

NOVI COMMUNITY SCHOOL DISTRICT

Professional Staff Recommendation Form

CANDIDATE INFORMATION & ASSIGNMENT

Candidate Name:	Celia Waldron	Date:	1-7-26		
Assigned Building:	Novi Meadows	Position:	5th grade teacher		
Recommended By:	Lisa Fenchel and John Brickey	Start Date:	01-20-26		
FTE:	1.0	Job ID:	14691	Reason for Hire:	retirement

EDUCATION

College or University and Degree:

B.A. - Spring Arbor University, May 2024

PRIOR EXPERIENCE

District Name:	Spring Arbor, MI	Years Worked:	2022-2024
Position(s) Held:	Long Term Substitute teacher, student teacher, summer school lead/assistant teacher.		

SELECTION RATIONALE

Professional and knowledgeable about what 5th graders need.
Has a heart for all students
Understands the importance of building positive relationships with students
Strong knowledge of how to use data to drive instruction.
Excellent thoughts around how to deliver Tier 2 instruction.

APPLICANT INFORMATION

Total # of Applicants:	14	# of Video Interviews:	4	# of Panel Interviews:	3
------------------------	----	------------------------	---	------------------------	---

INTERVIEW COMMITTEE MEMBERS


Name	Role	Name	Role
1. Lisa Fenchel	Admin	7. Grace Byrne	teacher
2. John Brickey	Admin	8.	
3. Emily Reitz	Admin	9.	
4. Megan Sergison	Counselor	10.	
5. Rosaleigh Johnson	ESB rep	11.	
6. Andrea Alspaugh	teacher	12.	

SUPERINTENDENT RECOMMENDATION CERTIFICATION

Superintendent Signature:		Date:	1-16-26
---------------------------	--	-------	---------


NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION							
Candidate Name:		Michelle Deland			Date:	1/6/26	
Assigned Building:		Meadows	Position:	Self-Contained Paraprofessional			
JOB ASSIGNMENT INFORMATION							
Daily Hours:		7.5	Recommended By:	Brenna McGinn	Start Date:	01/27/26	
FTE:	1.0	Job ID:	14767	Reason for Hire:	Additional S-C room opening		
PRIOR EXPERIENCE (IF APPLICABLE)							
School Name:		South Lyon High School		District:	South Lyon		
Years Worked:		7	Position Held:	Paraprofessional			
SELECTION RATIONALE							
<p>Michelle is being recommended for a self-contained paraprofessional position at Novi Meadows based on her strong background and clear alignment with the needs of the program. She brings prior experience as a paraprofessional in a self-contained setting, providing her with a solid foundation in supporting students with complex learning needs. Michelle holds a degree from Madonna University, with focused coursework in English and speech, which strengthens her ability to support language development and effective communication within the classroom. Her former supervisor describes her as calm by nature, highly collaborative, and thoughtful in her approach to working with both students and staff. She is also recognized as a lifelong learner who actively seeks opportunities to grow and refine her practice. These qualities make Michelle a strong addition to the Novi Meadows self-contained team and well-suited to the demands of the role.</p>							
APPLICANT INFORMATION							
Total Number of Applicants:		2	Number of Applicants Interviewed:		2		
INTERVIEW COMMITTEE MEMBERS							
Name		Role		Name		Role	
1.	Brenna McGinn	Supervisor of Spec. Ed.	7.				
2.	Amanda Squires	Director of Spec. Ed.	8.				
3.			9.				
4.			10.				
5.			11.				
6.			12.				
SUPERINTENDENT RECOMMENDATION CERTIFICATION							
Superintendent Signature:						Date: 1-16-26	


NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION							
Candidate Name:		Matthew Simpson			Date:	1/7/2026	
Assigned Building:		Transportation	Position:		Bus Driver		
JOB ASSIGNMENT INFORMATION							
Daily Hours:		various	Recommended By:		Carey Russell	Start Date:	01-12-26
FTE:	1.0	Job ID:	13987	Reason for Hire:			open position
PRIOR EXPERIENCE (IF APPLICABLE)							
School Name:		N/A		District:			
Years Worked:			Position Held:				
SELECTION RATIONALE							
<p>Matt has a great personality, very calm and engaging. He is looking for an opportunity to make a difference with students. Matt is a veteran with experience handling difficult situations. Matt will be a great addition to the team with his reliability and eagerness to learn.</p>							
APPLICANT INFORMATION							
Total Number of Applicants:			3	Number of Applicants Interviewed:			2
INTERVIEW COMMITTEE MEMBERS							
Name		Role		Name		Role	
1.	Carey Russell	Supervisor		7.			
2.	Karen Dennett	Admin Assistant		8.			
3.	Fallon Phillips	Secretary		9.			
4.	Lynn Buha	Driver		10.			
5.				11.			
6.				12.			
SUPERINTENDENT RECOMMENDATION CERTIFICATION							
Superintendent Signature:						Date:	1-16-26

NOVI COMMUNITY SCHOOL DISTRICT

Non-Certified Staff Recommendation Form

CANDIDATE IDENTIFICATION							
Candidate Name:		Donna Swain			Date:	1.6.2026	
Assigned Building:		Transportation	Position:	Van Driver			
JOB ASSIGNMENT INFORMATION							
Daily Hours:		Various	Recommended By:	Carey Russell	Start Date:	01-12-26	
FTE:	1	Job ID:	14781	Reason for Hire:	Vacant position		
PRIOR EXPERIENCE (IF APPLICABLE)							
School Name:		N/A		District:			
Years Worked:				Position Held:			
SELECTION RATIONALE							
<p>Donna is an esteemed member of the Novi community. She has volunteered at Novi schools, her family went to Novi schools and she lives in Novi. Donna would be a valued member of the transportation team as a Van driver. Her dedicated and caring personality would be an asset to the Special education students that we currently transport.</p>							
APPLICANT INFORMATION							
Total Number of Applicants:		2		Number of Applicants Interviewed:	2		
INTERVIEW COMMITTEE MEMBERS							
Name		Role		Name		Role	
1.	Carey Russell	Supervisor		7.			
2.	Fallon Phillips	Secretary		8.			
3.	Lynn Buha	Driver		9.			
4.	Karen Dennett	Admin Assistant		10.			
5.				11.			
6.				12.			
SUPERINTENDENT RECOMMENDATION CERTIFICATION							
Superintendent Signature:						Date:	1-16-26