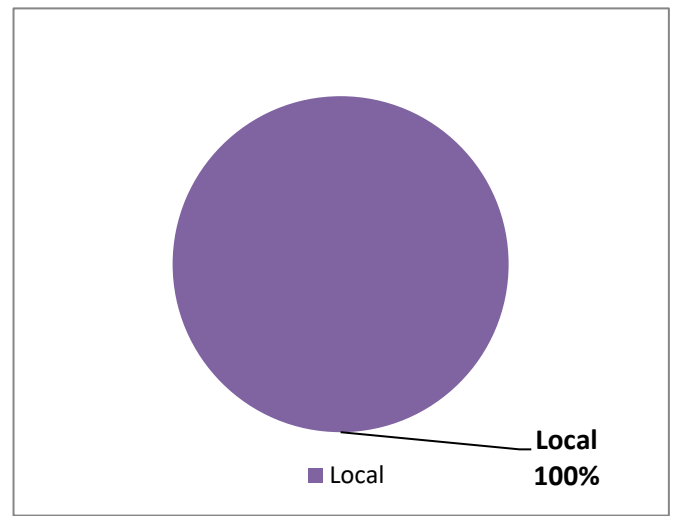
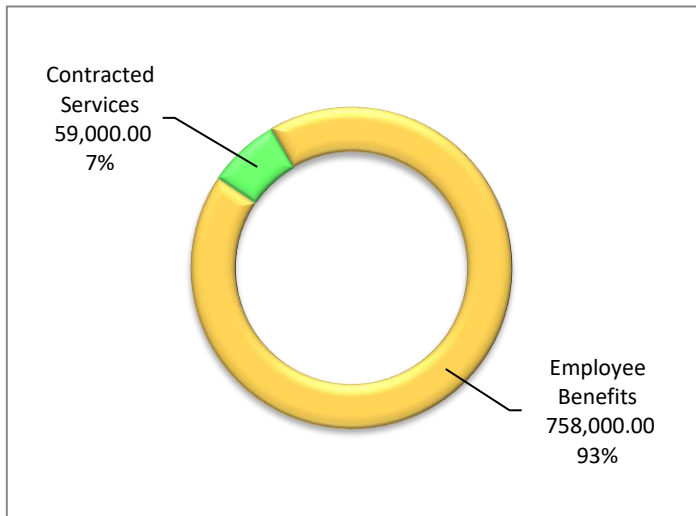
	FY22 Budget Revenue	FY21 Budget Revenue	Change
Local	251,075.00	258,575.00	(7,500.00)
State	-	-	-
Federal	-	-	-
<b>Total Revenues Trust Service Fund:</b>	<b>251,075.00</b>	<b>258,575.00</b>	<b>(7,500.00)</b>
<b>Revenues Less Expenses:</b>	<b>1,075.00</b>	<b>8,575.00</b>	<b>(7,500.00)</b>

# Revenue & Expense Budget Summary - Fiscal Year 2022 (FY22)

## Dental Internal Service Fund

### Adopted Budget Recommendation - June 24, 2021

OBJ		FY22 Budget Expense	FY21 Budget Expense	Change
200-299	Employee Benefits	758,000.00	819,400.00	(61,400.00)
300-399	Contracted Services	59,000.00	59,000.00	-
<b>Total Expenses Dental Internal Service Fund:</b>		<b>817,000.00</b>	<b>878,400.00</b>	<b>(61,400.00)</b>

