

Northland Community Schools - ISD #118
Regular Meeting Minutes Summary
Wednesday, August 13, 2025
Northland High School Room C113
316 Main St E
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Absent, Terri Nystrom: Present, Jason Perkins: Absent, Marc Ruyak: Present, Tyler Seifert: Present, Bill Wake: Present. Present: 5, Absent: 2.

1. Call to Order

Board Chair Ruyak called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

Motion to adopt the agenda with the following changes: Forward agenda item 10.14 to the 9/10/25 meeting Add 10.17 to the agenda. This motion, made by Bill Wake and seconded by Terri Nystrom, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

5. Recognitions

6. Audience Recognition

7. Consent items

Motion to approve the consent agenda. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

7.1. Approve the minutes from the Regular Meeting held on July 9, 2025

7.2. Approve the June 2025 Treasurer's Report and bills

7.3. Policies with changes that do not affect the substance of the policy

7.3.1. 305 - Policy Implementation

7.3.2. 413-Harrassment and Violence

7.3.3. 416-Drug, Alcohol, and Cannabis Testing

7.3.4. 503-Student Attendance

7.3.5. 606.5-Library Materials

7.3.6. 613-Graduation Requirements

7.3.7. 620-Credit for Learning

7.3.8. 624 - Online Instruction

7.3.9. 722- Public Data and Data Subject Requests

7.4. Approve the resolution accepting gifts/donations to Northland Community Schools:
Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following gifts/donations:

Longville Lakes Area Chamber of Commerce - \$2000 for the wrestling program
\$100 for the trap team

Kimberly Parent - \$20 for the wrestling program

Nancy Stefan - \$25 for the wrestling program

Mark and Patty Lange - \$50 for the wrestling program

8. Reports

8.1. Business Manager Report

8.2. PreK-5 Principal Report

8.2.1.

- Local Literacy Plan
- Comprehensive Needs Assessment
- Title School Site Plan
- Annual Goals

8.2.2. Approve appointing Janessa Green the ISD #118 Local Literacy Lead

8.3. High School Principal Report

8.4. Building and Transportation Report

8.5. Indian Education Report

8.6. CE Report

9. Superintendent Report

10. New Business

10.1. PragerU Video

10.2. Policies for First Reading

10.2.1. 418-Drug-Free Workplace/Drug-Free School

10.2.2. 425-Staff Development and Mentoring

10.2.3. 501-School Weapons

10.2.4. 503-Student Attendance

10.2.5. 515-Protection and Privacy of Pupil Records

10.2.6. 516-Student Medication and Telehealth

10.2.7. 516.5-Overdose Medication

10.2.8. 524-Internet, Technology and Cell Phone Acceptable Use and Safety

10.2.9. 534-School Meals Policy

10.2.10. 602-Organization of School Calendar and School Day

10.2.11. 707-Transportation of Public School Students

10.2.12. 709-Student Transportation Safety

10.2.13. 802-Disposition of Obsolete Equipment and Material

10.2.14. 806 - Crisis Management

10.3. Second Reading and approval of Policy 506 - Student Discipline

Motion to approve revisions to Policy 506. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.4. Second Reading and approval of Policy 514 - Prohibition of Harassment, Intimidation & Bullying

Motion to approve revisions to Policy 514. This motion, made by Aaron Ammerman and seconded by Terri Nystrom, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.5. Second Reading and approval of Policy 522 - Title IX Nondiscrimination Policy, Grievance Procedure and Process

Motion to approve revisions to Policy 522. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.6. Second Reading and approval of Policy 616 - School District System Accountability

Motion to approve revisions to Policy 616. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.7. Second Reading and approval of Policy 621 - Literacy and READ Act

Motion to approve revisions to Policy 621. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.8. Discussion regarding proposal to move the last day of school for grades K-5 from June 4th to June 3rd, so teachers can complete their final LETRS training

Motion to change the last day of school for K-5 to June 4, 2026. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.9. Review and approve a "Back to School" ad to be published in the Pine Cone Press

Motion to approve "Back to School" newspaper ad. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.10. Approve renewal of MSBA membership for FY26

Motion to renew MSBA membership including Boardbook. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.11. Approve the Professional Services Agreement between ISD #118 and North Homes for the 2025-2026 school year

Motion to approve the Professional Services Agreement between ISD #118 and North Homes. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.12. Approve the Agreement for Services between Northland Community Schools and Deer River Public Schools for shared services of School Psychologist, Raina Heruth

Motion to approve the 2025-2026 Agreement for Services between Deer River and Northland for shared services of School Psychologist, Raina Heruth. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.13. Approve the proposal from IEA (Institute for Environmental Assessment) for environmental, health and safety management services from July 1, 2025 to June 30, 2028

Motion to approve proposal from IEA for environmental, health and safety management services from July 1, 2025 to June 30, 2028. This motion, made by Bill Wake and seconded by

Tyler Seifert, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.14. ~~Approve the 2025-2026 Service Agreement between Northland Community Schools and Interquest Detection Canines~~ Contract not available for review and approval

10.15. Approve resolution for the Designation of an Identified Official with Authority for Education Identity Access Management and for a proxy.

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board(PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Superintendent recommends the Board authorize Mark Morrison, mmorrison@isd118.org, mark.morrison to act as the Identified Official with Authority (IOwA) for Northland Community Schools 0118-01 and for Tina Anderson, tina.anderson, to act as proxy for Northland Community Schools 0118-01.

Motion to approve resolution for the Designation of an Identified Official with Authority for Education Identity Access Management and for a proxy. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.16. Approve the 2025-2026 Mentor Handbook for Teachers

Motion to approve the 2025-2026 Mentor Handbook. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.17. Approve the PSEO Agreement between ISD #118 and MN North College

Motion to approve the PSEO Agreement between ISD #118 and MN North College. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

11. Personnel

11.1. Approve the hire of Stephaney Williamson as Early Childhood Special Education Teacher at MA, Step 11

Motion to approve the hire of Stephaney Williamson as Early Childhood Special Education Teacher. This motion, made by Tyler Seifert and seconded by Bill Wake, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

11.2. Approve the hire of Irving Vilina as Lead Custodian

Motion to approve the hire of Irving Vilina as Lead Custodian. This motion, made by Aaron Ammerman and seconded by Bill Wake, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

11.3. Approve the At-Will Employment Agreement for Boiler Operator between ISD #118 and Chris McNeil

Motion to approve the at-will contract between ISD #118 and Chris McNeil. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

11.4. Approve the hire of Steven Haase as Custodian

Motion to approve the hire of Steven Haase as Custodian. This motion, made by Bill Wake and seconded by Terri Nystrom, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

11.5. Approve the hire of Abbie Newman as AVID Program Advisor

Motion to approve the hire of Abbie Newman as AVID Advisor. This motion, made by Tyler Seifert and seconded by Bill Wake, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

11.6. Approve the hire of Charles Holm as Assistant Football Coach

Motion to approve the hire of Charles Holm as Assistant Football Coach. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

11.7. Accept the resignation of Bruce Schear as Paraprofessional, effective August 22, 2025

Motion to accept the resignation of Bruce Schear as Paraprofessional. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,

Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

12. Other school business which can legally be brought before the Board

13. Next Meeting Dates:

- Regular Meeting, September 10, 2025, 5:30 p.m.

14. Adjournment

Board Chair Ruyak called for a motion to adjourn the meeting at 7:08 p.m. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Jason Perkins: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

Visitors: Kyndra Johnson, Stephaney Williamson

Tina Anderson, Recording Secretary

Linda Knox, Board Clerk