

Killeen Independent School District

Board of Trustees Meeting Minutes, Regular Meeting December 16, 2025, at 5 p.m. in the Killeen ISD Boardroom

Board Members Present

- Brett E. Williams, President
- Susan M. Jones, Vice President
- Marvin Rainwater, Member (joined the meeting at 5:01 p.m.)
- Oliver Mintz, Member
- Tina Capito, Member (joined the meeting at 5:06 p.m.)
- Rodney Gilchrist, Member
- **Board Member Absent:** Brenda Adams, Secretary

Quorum: Established

Call to Order

The meeting of the Killeen Independent School District Board of Trustees was called to order by President Brett E. Williams at 5 p.m.

The meeting was recorded and streamed publicly

Agenda Item 1: Public Forum

Speaker: Keayatti Anderson

Mr. Anderson addressed the Board regarding a Level III grievance involving his daughter, expressing concerns about alleged harassment, retaliation, and a lack of appropriate administrative response. He stated that the situation had negatively affected his family.

Speaker: Tatjana Whitfield

Ms. Whitfield, a Killeen ISD kindergarten teacher, spoke about the lack of paid maternity leave for educators, describing the financial and emotional hardship it creates for teachers starting families. She urged the Board to consider paid parental leave as a reflection of district values and support for educators and students.

Speaker: Monique Martinez

Ms. Martinez spoke on behalf of her son, asserting that he was disciplined despite acting in self-defense and expressing concern about students being placed in alternative settings alongside more serious offenders. She requested that the district reconsider disciplinary practices and implement consequences that better distinguish self-defense from aggressive behavior.

Agenda Item 2: Closed Session

The Board entered closed session at **5:11 p.m.** for:

2A. Discussion Regarding the Development or Implementation of Security Devices or Personnel (Texas Government Code 551.076).

2B. Consultation with the District's Legal Counsel Regarding Pending Litigation, a Settlement Offer, or Other Issues Confidential under the Attorney-Client Privilege (Texas Government Code 551.071).

2C. Deliberate the Purchase, Exchange, Lease, or Value of Real Property (Texas Government Code 551.072).

2D. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee (Texas Government Code 551.074).

2E. Deliberate a Matter Regarding a Public School Student in which Personally Identifiable Information about the Student will necessarily be Revealed (Texas Government Code 551.0821).

No action was taken in closed session.

The Board reconvened in Open Session at **6:00 p.m.**

Invocation and Pledges

Invocation was led by Trustee **Rodney Gilchrist**.

Pledges of Allegiance to the United States and Texas flags were led by students **Roman Amory** and **Isabella Barrientos-Martinez** from Trimmier Elementary School.

Agenda Item 3: Honors and Recognition

Presenter: Karen Rudolph

A series of recognitions celebrating student and staff achievements across the district were presented. In addition, Superintendent Dr. Davis recognized Board members celebrating recent and upcoming birthdays, expressing appreciation for their service and leadership and marking the occasion with a special acknowledgment during the meeting. The Board of Trustees also formally recognized Board Clerk Diana Weaver for her exceptional organization, dedication, and contributions to the effectiveness of Board operations.

Holiday Card Recipients – Student Artists

- Mia Soto Crespo – Manor MS
- Kaylian Romero – Nolan MS
- Reina Kim – Jimmie Don Aycock MS
- Richelle Korng – Nolan MS

Education Foundation

- Scholarship check presented by Sister Cities Osan

Harker Heights High School Football

- 12-6A District Champions 2025

THSCA Academic All-State Honors

- Avianna Borja – CHS – Cross Country
- Jeishanice Reyes – CHS – Volleyball
- Bianca Duprey – CHS – Volleyball
- Mikayla Cromwell – CHS – Volleyball
- Bailey Thompson – CHS – Volleyball
- Maribel Ruiz – EHS – Volleyball
- Evetta Madere – EHS – Volleyball
- Mackenna Dempsey – KHS – Volleyball
- Yanelis Williams – KHS – Volleyball

- Precious Tautilil- KHS Volleyball

Agenda Item 4: Public Forum

No members of the public signed up to speak during the forum.

Agenda Item 5: Consent Agenda

- Consideration of Education Service Center Region 10 Child Nutrition Interlocal Bid Participation Agreement for the 2026-2027 school year.
- **Motion:** Rodney Gilchrist
- **Second:** Tina Capito
- **Vote:** 6-0-0-1
 - **For:** Brett E. Williams, Susan M. Jones, Marvin Rainwater, Oliver Mintz, Tina Capito, Rodney Gilchrist
 - **Against:** None
 - **Abstained:** None
 - **Absent:** Brenda Adams

Agenda Item 6: Action Items for Consideration

6A. Consideration of Internal Audit Plan of Work and Cost Proposal for Fiscal Year 2026

Presenter: Oliver Mintz, Audit Committee Chair

The Board reviewed the proposed internal audit plan focusing on technology systems, booster club audits, and asset and risk management follow-ups. Trustees discussed the importance of cybersecurity oversight and fiscal accountability before approving the proposal.

- **Motion:** Susan M. Jones
- **Second:** Tina Capito
- **Vote:** 6-0-0-1

- **For:** Brett E. Williams, Susan M. Jones, Marvin Rainwater, Oliver Mintz, Tina Capito, Rodney Gilchrist
 - **Against:** None
 - **Abstained:** None
 - **Absent:** Brenda Adams
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6B. Consideration of Resolution Designating Authorized Signers of District Financial Documents

Presenter: Kallen Vaden, Chief Financial Officer

Trustees considered a resolution to add Superintendent Dr. Davis as an authorized signer on district financial documents. The item was approved to ensure continuity and operational efficiency.

