

**Denton Independent School District
Request for Travel
Non State-Sanctioned Activities***

I. ORGANIZATIONAL DATA

Campus Navo Middle School Date of Request 9/27/2016
 School Organization Student Council Activity Sponsor Robyn Zipes

II. DESCRIPTION OF PROPOSED TRAVEL

Destination(s)** San Marcos, TX Embassy Suites
 Description of Activities or Events middle level state student council leadership conference
 Dates of Travel 11-3-4-2016 Mode of Travel Cowtown Charter Bus
 Number of Student Participants 12 Number of Adult Sponsors/Chaperones 2
 Educational Purposes and Value state leadership conference for student council leadership

** Attach copy of proposed itinerary

III. SOURCE OF FUNDING

<u>Source</u>	<u>Amount</u>
<input type="checkbox"/> District Title 1	_____
<input checked="" type="checkbox"/> Students (personal)	_____
<input checked="" type="checkbox"/> Organization	<u>Student Council</u>
<input type="checkbox"/> Fund Raising Activities***	_____
<input type="checkbox"/> Other: _____	_____
Total Cost of Activity <u>2164.90</u>	
Estimated Cost/Student <u>150.00</u>	

***Description of Fund Raising Activities (if required)
N/A

IV. ORGANIZATIONAL REVIEW / APPROVAL

Principal	<u>Beth Kelly</u> NAME	<u>Beth Kelly</u> SIGNATURE	DATE OF APPROVAL
School Operations	<u>Gwendolyn M. Perkin</u> NAME	<u>Gwendolyn M. Perkin</u> SIGNATURE	<u>10/7/2016</u> DATE OF APPROVAL
Superintendent	_____ NAME	_____ SIGNATURE	_____ DATE OF APPROVAL
Board President	_____ NAME	_____ SIGNATURE	_____ DATE OF APPROVAL

*Reference Policy FMG (L)

Date of Field Trip: November 3-4

Where: Embassy Suites Hotel
1001 E. McCarty
San Marcos, TX 78666

Purpose: Texas Association of Student Councils State Leadership Conference. Middle Level student council and NJHS leaders and advisors hear nationally known speakers, gain training from experts, and share ideas with peers.

Enjoy motivational general sessions presented by nationally recognized speakers

- Learn in breakouts and discussion groups led by outstanding leaders and advisors from across Texas
- Network with other student council and NJHS advisors
- View opportunities for community service and leadership resources at exhibit
- Walk away with ideas for a successful year
- Advisor training
- Exhibits
- Activities and games
- Workshops presented by leadership consultants
- Ideas you can use immediately provided by other middle level councils

Travel:

Students will travel by Cowtown Charter Bus (they are an approved vendor).

There will be a 6:1 student to chaperone ratio

I will also have a copy of all emergency contact information.

Itinerary:

All times are approximate

Friday November 3rd

- 930 am leave Navo Middle School on Cowtown Charter bus
- 1015am Arrive at Crownover Middle School
- 1030am Leave Crownover Middle School
- 1230pm Stop for Lunch Waco
- 315pm Arrive at Embassy Suites San Marcos – hotel is the conference location
- 5pm Leave hotel for dinner
- 7pm Arrive back at hotel for start of conference

Saturday November 4th

- 830 am – 12pm Conference
- 12 pm leave hotel/conference for lunch
- 1pm arrive back at hotel
- 1-4pm Conference
- 4pm Leave conference/hotel for home
- 6pm Stop for dinner *Waco*
- 845 pm Stop at Crownover Middle School
- 930pm Arrive Navo Middle School