

**Purchase Request #15**  
**Regular Board Meeting April 28, 2020**  
**Consideration of Approval of Additional Funds for**  
**General Hardware, Tools, Appliances, and Supplies**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of general hardware, tools, appliances and miscellaneous supplies from Lowe's, Fastenal, The Home Depot, HD Supply, and Grainger.

**BACKGROUND**

The District will utilize these vendors to procure miscellaneous operational supplies as it relates to hardware, tools, and appliances. An increase in spend is due to additional needs identified at the Student Housing complex, as well as owner furnished equipment needs at the new Wylie and Technical campuses.

Reference number (REF) 3121 was issued to track the volume of spend. The vendors listed have contracts through Omnia Partners contract number R142101 and R142104, E&I contract number CNR01248, and US Communities contract number 16154 cooperative contracts program to provide general hardware, carpentry, tools, electrical, lighting, lumber, plumbing, lawn and garden, paint, and miscellaneous operational supplies. Each contract is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

**IMPACT OF THIS ACTION**

Additional spend authorization on these contracts will allow the continued timely procurement of necessary supplies for the Student Housing complex, the Technical Campus, Wylie Campus, and remaining District renewal/replacement projects, as well as daily operational items.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board approved the original contract in August 2019 for a total amount of \$400,000. This purchasing request is for spend authorization for an additional \$125,000 which is budgeted in various departments' FY20 operating budgets, as well as, the 2017 CIP. FY19 annual spend amount was \$217,000 and FY20 expenditures to date is \$201,000.

**MONITORING AND REPORTING TIMELINE**

The term of contract is September 1, 2019 through August 31, 2020.

**RESOURCE PERSONNEL**

Steven Bassett

Chief Financial Officer

972-758-3831