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## **GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, ILLINOIS RECORD OF PROCEEDINGS OF A REGULAR SESSION OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, August 22, 2022, at 5:30 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

### **1. CALL TO ORDER (Policy 2:220)**

1. Roll Call
  2. Welcome
  3. Pledge
  4. Reminder to sign attendance sheet
- The meeting was called to order at 5:30 p.m. by President McCormick.

Board members present: Molly Ansari, Larry Cabeen, Dan Choi, Finance Committee Chair Jackie Forbes, President Mike McCormick, Paul Radlinski. Late: None. Absent: None.

Motion by Cabeen second by Forbes, to allow Dan Choi to attend meeting by phone, items 2.1-2.2. On roll call, Ayes, five (5), Ansari, Cabeen, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Tim Baker, Safety Security Coordinator; Sandy Manisco, Communications Coordinator; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Stephanie Bellino, Cathy Fuller, Brigid Buchman, David Stevenson.

### **2. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE SELECTION OF A PERSON TO FILL A PUBLIC OFFICE, AS DEFINED IN THE OPEN MEETINGS ACT, INCLUDING A VACANCY IN A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN POWER TO APPOINT UNDER LAW OR ORDINANCE, OR THE DISCIPLINE, PERFORMANCE OR REMOVAL OF THE OCCUPANT OF A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN POWER TO REMOVE THE OCCUPANT UNDER LAW OR ORDINANCE [5 ILCS 120/2(c)(3)]; [5 ILCS 120/2(c)(11)]**

At 5:33 p.m., motion by Ansari, second by Forbes, to go into executive session to consider matters pertaining to the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

At 6:50 p.m., the Board returned to open session.

### **3. APPROVAL OF MINUTES (Policy 2:220)**

1. Regular Session, August 8, 2022
2. Executive Session, August 8, 2022

Motion by Ansari second by Forbes, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Ansari, Cabeen, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

### **4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

1. 2022-23 Tentative Budget Presentation – Todd Latham

Todd Latham shared the tentative budget, which shows some changes from the draft budget. Overall, we are looking at a revenue increase of about \$277,855 and a decrease in expenses of about \$363,954. Going forward, we will work on the final budget. We will have final staffing costs and make any other adjustments that are needed. The final budget will be brought forward for approval, then we will have the Truth in Taxation Hearing on September 26. The Board would then vote on the final budget.

Board comments, questions, concerns: I recently received my notice of re-assessment and I am wondering how you work with the assessors in Kane County when they are making changes to our property taxes to know what to project in the budget? (We do get the different notifications from the assessors in Kane County. There are two that we look at, which are Blackberry and Geneva. It is difficult to project out what that assessment change might be.) What is the difference in cash flow between 21-22 and 22-23, and will we see a 5-year projection? (We don't typically include that

information in the budget. We could run some future projections for you, but we do not find this very reliable.) I'm just looking for directional on where we might stand five years from now. You don't have to be as specific as you are here. So, the tax rate you used is less than the max we can take? (Correct, we have not done the levy yet.)

**5. LEGISLATIVE UPDATES**

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

Jackie Forbes shared that the Illinois General Assembly is not in session. There is talk of a special session that might be called by the Governor that would be focused on reproductive rights more than anything else. There was something that came across our IASB legislative report at the federal level that there is a new bill that was introduced as the "Healthy Kids Act", which is bill 8540.

**6. SUPERINTENDENT'S REPORT (Policy 3:40)**

The Superintendent was thankful to all the staff, students, and parents that we have gotten a fairly smooth start to the school year. There are still issues, which we always have, with transporting students and coordinating schedules with the Fox Valley Career Center and Mid Valley Cooperative. We are kicking off our VALEES meetings tomorrow. This is our school cooperative for Career & Technical Vocation, which the superintendent has chaired for ten years. He is thankful for all 19 schools that are members of this. It is a partnership with Waubensee Community College. We are in full swing with fall activities for students in both athletics and fine arts.

