

Minutes of Regular Meeting

The Board of Trustees Palestine ISD

A regular meeting of the Board of Trustees of Palestine ISD was held Monday, August 20, 2018, beginning at 6:00 PM in the Palestine ISD Administrative Offices Board Room, 1007 East Park Avenue, Palestine, Texas 75801.

President Tutt called the meeting to order and announced that a quorum was present.

A motion was made by Trustee Sheeley, seconded by Trustee Bennett, and unanimously approved by the Board that the Board convene in closed session at 6:00 PM in accordance with the Tex. Govt. Code Sect. 551.001, Texas Revised Statutes.

Members present: Dyna Tutt, President
Michael Bennett, Vice President
Kurt Herrington, Secretary
Davi Killion Ingram
Jeffrey Schwab
Brandon Sheeley
Stanley Sokolowski

Others present: Jason Marshall, Superintendent
Suzanne Eiben, Assistant Superintendent of
Human Resources
Chris Kiser, Assistant Superintendent of
Instructional Services/ Director of College &
Career Readiness
David Atkeisson, Chief Financial Officer
Dr. William Stewart, Director of School Safety
Mark Schrader, Director of Technology
Lisa Edge, Recording Secretary (Absent)

Visitors present: Kevin Harris and Stephen Cooksey.

The Board of Trustees reconvened the meeting at 7:00 PM. President Tutt stated that no action was taken in closed session.

Public Hearing

A Public Hearing was called to order at 7:02 PM. An announcement was made by President Tutt that a quorum was present and that notice of the meeting was posted for the time and manner required by law. The purpose of the Public Hearing was to provide an opportunity for community input regarding the following:

- 1) **2018-2019 Proposed Budget & Tax Rate**
- 2) **2018-2019 Texas Afterschool Centers on Education (TACE): Pay for Contract Employees**

Proposed Budget:

David Atkeisson, Chief Financial Officer, presented proposed budget and tax rate information for 2018-2019. (Total Budget Proposed (\$29,834,000), Fund 599 (\$3,827,316), Fund 240 (\$2,020,000))

Proposed Tax Rate:

Proposed Maintenance and Operations (\$1.17) Proposed Interest and Sinking (\$0.36 - Reduction of \$0.018 from 2017-18 rate of \$0.378) Total Tax Rate (\$1.53)

President Tutt offered an opportunity for questions or public comment regarding the 2018-2019 proposed budget and tax rate. There were no questions or public comments.

TACE Pay for Contract Employees:

Suzanne Eiben, Assistant Superintendent of Human Resources, presented proposed TACE program pay information for 2018-2019 contract employees.

Mrs. Eiben stated the following:

- **Texas Government Code Section 180.007 states that a political subdivision may not pay an employee more than an amount owed under a contract with the employee unless the political subdivision holds at least one public hearing.**
- **The reason that the payment in excess of the contractual amount is being offered to the employee, including the public purpose that will be served by making the excess payment. For PISD, the reason for the excess payment is to provide quality instruction for students participating in the after-school program through the services provided by teachers.**
- **The exact amount of the excess payment, the sources of the payment, and the terms for the distribution of the payment that effect and maintain the public purpose.**
- **The payment of \$25 per hour would be paid to professional staff who provide services through the TACE program. The payment source is federal funding, through TEA, from the 21st Century Community Learning Centers Grant, with the terms of distribution of the payment being monthly according to submission of documentation of hours worked.**

President Tutt offered an opportunity for questions or public comment regarding the TACE program pay for contract employees. There were no questions or comments from the public regarding TACE program pay.

There being no further discussion of the proposed budget, tax rate, or TACE program pay for contract employees, the public hearing was adjourned and the regular meeting was called to order at 7:14 PM.

Invocation was given by President Tutt and Pledges of Allegiance to American and Texas flags were recited.

Public Comment

There were no public comment requests.

Spotlight

KYYK and KBPC Radio Stations were recognized by Palestine ISD as Texas Association of School Boards 2018 Media Honor Roll recipients. Kevin Harris of KBPC was in attendance and presented a TASB Media Honor Roll certificate by Vice President, Michael Bennett.

2018-2019 Tax Rate

Upon the recommendation of David Atkeisson, Chief Financial Officer; a motion was made by Trustee Sheeley, seconded by Trustee Schwab, to approve an ordinance to adopt a Maintenance & Operations Tax Rate of \$1.17 and an Interest and Sinking Tax Rate of \$0.36 for a total tax rate of \$1.53. Motion carried 7-0.

2018-2019 Budget

Upon the recommendation of David Atkeisson, Chief Financial Officer; a motion was made by Vice President Bennett, seconded by Trustee Herrington, to adopt the budget for 2018-19 as presented. Motion carried 7-0.

Consent Items Approved

Upon the recommendation of Superintendent Jason Marshall; a motion was made by Trustee Sheeley, seconded by Vice President Bennett, to approve consent items as presented. Motion carried 7-0.

- Minutes of the Regular Meeting of July 16, 2018
- Minutes of the Called Meeting of August 13, 2018
- Bills paid for July, 2018
- Financial Report
- Monthly Investment Report
- Tax Collection Report
- Donations

Palestine ISD

\$500 from Prosperity Bank to provide breakfast for New Teacher Orientation.