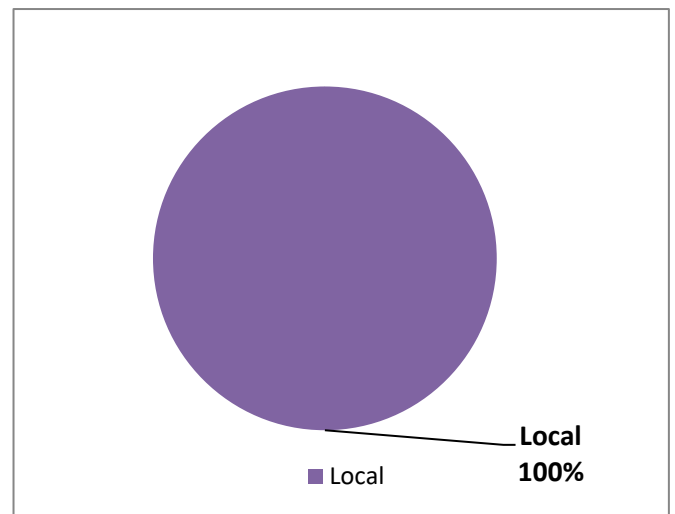
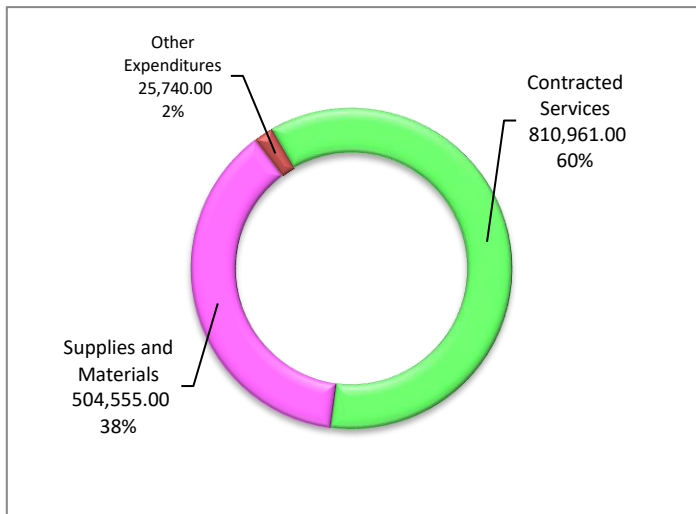


	FY22 Budget Revenue	FY21 Budget Revenue	Change
Local	817,000.00	878,400.00	(61,400.00)
State	-	-	-
Federal	-	-	-
<b>Total Revenues Dental Internal Service Fund:</b>	<b>817,000.00</b>	<b>878,400.00</b>	<b>(61,400.00)</b>
<b>Revenues Less Expenses:</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Revenue & Expense Budget Summary - Fiscal Year 2022 (FY22) Student Activity Funds

### Adopted Budget Recommendation - June 24, 2021

OBJ		FY22 Budget Expense	FY21 Budget Expense	Change
300-399	Contracted Services	810,961.00	869,366.00	(58,405.00)
400-499	Supplies and Materials	504,555.00	519,415.00	(14,860.00)
800-899	Other Expenditures	25,740.00	30,240.00	(4,500.00)
<b>Total Expenses Student Activity Fund:</b>		<b>1,341,256.00</b>	<b>1,419,021.00</b>	<b>(77,765.00)</b>



	FY22 Budget Revenue	FY21 Budget Revenue	Change
Local	1,362,856.00	1,419,021.00	(56,165.00)
State	-	-	-
Federal	-	-	-
<b>Total Revenues Student Activity Fund:</b>	<b>1,362,856.00</b>	<b>1,419,021.00</b>	<b>(56,165.00)</b>
<b>Revenues Less Expenses:</b>	<b>21,600.00</b>	<b>-</b>	<b>21,600.00</b>

\*As of May 12, 2021 Student Activities are still in Progress - we are using the FY21 Budget as a guideline until more analysis is completed. These funds are self-sustaining and are at the site levels.

**Duluth Public Schools #709**  
**Elementary Enrollment and Certified Staff (FTE) Estimates**  
**Regular Ed Classrooms**  
**School and Grade Level Projection**