- **Motion:** Rodney Gilchrist
 - **Second:** Tina Capito
 - **Vote:** 6-0-0-1
 - **For:** Brett E. Williams, Susan M. Jones, Marvin Rainwater, Oliver Mintz, Tina Capito, Rodney Gilchrist
 - **Against:** None
 - **Abstained:** None
 - **Absent:** Brenda Adams
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6C. Consideration of Resolution Authorizing Facsimile Signatures

Presenter: Kallen Vaden, Chief Financial Officer

The Board approved a resolution authorizing facsimile signatures for district financial instruments to support efficient processing while maintaining proper controls.

- **Motion:** Rodney Gilchrist
- **Second:** Oliver Mintz
- **Vote:** 6-0-0-1

- **For:** Brett E. Williams, Susan M. Jones, Marvin Rainwater, Oliver Mintz, Tina Capito, Rodney Gilchrist
- **Against:** None
- **Abstained:** None
- **Absent:** Brenda Adams

6D. Consideration of the Appointment of Election Agent for May 2, 2026, Board of Trustees Election

Presenter: Scott Hequembourg, Deputy Superintendent

Trustees approved the appointment of J.C. Schoel as the District's election agent, citing prior experience and effective performance in the previous election.

- **Motion:** Oliver Mintz
- **Second:** Susan M. Jones
- **Vote:** 6-0-0-1
 - **For:** Brett E. Williams, Susan M. Jones, Marvin Rainwater, Oliver Mintz, Tina Capito, Rodney Gilchrist
 - **Against:** None
 - **Abstained:** None
 - **Absent:** Brenda Adams

Agenda Item 7: Information Items for Discussion

7A. Killeen ISD Call for Quality Schools/SB 1882 Texas Partnership Public Update

Presenters: Dr. Jo-Lynette Crayton, Assistant Superintendent; Dr. Susan Buckley, Assistant Superintendent

District staff provided an update on the SB 1882 Texas Partnership process, noting that Phase One planning has been completed and the district is currently in the application phase. Trustees were informed that applications opened on December 2, 2025, one letter of intent has been received from Third Future, and formal applications are due by January

9, 2026. Staff outlined next steps, including application evaluation in January, a partner presentation to the Board, anticipated Board approval on February 17, 2026, and a follow-up update scheduled for January 20, 2026.

Agenda Item 8: Future Board Meeting Agendas and Trustee Remarks

Trustees engaged in a discussion regarding future Board meeting agendas and requested several items for upcoming consideration, including a district-led security audit conducted outside of the Audit Committee process to allow for a more timely and comprehensive review. Additional agenda requests included an academic performance update following the winter break, clarification on summer school eligibility and discipline considerations, updates on the Disciplinary Alternative Program, and future reports related to STEM initiatives, artificial intelligence, and charter partnership impacts on staff. During trustee remarks, members expressed appreciation for district staff amid ongoing organizational change and acknowledged the dedication and resilience demonstrated across campuses and departments. Trustees and administration offered special recognition to Diana Weaver, Board Clerk, commending her exceptional organization, professionalism, and significant contributions to the effectiveness of Board operations. President Williams also recognized Dr. Kara Trevino for her 25 years of service to Killeen ISD, highlighting her leadership, campus transformation efforts, and lasting impact on students and families. The agenda item concluded with expressions of gratitude, encouragement, and holiday well-wishes extended to students, staff, families, and the community.

Board Returned to Agenda Item 2: Closed Session

The Board entered closed session at **6:47 p.m.** for:

2C. Deliberate the Purchase, Exchange, Lease, or Value of Real Property (Texas Government Code 551.072).

2E. Deliberate a Matter Regarding a Public School Student in which Personally Identifiable Information about the Student will necessarily be Revealed (Texas Government Code 551.0821).

No action was taken in closed session.

Return from Closed Session

The Board reconvened in open session at **8:18 p.m.**

Agenda Item 9.1: Consideration and Possible Action Regarding Superintendent's Recommendation to Propose the Termination of the 2025-2026 Professional Term Contract (mid-year) of Nickolus Belmonte and Delegation of Authority to the Superintendent to Provide Nickolus Belmonte Notice of the Proposed Termination

Agenda item 9.1 did not need to be considered. Therefore, no action was needed.

Agenda Item 9.2: Consideration and Possible Action Regarding Superintendent's Recommendation to Propose the Termination of the 2025-2026 Professional Term Contract (mid-year) of Ryanne Byrne and Delegation of Authority to the Superintendent to Provide Ryanne Byrne Notice of the Proposed Termination

As a result of discussion in closed session Ms. Capito moved to propose the Termination of the 2025-2026 Professional Term Contract of Ryanne Byrne and to Delegate Authority to the Superintendent to send Notice of the Proposed Termination to Byrne on Behalf of the Board of Trustees. Mr. Gilchrist seconded the motion, which carried 6-0-1 with Ms. Adams being absent.

- **Motion:** Tina Capito
- **Second:** Rodney Gilchrist
- **Vote:** 6-0-0-1
 - **For:** Brett E. Williams, Susan M. Jones, Marvin Rainwater, Oliver Mintz, Tina Capito, Rodney Gilchrist
 - **Against:** None
 - **Abstained:** None
 - **Absent:** Brenda Adams

Agenda Item 10: Adjournment

The meeting was adjourned following trustee remarks.

- **Motion:** Tina Capito
- **Second:** Rodney Gilchrist

- **Vote:** 6-0-0-1
 - **For:** Brett E. Williams, Susan M. Jones, Marvin Rainwater, Oliver Mintz, Tina Capito, Rodney Gilchrist
 - **Against:** None
 - **Abstained:** None
 - **Absent:** Brenda Adams

There being no further business, the meeting adjourned at **8:20 p.m.**

Signatures

Brett E. Williams
Board President

Brenda Adams
Board Secretary
