

**CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)**  
**Independent School District 6094-52**

**Regular Meeting**

Tuesday, January 24, 2023, 4:50 PM, CVSEC District Office  
200 Western Avenue NW  
Faribault, MN 55021

Board Members Present: Coleman, Jones, Mohs, Robicheau  
Staff Members Present: Bente, Elstad, Hillmann, McGuire, Ristau, Qual, Washa  
Others Present: Moore

1) **Call to Order/Adoption of Agenda:**

Motion to Approve the Agenda: Robicheau  
Second: Coleman

AYE: All  
NAY: None

The meeting was opened at 4:50 PM.

2) **Consent Agenda:**

Motion to Approve the Consent Agenda: Jones  
Second: Mohs

AYE: All  
NAY: None

A) *Approval of the Minutes from the Regular Board Meeting on December 13, 2022*

B) *Approval of Claims*

C) *Staff Updates*

(1) New Hires:

Evans, Derrysha - EA at ALEX - Effective 01/09/2023

Hernandez, Melanie - EA at ALEX - Effective 01/24/2023

Monroe, Nicole - Teacher at SUN - BA, Step 2 - Effective 01/03/2023

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

(4) Leaves of Absence:

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

McGuire welcomed new CVSEC Board Member Robert Coleman from Northfield. Coleman replaces Amy Goerwitz, who has served on the CVSEC Board for 3.5 years. McGuire thanked Goerwitz for her dedication to CVSEC. This week is Paraprofessionals' Appreciation Week in MN. CVSEC employs 33 paraprofessionals, and is grateful for all of the work they do for the students! CVSEC will be looking at becoming certified for on-line instruction for the 23-24 school year so as not to add days back to the calendar in the case of too many inclement weather closures. The 22-23 Budget Revision will be presented at the February Board meeting. The Preliminary Budget for 23-24 will be presented at the April meeting.

B) *Enrollment Report*

CVSEC enrollment remains steady at 87 students. There are still students on the referral list. CVSEC is evaluating safe staffing levels in order to enroll more students.

C) *STEP/SUN Coordinator Report*

Qual presented a video showing interviews with STEP students describing their experiences in the program. The video also showed different STEP and SUN classrooms and their approach to working with students of varying abilities and needs.

5) **Old Business:** There was no Old Business.

6) **New Business:**

A) *2022- 2023 Revised Calendar – Action*

CVSEC needs to add additional student contact days to the calendar due to the large number of weather-related closures this year. Days proposed are: 2/20/23, 3/24/23, and 6/7/23. McGuire has already collaborated with the two CVSEC bargaining units and everyone is in agreement.

Motion to Approve the 2022 – 2023 Revised Calendar:

Coleman

Second:

Robicheau

AYE: All  
NAY: None

7) **Other: March Board Meeting Date**

The March Board meeting date falls during CVSEC Spring Break. A discussion was held about alternative dates.

Motion to Move the March CVSEC Board Meeting to March 21, 2023: Mohs  
Second: Robicheau

AYE: All  
NAY: None

8) **Comments, Board/Director:** There were no comments.

9) **Next Meeting Date:**

February 28, 2023 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Jones  
Second: Mohs

AYE: ALL  
NAY: NONE

The meeting adjourned at 5:13 PM .

APPROVED BY: \_\_\_\_\_ DATE: 2/28/2023

Robert Coleman, Board Secretary