2021-2022	K	1	2	3	4	5	Est FY22
ESTIMATED							Enrollment
Lester Park 510	95	85	85	85	110	85	545
Section FTE	4.00	4.00	3.00	3.00	4.00	3.00	21.00
Average Class Size	23.75	21.25	28.33	28.33	27.50	28.33	26.25
Congdon Park 435	90	88	92	95	90	95	550
Section FTE	4.00	4.00	3.00	4.00	3.00	4.00	22.00
Average Class Size	22.50	22.00	30.67	23.75	30.00	23.75	25.44
Lakewood 500	40	41	37	38	36	32	224
Section FTE	1.50	1.50	1.50	1.50	1.50	1.50	9.00
Average Class Size	26.67	27.33	24.67	25.33	24.00	21.33	24.89
Homecroft 475	70	70	66	66	55	50	377
Section FTE	3.00	3.00	3.00	3.00	2.00	2.00	16.00
Average Class Size	23.33	23.33	22.00	22.00	27.50	25.00	23.86
Lowell 520	44	42	55	40	35	33	249
Section FTE	2.00	2.00	2.00	2.00	1.50	1.50	11.00
Average Class Size	22.00	21.00	27.50	20.00	23.33	22.00	22.64
Lowell Sp Immersion	64	61	63	63	37	31	319
Section FTE	3.00	3.00	3.00	3.00	1.50	1.50	15.00
Average Class Size	21.33	20.33	21.00	21.00	24.67	20.67	21.50
Stowe 565	50	44	48	36	43	35	256
Section FTE	2.00	2.00	2.00	2.00	2.00	2.00	12.00
Average Class Size	25.00	22.00	24.00	18.00	21.50	17.50	21.33
Myers Wilkins 540	68	60	60	50	58	46	342
Section FTE	4.00	3.00	3.00	3.00	3.00	2.00	18.00
Average Class Size	17.00	20.00	20.00	16.67	19.33	23.00	19.33
Piedmont 550	80	74	59	64	70	72	419
Section FTE	4.00	4.00	3.00	3.00	4.00	4.00	22.00
Average Class Size	20.00	18.50	19.67	21.33	17.50	18.00	19.17
MacArthur 525	58	58	53	46	50	38	303
Section FTE	3.00	3.00	3.00	2.00	3.00	2.00	16.00
Average Class Size	19.33	19.33	17.67	23.00	16.67	19.00	19.17
<b>Totals Grade Level</b>	<b>659</b>	<b>623</b>	<b>618</b>	<b>583</b>	<b>584</b>	<b>517</b>	<b>3584</b>
<b>Totals FTE</b>	<b>30.50</b>	<b>29.50</b>	<b>26.50</b>	<b>26.50</b>	<b>25.50</b>	<b>23.50</b>	<b>162.00</b>
<b>Average Class Size</b>	<b>24.55</b>	<b>23.90</b>	<b>26.17</b>	<b>24.38</b>	<b>25.78</b>	<b>24.29</b>	<b>24.84</b>

\*Enrollment Projections Subject to Change

\*FTE includes Regular Classroom certified teachers. Funding sources include general fund, compensatory, and Title Revenue where applicable. FTE subject to change by enrollment changes or Admin recommendations.

\*Special Education certified teachers are not included in FTE projections, but enrollment estimates include all students.

### Comparison for Elementary

	FY22				Final FY20
	June 2020	Sept. 2020	May 2021	Fall 2021	ADJ ADM
Congdon Park	588	548	499	550	588
Homecroft	402	408	351	377	398
Lakewood	231	235	212	224	229
Lester Park	592	573	536	545	586
Lowell English & Ojibwe	285	257	255	249	290
Lowell Spanish	222	288	254	319	223
Laura MacArthur	331	289	298	303	348
Myers-Wilkins	343	309	339	342	351
Piedmont	452	410	407	419	459
Stowe	266	251	238	256	280

### Average Budgeted Elementary Class Sizes

	Budget 2019-20	Budget 2020-21	Budget 2021-22
Congdon Park	27.72	26.29	25.44
Homecroft	24.78	24.50	23.86
Lakewood	25.89	24.41	24.89
Lester Park	26.96	27.84	26.25
Lowell English & Ojibwe	22.67	21.39	22.64
Lowell Spanish	22.67	24.35	21.50
Laura MacArthur	19.44	20.00	19.17
Myers-Wilkins	19.36	18.13	19.33
Piedmont	21.89	21.77	19.17
Stowe	19.25	20.53	21.33

### FY22 PROJECTED Enrollment for Secondary

	FY22 EST							Total
	6	7	8	9	10	11	12	
Lincoln Park Middle School	221	223	248					692
Ordean East Middle School	350	350	350					1050
Denfeld High School				270	255	250	225	1000
East High School				415	410	360	365	1550