**7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

**8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

**9. INFORMATION**

1. Board Meeting/Presentation Schedule (Policy 2:220)

**10. CONSENT AGENDA**

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Stevenson, Beth, GHS, Math, .50 FTE, effective 8/15/22

Allbee, Rachel, GHS, 504/Academic Counselor, 1.0 FTE, effective 8/15/22

Britton, Briana, GHS, Social Studies, 1.0 FTE, effective 8/15/22

FMLA Certified Staff

Baum, Nicole, HES, 1<sup>st</sup> Grade, effective 11/7/22-1/20/23

Rogers, Meggan, MCS, Special Education Teacher, 8/18/22-8/28/22

Long-Term Sub Certified Staff

Longo, Sally, GMSS, Language Arts, 1.0 FTE, effective 8/29/22-9/26/22

Kilros, Alexis, MCS, 3<sup>rd</sup> Grade, 1.0 FTE, effective 8/15/22-9/26/22 & 10/3/22-12/22/22

Packenhams, Heather, MCS, 4<sup>th</sup> Grade, 1.0 FTE, effective 8/15/22-11/14/22

FTE Adjustments Certified Staff

Simoncelli, Eric, GHS, Pre-Calc Honors, 1.0 FTE to 1.2 FTE, effective 8/15/22-11/9/22

Fallico, Dominic, GHS, Algebra I, 1.0 FTE to 1.2 FTE, effective 8/15/22-11/9/22

Estabrook, Ryan, GHS, Pre-Calc Honors, 1.0 FTE to 1.2 FTE, effective 8/15/22-11/9/22

Dulowski, Jordan, GHS, Pre-Calc Honors, 1.0 FTE to 1.2 FTE, effective 8/15/22-11/9/22

Glinke, Mary, GHS, Algebra I, 1.0 FTE to 1.2 FTE, effective 8/15/22-11/9/22

Reappointments Certified Staff

Balassone, Brittany, GHS, Guidance Counselor, 0.8 FTE, effective 8/15/22

Reclassification/Transfer Certified Staff

Johnston, Matt, GMSN, Special Ed Assist-GMSN to Language Arts Teacher-GMSN, effective 8/15/22

Retirement Certified Staff

Lefevre, Renee, HSS, 1<sup>st</sup> Grade, effective 5/26/23

Resignations Certified Staff

Natale, Natalie, GMSN, Language Arts, effective 5/31/22

Thurnall, Katelyn, GHS, Social Studies, effective 8/11/22

New Hires Support Staff

Friend, Kelly, GHS, Library Assistant, effective 8/15/22

Steben, Amy, WAS, Reading Tutor, effective 8/15/22

Chumbley, Sara, GMSS, Special Education Assistant, effective 8/22/22

Grogan, Jessica, GMSN, Classroom Assistant, effective 8/22/22

Lightbourne, Lena, GMSS, Special Education Assistant, effective 8/17/22

Loberg, Grace, GMSN, Special Education Assistant, effective 8/22/22

Wollin, Kimberly, TRAN, Bus Monitor, effective 8/10/22

Herr, Mike, TRAN, Bus Monitor, effective 8/10/22

Maldonado, Kristin, CO, Administrative Assistant, effective 9/6/22

Pederson, Brian, District, HVAC, effective 8/29/22

Romero, Amy, HSS, Reading Tutor, effective 8/15/22

Henrickson, (Lisa) Michelle, Reading Tutor, effective 8/15/22

Crossley, Nicole, GHS, Library Assistant/Assessment Center Supervisor, effective 8/22/22