PISD Employee Back to School Picnic Donations:

All Star Autoplex - 2 free oil change & tire rotations

All Star Ford - 3 free oil changes

U.S. Benefits Services Group - 4 \$25 Walmart gift cards & 2 \$50 ElToro gift cards

Oxbow Bakery - \$10 gift certificate

Wells Creek Crossing - \$30 gift certificate

Texas State Railroad - 1st Class Polar Express tickets for family of 4

Lee Loveless Photography - \$50 Braly's gift certificate

McDonald's - 8 free lunch/dinner extra value meals

Little Mexico - \$25 gift certificate

United Country-Staples Property Group - \$50 gift certificate to Red Fire Grille & \$50 gift certificate to Sanctuary Retreat Salon & Spa

Whataburger - 3 \$10 gift cards

Sonic - 8 \$10 gift cards

Shep's Bar-B-Q - Dinner for 2 gift certificate

Kim's Convenience Stores - \$100 Chevron gift card

Brookshire's - \$25 gift card

Cotton Patch - Dinner for 2 gift certificate

Subs & Dogs - 2 \$10 gift certificates

Rotary Club of Palestine - \$75 gift card

Curious Museum - 3 2018-19 Family Membership plus games

Braly's Hardware - 2 gifts (drink container/fragrance sachet)

Kiwanis Club of Palestine - \$100 check

Camp Gladiator - Free workout & 1/2 off a membership

Kona Ice - 2 class parties

El Toro - 3 \$20 gift certificates

Farm Bureau - Pallet water & prize booth

Walmart - 1,000 hot dogs

Palestine Regional Medical Center - 160 hot dogs

City of Palestine - Use of Reagan park at no cost

Palestine High School

\$250 from Jimmy Luce for PHS Fishing Club

\$250 from J&B Security for PHS Fishing Club

\$250 from Calhoun Construction for PHS Fishing Club

\$250 from T. Farris & Company for PHS Fishing Club

\$200 from Braly Builders Supply for PHS Fishing Club

\$250 from James Orthodontics for PHS Fishing Club

- **Resolution Regarding Budget Transfers between functions: (The Board authorized Administrative staff to transfer budget allocations between function provided there is no change in the amount of the total budget.)**
- **Property & Casualty Insurance for 2018-2019 School Year: (North American Solutions)**
- **Fuel Bids for September 1, 2018 through August 31, 2019: (Sun Coast Resources, Gasoline/Fuel; Sumrall Distributing of Palestine, Motor Fluid Products)**
- **2018-2019 Honors Classes: Algebra 1 & 2 PAP, Calculus AP/Dual Credit, Pre-Calculus PAP/Dual Credit, Pre-Calculus PAP, Geometry PAP, Statistics Dual Credit, English 1 & 2 PAP, English 3 AP/Dual Credit, English 3 Dual Credit, English AP/Dual Credit, English 4 Dual Credit, Creative Writing PAP, Technical Writing PAP/Dual Credit, Spanish 1, 2, & 3 PAP, Spanish 4 AP, Spanish 5 AP, Biology PAP, Biology 2 AP/Dual Credit, Chemistry PAP, Chemistry AP, Chemistry 2 AP/Dual Credit, Anatomy & Physiology PAP Dual Credit, Environmental Science AP, Physics PAP, Government/Economics AP, US History Dual Credit, US History PAP/Dual Credit, World Geography PAP, World History PAP, and European History AP.**
- **2018-2019 Gifted and Talented Plan/Timeline**
- **Expedited Waiver for Teacher Data Portal**
- **Expedited Waiver for Foreign Exchange Student**

- Student Electronic Device User Guidelines
- 2018-2019 Region 7 Education Service Center Agreements
- 2018-2019 Teacher Appraisal Calendar

Appraisal Activities	Dates
Teacher Orientation (Walk-throughs may begin immediately after orientation date)	August 6-14, 2018
Formal Observations Begin	August 29, 2018
End of Year Conferences Begin	March 4, 2019
Final Date for Summative Conferences	April 20, 2019

Formal T-TESS observations may not be conducted on the following days:

- During the two weeks following the day of completion of T-TESS Orientation
- During administration of Standardized Testing (including STAAR, EOC, etc.)
- On the days before and after a school holiday:
 - August 31 and September 4
 - October 3 and October 8
 - November 16 and November 26
 - December 19 and January 7
 - January 18 and January 22
 - February 14 and February 19
 - March 8 and March 18
 - April 18 and April 22
- 2018-2019 Certified Appraisers for Evaluation of Teachers: Sheila Bradley, Jaime Clark, Sam Coker, Stephen Cooksey, Dee Dietz, Barbara Dutton, Suzanne Eiben, Michael Esparza, Rhonda Herrington, Rebecca Huff, Stephanie Johnson, Chris Kiser, Larissa Loveless, Linda Luce, Grace Mancilla, Joseph Mason, Traci Pridgen, Breck Quarles, Sharon Reed, David Richardson, William Stewart, and Cody Tunstall.

Personnel

There were no personnel for hiring.

2018-2019 TACE Program Pay for Contract Employees

Upon the recommendation of Superintendent Suzanne Eiben; a motion was made by Trustee Sokolowski, seconded by Trustee Herrington, to approve pay in excess of contracted amounts for contract employees providing instruction in Texas Afterschool Centers on Education programs for the 2018-2019 school year. Motion carried 7-0.

Accountability Rating

Chris Kiser, Assistant Superintendent of Instructional Services, presented 2018 state accountability ratings for Palestine ISD. (District received overall rating of B. Scoring breakdown: Domain 1 Student Achievement = 78; Domain II School Progress = 84 (70% of grade); Domain III Closing the Gaps = 76 (30% of grade)

School Safety Update

Dr. William Stewart, Director of School Safety, presented an update on PISD school safety and security.

Superintendent's Report

Superintendent Jason Marshall reported on the following:

- **First Day of School Student Enrollment (3,328)**
- **PISD Preliminary Schools FIRST Rating (Superior rating expected)**
- **Anderson County School Districts will meet on Monday, September 24, 2018 to begin development of legislative platform for Texas 86th Legislative Session.**

There being no further business, the meeting adjourned at 7:56 PM.

Dyna Tutt, President

Kurt Herrington, Secretary