### Comparison for Secondary

	FY22				Final FY20
	June 2020	Sept. 2020	May 2021	Fall 2021	ADJ ADM
Lincoln Park Middle School	685	717	663	692	674
Ordean East Middle School	1099	1108	990	1050	1086
Denfeld High School	925	1034	994	1000	913
East High School	1424	1630	1469	1550	1374
	4133	4489	4116	4292	4047

## Review of Covid-19 Additional Funds ISD #709

- CARES ACT Funds - ESSER & GEER :** This first round of Federal Funds distributed by MDE came in 2 categories ESSER Funds & GEER Funds. Funds were calculated by the MDE using Federally determined formulas. Districts were required to submit budgets for use of funds and would draw eligible funds through the State SERVS system once budgets were approved. Both ESSER & GEER funds may be spent through September 30, 2022. The main purpose for ESSER Funds is to mitigate the impacts of COVID-19 on school districts. The main purpose of GEER Funds is to support and enhance technology.
- CRF Funds:** A second round of Federal dollars were announced in July, Covid Relief Funds (CRF). These dollars were only eligible to be spent between July 1, 2020 and December 30, 2020. Budgets were required to be submitted to MDE and funds would be drawn through the SERVS system. Seventy-five percent of the funds needed to be drawn by November. Invoices needed to be received and purchased items in hand by December 30. The main purpose for CRF Funds is to mitigate the impacts of COVID-19 on school districts.
- St. Louis County CARES Act Grant:** ISD #709 applied for and successfully received a grant from St. Louis County to use some of their allocated CARES funds. The district was awarded funds in mid-October and all invoices must have been paid by December 1.

### Current Distribution of COVID-19 Funds

Draft 3/19/21 (Subject to updates & changes)

	CRF Funds	St. Louis County	ESSER 1	ESSER 2
<b>Salaries, Wages, and Benefits (Enrollment loss)</b>			\$ 400,000.00	\$ 1,500,000.00
Includes support for child care and technology	\$ 287,649.00			\$ 500,000.00
Summer School/Credit Recovery/Learning Loss				\$ 150,000.00
<b>Internet Accessibility/Hot Spots</b>	\$ 140,000.00			\$ 108,000.00
<b>PPE and Safety Equipment</b>	\$ 60,913.00			
<b>Cleaning &amp; Maintenance Supplies</b>		\$ 189,437.00		\$ 200,000.00
<b>Transportation - Vehicle Replacement</b>	\$ 180,000.00			
<b>Technology Devices/Classroom Tech Supports</b>	\$ 1,581,900.00	\$ 174,195.00		\$ 1,400,000.00
<b>Technology Infrastructure</b>				\$ 2,000,000.00
<b>Child Care Supplies</b>	\$ 2,000.00			
<b>Instructional Supplies &amp; Equipment</b>		\$ 101,672.00		\$ 70,000.00
<b>Transportation - Radio Communications/Vehicles</b>		\$ 99,905.00		\$ 184,000.00
<b>Contracted Services</b>		\$ 150,205.00		
<b>HealthSupplies/COVID Staffing</b>		\$ 9,436.00		\$ 80,000.00
<b>FY21 - Staffing Substitutes</b>			\$ 700,000.00	
<b>FY22 - Additional Counselors/MH Support</b>				\$ 400,000.00
<b>1:1 Program Staffing FY22/FY23</b>			\$ 400,000.00	\$ 1,200,000.00
<b>1:1 Hardware/Software FY22</b>			\$ 600,000.00	
<b>Maintenance and Cleaning FY22</b>			\$ 300,000.00	
<b>Ventilation Improvements</b>				\$ 500,000.00
<b>Wi-Fi Upgrades FY21</b>			\$ 70,000.00	\$ 300,000.00
	\$ 2,252,462.00	\$ 724,850.00	\$ 2,470,000.00	\$ 8,592,000.00
	Expended	Expended	Budgeted/Spending	Estimated
				\$ 5,508,000.00
				Tech Related

