

February 5, 2025

Jeff Stauder
Pana CUSD 8
14 East Main Street
Pana, IL 62557



SUBJECT: Fee Proposal
LOCATION: Washington Elementary School
SENT VIA EMAIL: jstauder@panaschools.com
SCOPE OF WORK: Engineered Demolition + Contract Administration

Dear Mr. Stauder:

Courtice|Grason (CG), a Professional Service Company and an Illinois-Licensed Design Firm, is pleased to provide a proposal for the Engineered Demolition of the Washington Elementary School. The school is located at 200 South Sherman Street in Pana, and we understand the District wishes to start development of drawings and specifications so to accept a bonafide bid in early May; allowing for the start of asbestos abatement and demolition work immediately thereafter. We note that once a demolition contractor is selected, any pre-demolition prep work and utility capping may benign at any convenient time so long as that work is coordinated with and does not interfere with the work of the Asbestos Abatement Contractor.

Whereas, all design work will be performed by an Illinois-Licensed Professional Engineer. CG will prepare drawings and specifications specific to demolition and site work related to *Bidding, Contract Requirements, General Requirements*, and the *Scheduling of Meetings and the Work of the Contract*.

Whereas, all asbestos-related inspections, sampling, and abatement will be coordinated by Pana CUSD 8 and is excluded from CG's Contract with the District. Whereas CG will assume the necessary inspections, sampling, and abatement will satisfy Illinois Department of Public Health (IDPH) and the Occupational Safety and Health Administration (OSHA) rules; respectively promulgated in Illinois Administrative Code Part 855 and 29 CFR 1926.1101, jointly regarded as the Asbestos Abatement Regulations for Public and Private Schools and Commercial Buildings in Illinois.

Whereas, the price includes Design Development (\$10,500), Bid-Phase Services (\$2,850), Contract Administration (\$1,875), and Final Close-out upon acceptance of completed Punch-Lists (\$1,275).

The Lump Sum fee of Sixteen Thousand Five Hundred Dollars (\$16,500) is Accepted. To proceed with this work please sign and date this Authorization to Proceed (ATP) and return to Courtice|Grason. CG CARRIES 2 MILLION DOLLARS IN GENERAL LIABILITY, PROFESSIONAL LIABILITY, POLLUTION LIABILITY, AND FULL WORKER'S COMPENSATION.

 Agent or Authorized Representative	 P.O. Number	<u>2-7-25</u> Date Signed
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Sincerely,

C F Bowman Pro

Courtice F. Bowman, P.E.
Illinois Licensed Professional Engineer; License No. 062-054109; Expires 11/30/25
Illinois Department of Public Health Licensed Professional, License No. 100-04103; Expires 05/15/25
Member, American Society of Safety Professionals, Practice Specialty: Engineering, Expiring 10/31/25

February 5, 2025

Jeff Stauder
Pana CUSD 8
14 East Main Street
Pana, IL 62557



SUBJECT: Fee Proposal
LOCATION: Lincoln Elementary School
SENT VIA EMAIL: jstauder@panaschools.com
SCOPE OF WORK: Engineered Demolition + Contract Administration

Dear Mr. Stauder:

Courtice|Grason (CG), a Professional Service Company and an Illinois-Licensed Design Firm, is pleased to provide a proposal for the Engineered Demolition of the Lincoln Elementary School. The school is located at 614 East 2nd Street in Pana, and we understand the District wishes to start development of drawings and specifications so to accept a bonafide bid in early May; allowing for the start of asbestos abatement and demolition work immediately thereafter. We note that once the demolition contractor is selected, any pre-demolition prep work and utility capping may benign at any convenient time so long as that work is coordinated with and does not interfere with the work of the Asbestos Abatement Contractor.

Whereas, all design work will be performed by an Illinois-Licensed Professional Engineer. CG will prepare drawings and specifications specific to demolition and site work related to *Bidding, Contract Requirements, General Requirements, and the Scheduling of Meetings and the Work of the Contract.*

Whereas, all asbestos-related inspections, sampling, and abatement will be coordinated by Pana CUSD 8 and is excluded from CG's Contract with the District. Whereas CG will assume the necessary inspections, sampling, and abatement will satisfy Illinois Department of Public Health (IDPH) and the Occupational Safety and Health Administration (OSHA) rules; respectively promulgated in Illinois Administrative Code Part 855 and 29 CFR 1926.1101, jointly regarded as the Asbestos Abatement Regulations for Public and Private Schools and Commercial Buildings in Illinois.

Whereas, the price includes Design Development (\$10,500), Bid-Phase Services (\$2,850), Contract Administration (\$1,875), and Final Close-out upon acceptance of completed Punch-Lists (\$1,275).


The Lump Sum fee of Sixteen Thousand Five Hundred Dollars (\$16,500) is Accepted. To proceed with this work please sign and date this Authorization to Proceed (ATP) and return to Courtice|Grason. CG CARRIES 2 MILLION DOLLARS IN GENERAL LIABILITY, PROFESSIONAL LIABILITY, POLLUTION LIABILITY, AND FULL WORKER'S COMPENSATION.


Agent or Authorized Representative

P.O. Number

2-7-25
Date Signed

Sincerely,



Courtice F. Bowman, P.E.

Illinois Licensed Professional Engineer; License No. 062-054109; Expires 11/30/25

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