Carlina, Aurora, GHS, Custodian, effective 8/24/22

Resignations Support Staff

Kulikowski, Jennifer, GMSS, Special Education Assistant, effective 8/8/22

Mele, Dominic, GHS, In-School Suspension Supervisor, effective 5/31/22

Pender, Kristi, FES, Reading Tutor, effective 5/31/22

Sopha, Jeramie, GHS, Special Education Assistant, effective 5/31/22

Marquez, Jesus, GHS, Campus Manager, Effective 8/17/22

Termination Support Staff

O'Higgins, Brendon, CO, Building Service Coordinator, effective 8/19/22

FMLA Support Staff

Molloy, Patricia, MCS, Special Education Assistant, effective 8/15/22-8/26/22

Bauer, Margarita, GHS, Special Education Assistant, effective 8/15/22-TBD

Lee, Luisa, FES, Special Education Assistant, effective 8/15/22-9/8/22

Johnson, Michael, GMSN, Custodian, effective 7/20-8/15/22

Reclassification Support Staff

Evans, Maureen, FES, 3-hour Reading Tutor to 5.5-hour Reading Tutor, effective 8/15/22

Lloyd, Brittany, CO, Special Ed Assistant at HSS to Administrative Assistant, effective 8/17/22

Vester, Ryan, GMSN, FES Building Tech to 2<sup>nd</sup> Shift Custodian, effective 8/24/22

Main, Jennifer, GHS, 12-mth Building Tech at CO to 12-mth Administrative Assist, effective 8/15/22

Abbott, Beth, GMSN/GMSS, 5.5 hr Reading Tutor at GMSN to 8 hr Reading Tutor, effective 8/15/22

Retirement Support Staff

Dargis, Diane, WES, Special Education Assistant, effective 5/26/23

Motion by Cabeen second by Forbes, to approve the above-listed, item 10.1. On roll call, Ayes, four (4), Ansari, Cabeen, Forbes, McCormick, Nays, none (0). Absent, one (1), Choi. Abstained, One (1) Radlinski.

2. Accounts Payable (Policy 4:50)

3. Bid Summary: \$2,118,850, Acitelli Heating & Piping Contractors, boiler replacement at WAS

4. Bid Summary: \$1,038,000, Acitelli Heating & Piping Contractors, boiler replacement at MCS

Motion by Forbes second by Radlinski, to approve the above-listed, items 10.2-10.4. On roll call, Ayes, five (5), Ansari, Cabeen, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

**11. PUBLIC COMMENTS**

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**12. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

A big thank you to all for your efforts in getting everything back up and running for the new school year. Heartland Elementary had their back-to-school event hosted by the PTO. There is much appreciation for the PTOs across the district for the welcome back activities. Board members are looking forward to starting up meetings again and meeting with the community. Board members attended the annual Corn Boil held at GHS. One Board member visited a fourth-grade class where they were able to watch the students learning to read. They were attentive and polite. Thank you to Brigid Buchman for the invitation.

**13. NOTICES / ANNOUNCEMENTS**

**14. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE SELECTION OF A PERSON TO FILL A PUBLIC OFFICE, AS DEFINED IN THE OPEN MEETINGS ACT, INCLUDING A VACANCY IN A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN POWER TO APPOINT UNDER LAW OR ORDINANCE, OR THE DISCIPLINE, PERFORMANCE OR REMOVAL OF THE OCCUPANT OF A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN POWER TO REMOVE THE OCCUPANT UNDER LAW OR ORDINANCE [5 ILCS 120/2(c)(3)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)]**

At 7:41 p.m., motion by Cabeen, second by Radlinski, to go into executive session to consider matters pertaining to the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance; appointment,

employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 7:55 p.m., the Board returned to open session.

**15. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

1. Possible Action on Candidate to Fill Board Vacancy  
Motion by Cabeen second by Forbes to approve Stephanie Bellino to fill the vacant seat on the Board, item 15.1. On roll call, Ayes, five (5), Ansari, Cabeen, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

**16. ADJOURNMENT**

At 7:57 p.m., motion by Forbes, second by Radlinski and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_ PRESIDENT  
(Date)

SECRETARY \_\_\_\_\_ RECORDING  
SECRETARY