## **ESSER and ARP Funds Update since March 2021:**

1. ESSER III Funds have been estimated but not yet allocated to school districts. ISD #709 is estimated to receive \$20,241,588.20. These funds may be expended through Sept. 30, 2024 (with carryover provisions).
2. Additional ARP Funds are becoming available including state based programs and grants. Funds are being targeted for Summer Programming, districts eligible for McKinney-Vento funds, and to support mental health and other services to support students. These are still be worked out and allocations and instructions are forthcoming.
3. The Superintendent provided four priority areas for the district to focus on as we transition into the 2021-22 school year.
  1. Addressing student learning needs through our multi-tiered systems and supports
  2. Addressing student social emotional learning and mental health needs through our multi-tiered systems and supports
  3. Equity Framework knowledge and application
  4. Blended Learning Initiative implementation
4. Feedback from families, staff, and other stakeholders already received, along with survey information, will help determine ways to address the focus areas and provide a positive transition into the next school year.
5. More information and feedback on ESSER/ARP funding will be provided as more details are shared from the Minnesota Department of Education.

## **Budget Process Next Steps**

Continual review and analysis of current budget assumptions and provide budget adjustments as needed.

Pupil counts drive a majority of funding. Updates will be needed as fall enrollment finalizes.

Staffing and Strategic planning priorities may change or alter budget priorities.

Impact of ESSER Funding and outcome of FY21 audit will drive FY22 budget opportunities

Bargaining unit and staffing negotiations

Working through salary and wage estimates as well as benefit allocations

Final impacts may require changes and lay groundwork for future budget considerations.

The budget is a constantly changing document. Internal and external impacts will be reviewed and shared with District Administration and the board. Long-term financial sustainability is a key priority.



# ESSER Funding Allocations

ISD #709 Funding Information and Processes for Allocations  
 Elementary and Secondary School Emergency Relief (ESSER) is federal funding allocated through the Dept. of Education (MDE).



## District Commitments of Esser for FY22:

Investment to create consistency in the General Fund Budget - up to \$4 in FY22, \$2 in FY23 & FY24

	FY22	Projected FY23 & FY24
* This will support the loss of \$13 million of Compensatory, which is mostly staffing, and m: and to maintain staffing FTE's at the FY21 base levels	\$4,000,000	\$4,200,000
Investment in Blended Learning Initiative -\$1 million in staffing, \$1 in devices & infrastructure	\$1,990,000	\$3,980,000
Investment in additional Professional Development - District Wide, to be determined	\$750,000	\$1,500,000
Investment in Social/Emotional Learning curriculum and support	\$100,000	\$0
Investment in Strategic Planning, Equity Audit, and Principal Framework	\$200,000	\$0
Investment in Strategic staffing, including new organization structures	\$240,000	\$265,000
	<b>\$7,280,000</b>	<b>\$9,945,000</b>

Funding Associated with this sheet includes ESSER II and ESSER III. The funding allocations need to be applied for and approved by MDE, along with budget submissions to MDE, which may be changed and edited through the term of the funding, but ultimately must be approved by MDE.

ISD #709 impleted multiple input and feedback methods to support the priority funding for FY22. Not all ESSER funds will be expended in FY22, but priority was given to this Fiscal Year as students will be returning after over a year of Pandemic Educational Models. Methods to determine priority structure included meetings with building and department leaders from all areas of the District, staff surveys, family surveys, feedback from other regional and similar size school districts, community partners, and local health official and other municipalities including the City of Duluth and St. Louis County.

The following are ROUND 1 Funding Priorities. Please read the notes on how allocations, staffing or purchasing processes, and final approvals will happen. All funding priorities are subject to review and change. If you have questions on particular funding areas, please reach out to the listed contact person(s). More information will be available in the coming days/weeks as we determine processes and departmental structures.

Using ESSER dollars requires specific funding codes on PO's and Employee Requisitions. No ESSER related purchases will be approved and paid for unless approved by the applicable department or program staff. ESSER funding may be integrated into building budgets from a District Wide level and with departmental or administrative approval. **All items and budgets are for FY22 ONLY & are in addition to District Commitments.**

Priority:	Description:	Estimated Budget: (these are 'up to' amounts)	Contact Person(s):
Temporary Additional ESSER Secondary Counselors	The Teaching Learning & Equity (TLE) team will be assessing current FTE loads and providing eligible buildings with allocated FTE to increase counselor positions in the Middle & High Schools	\$400,000	Anthony Bonds, TLE Asst. Supt. Jen Larva, Dir. of Sec. Instruction Laura Hoffman-Hordyk, HR Director Cathy Erickson, CFO
Temporary Elementary ESSER TOSA's	The TLE team will reach out to Elementary leaders to determine support for behaviors and re-engagement of students for FY22. FTE will be determined on criteria set by TLE Team.	\$700,000	Anthony Bonds, TLE Asst. Supt. Brenda Spartz, Dir. of Elem. Instruction Laura Hoffman-Hordyk, HR Director Cathy Erickson, CFO
Temporary SEL ESSER TOSA's	The District will be supporting the Behavioral MTSS structure model being led by Callie Devriendt and Jacob Laurent. Two FTE will be allocated but MAY be funded by a grant if successful. These funds will be re-allocated if the AWARE grant is acquired.	\$200,000	Jacob Laurent, Climate Coordinator

<b>Temporary ESSER Reading Interventionists for Middle Schools</b>	With the transition out of a co-taught School Within A School (SWS) Reading course, up to 16 FTE will be allocated based on specific sections needed at each middle school.	<b>\$160,000</b>	Jen Larva, Dir. Sec. Instruction Laura Hoffman-Hordyk, HR Director Cathy Erickson, CFO
<b>Temporary ESSER Classroom FTE - East HS</b>	Due to the large number of students unable to register for courses due to class size constraints, up to 2.0 FTE will be allocated to support additional sections of highest enrolled courses to compress class size and avoid students deferred to study halls.	<b>\$200,000</b>	Jen Larva, Dir. Sec. Instruction Laura Hoffman-Hordyk, HR Director Cathy Erickson, CFO
<b>Temporary ESSER Elementary Interventionists</b>	The TLE team will be assessing current reading and math intervention FTE loads and providing eligible buildings with allocated FTE to increase supports where needed.	<b>\$900,000</b>	Anthony Bonds, TLE Asst. Supt. Jen Larva, Dir. of Sec. Education Laura Hoffman-Hordyk, HR Director Cathy Erickson, CFO
<b>Temporary District Wide Attendance Coordination</b>	Coordinate with Building Leaders and District Programs to identify, analyze, and support effort to increase attendance and reconnect with students.	<b>\$100,000</b>	Tawnyea Lake, Dir. of Assessment Jacob Laurent, Climate Coordinator
<b>Replace SMART Boards</b>	District Technology will work with buildings to identify and replace SMART boards with a focus on primary elementary classrooms first. Other specific program requests will also be considered.	<b>\$1,000,000</b>	Bart Smith, Manager of Technology Cathy Erickson, CFO David Spooner, Manager of Facilities
<b>Temporary ESSER District Wide Floating Substitutes</b>	The District will hire up to 6 District Wide floating substitute teachers to be allocated by the TLE department.	<b>\$480,000</b>	Anthony Bonds, TLE Asst. Supt. Laura Hoffman-Hordyk, Dir. of HR
<b>Replace specific District desktop computers</b>	District Technology has identified approximately 400 desktops district wide that are in need of replacement.	<b>\$400,000</b>	Bart Smith, Manager of Technology Cathy Erickson, CFO
<b>Temporary ESSER District Wide Additional Professional Development</b>	The TLE Team will assess and implement professional development programs for blended learning and other programming options.	<b>\$750,000</b>	Anthony Bonds, TLE Asst. Supt. Jen Larva, Dir. of Sec. Instruction Brenda Spartz, Dir. of Elem. Instruction
<b>Temporary ESSER Band Co-Teachers for Middle Schools</b>	With Covid-19, required music courses were modified to "general music" and middle school students lost access to band instruments. This temporary FTE will provide additional teaching for students new to instruments.	<b>\$180,000</b>	Jen Larva, Dir. Sec. Instruction Laura Hoffman-Hordyk, HR Director Cathy Erickson, CFO
<b>Building Improvement and Projects</b>	Analysis and improvement of space uses in buildings to include repair, remodel, and building.	<b>\$850,000</b>	Cathy Erickson, CFO David Spooner, Manager of Facilities
<b>Bus Driver Recruitment Program</b>	To support the current transportation driver shortages in FY22 only.	<b>\$25,000</b>	Cathy Erickson, CFO Steve Johnson, Manager of Transport.
<b>Sources of Strength Coordinator</b>	Grant funding ended for this program but the need for a .3 counselor at East and 2 counselor at Denfeld were identified	<b>\$50,000</b>	Cathy Erickson, CFO
<b>Temporary ESSER additional Support for Elementary Monitors</b>	HR & Finance will explore ways to provide more consistent staffing for cafeteria and playground monitors.	<b>\$30,000</b>	Cathy Erickson, CFO Laura Hoffman-Hordyk, Dir. of HR
<b>Temporary ESSER Secondary MTSS Coordination</b>	Assessment and planning for MTSS structures in the Secondary.	<b>\$100,000</b>	Tawnyea Lake, Dir. of Assessment Jen Larva, Dir. of Sec. Instruction

<b>Equipment to implement online timecards</b>	As part of the Skyward Transition, site equipment will be needed for hourly staff to clock in and out daily.	<b>\$40,000</b>	Cathy Erickson, CFO
<b>Temporary ESSER additional Support for Food Service Staffing</b>	Food & Nutrition Teams will work towards creating more consistent staffing models.	<b>\$30,000</b>	Cathy Erickson, CFO Laura Hoffman-Hordyk, Dir. of HR Pam Bowe, Manager of Food & Nutrition
<b>HR position adjustment for staff recruitment</b>	Modification of current staffing to include a focus on staff recruitment processes	<b>\$25,000</b>	Laura Hoffman-Hordyk, Dir. of HR
<b>Temporary ESSER Finance and HR Support for Department and Software Transitions</b>	Temporary support to adjust to new department structures and continued implementation of Skyward and Frontline software.	<b>\$65,000</b>	Cathy Erickson, CFO Laura Hoffman-Hordyk, Dir. of HR
<b>Estimated Total Round 1 Additional ESSER Investment in FY22:</b>		<b>\$6,685,000</b>	

### **NEXT STEPS for ESSER Allocations:**

- \* Meeting with Strategic Planning Team to confirm allocation priorities on 6/23/21
- \* Meeting with Building Leaders to review allocations related to buildings and determine postings on 6/23/21
- \* Coordination with Human Resources and Finance to determine postings, interviews and budget codes

# ESSER Spending Alignment with 2021 Operational Survey Results

Themes from Close-Ended Multiple Choice Questions	
PreK through Grade 5	Grade 6 through 12
<p>Which academic areas would your child benefit from academic support?</p>	<p>Staff and families are in agreement:</p> <ul style="list-style-type: none"> <li>• Math (Secondary MTSS Coordination)</li> </ul> <p>Families also stated:</p> <ul style="list-style-type: none"> <li>• My child seems to be doing well academically</li> <li>• Writing (Secondary MTSS Coordination)</li> </ul> <p>Staff also stated:</p> <ul style="list-style-type: none"> <li>• Reading (Reading interventionists at middle schools)</li> <li>• Students need support in all academic areas (Secondary MTSS Coordination)</li> </ul>
<p>What type of additional academic support would you most like to see offered?</p>	<p>Staff and families are in agreement for top 3 priorities:</p> <ul style="list-style-type: none"> <li>• Continued support and PD for teachers to address student learning needs (District-wide professional development)</li> <li>• More small group support by an interventionist during the day (Reading interventionists at middle schools)</li> <li>• Individual support from an interventionist during the day (Reading interventionists at middle schools)</li> </ul>
<p>What do you most want schools to provide to support mental health?</p>	<p>Staff and families are in agreement:</p> <ul style="list-style-type: none"> <li>• Increased access to school support staff (Additional secondary counselors, SEL TOSAs)</li> </ul> <p>Families also prioritized:</p> <ul style="list-style-type: none"> <li>• Programs/curriculum on awareness, identification, and treatment (Sources of Strength Coordinator)</li> <li>• Mental health trainings for staff through professional development (District-wide professional development)</li> </ul> <p>Staff also prioritized:</p> <ul style="list-style-type: none"> <li>• Individual therapy and increased access to outside agencies</li> <li>• Support groups</li> </ul>

# ESSER Spending Alignment with 2021 Operational Survey Results

Themes from Close-Ended Multiple Choice Questions	
	<b>Grade 6 through 12</b>
<b>PreK through Grade 5</b>	
<p>What areas do you think are most important for the district to focus on in the coming school year in order to provide equitable opportunities for all students?</p>	<p>Staff and families are in agreement:</p> <ul style="list-style-type: none"> <li>● Improve conditions for learning: Focus on school culture, climate, and social-emotional development. Connect teaching to the experiences, assets, and needs of students (Elementary TOSAs supporting re-engagement, SEL TOSAs)</li> <li>● Value people: Focus on teachers and leaders. Develop the people you have. Ensure equitable access to the best teachers</li> </ul> <p>Families also prioritized:</p> <ul style="list-style-type: none"> <li>● Give students options: Empower students with high-quality options to support every learner's success</li> </ul> <p>Staff also prioritized:</p> <ul style="list-style-type: none"> <li>● Start early: Invest in families and learners early on</li> </ul>
<p>What support do you need in order to use devices?</p>	<p>Staff and families are in agreement:</p> <ul style="list-style-type: none"> <li>● Give students options: Empower students with high-quality options to support every learner's success</li> <li>● Improve conditions for learning: Focus on school culture, climate, and social-emotional development. Connect teaching to the experiences, assets, and needs of students (Additional secondary counselors, SEL TOSAs)</li> </ul> <p>Families also prioritized:</p> <ul style="list-style-type: none"> <li>● Prioritize equity: Set and communicate a vision and targets for high outcomes for all students</li> </ul> <p>Staff also prioritized:</p> <ul style="list-style-type: none"> <li>● Start early: Invest in families and learners early on</li> </ul>
<p>What support do you need in order to use devices?</p>	<p>Staff and families are in agreement with top 3 priorities:</p> <ul style="list-style-type: none"> <li>● Understanding expectations schools will have for students regarding the blending of digital and in-person learning (Staffing for blended learning)</li> <li>● Technical Support - how to get help when things are not working (like a help desk) (Staffing for blended learning)</li> <li>● Reliable internet service</li> </ul>

# ESSER Spending Alignment with 2021 Operational Survey Results

Is there something else that would benefit students' school and learning experiences as we plan for the 21-22 school year?

Themes from Open-Ended Questions	
	Grade 6 through 12
PreK through Grade 5	<p><u>Top 5 (in order of importance)</u></p> <ul style="list-style-type: none"> <li>Invest in smaller class sizes (\$3-4 million invested to avoid cuts)</li> <li>Provide additional academic support (small group, 1:1) (Reading and Math interventionists at elementary schools)</li> <li>Hire more social workers, counselors</li> <li>Focus on social, emotional, behavioral, cultural learning (SEL TOSAs)</li> <li>Provide more professional development, training (District-wide professional development)</li> </ul>
Grade 6 through 12	<p><u>Top 5 (in order of importance)</u></p> <ul style="list-style-type: none"> <li>Invest in smaller class sizes (\$3-4 million invested to avoid cuts, 2.0 FTE at East High School)</li> <li>Hire more social workers, counselors (Additional secondary counselors)</li> <li>Provide additional academic support (small group, 1:1) (Reading interventionists at middle schools)</li> <li>Provide additional options for students</li> <li>Focus on social, emotional, behavioral, cultural learning (Additional secondary counselors, SEL TOSAs)</li> </ul>
Faculty and Staff	<p><u>Top 5 (in order of importance)</u></p> <ul style="list-style-type: none"> <li>Provide more time in person</li> <li>Invest in smaller class sizes (\$3-4 million invested to avoid cuts)</li> <li>Provide more time outdoors</li> <li>Provide additional academic support (small group, 1:1) (Reading and Math interventionists at elementary schools)</li> <li>Less digital learning, screen time</li> </ul>
Families	<p><u>Top 5 (in order of importance)</u></p> <ul style="list-style-type: none"> <li>Provide more time in person</li> <li>Provide additional academic support (small group, 1:1) (Reading interventionists at middle schools)</li> <li>Reduce digital learning, screen time</li> <li>Provide better communication</li> <li>Invest in smaller class sizes (2.0 FTE at East High School)</li> </ul>