

**Regular Meeting  
Stafford Board of Education  
Stafford Elementary School  
Monday, February 11, 2019, 6:30 p.m.**

**Board Members Present:** Ms. Kathy Bachiochi  
Ms. Jennifer Davis  
Mr. Mike Delano  
Mrs. Andrea Locke, Secretary  
Ms. Sonya Shegogue, Chairperson  
Mrs. Kathy Walsh

**Absent:** Mr. George Melnick

**Also Present:** Mr. Steven Moccio, Superintendent of Schools  
Mr. Steven Autieri, Director of Curriculum and Instruction  
Mr. Devin Cowperthwaite, Supervisor of Building Services  
Ms. Lynn Erickson, Technology Integration Specialist  
Mrs. Peggy Falcetta, Principal, Staffordville School  
Mr. Dean Fortin, IT / Network Coordinator  
Mr. Damian Frassinelli, Director of Athletics and Recreation  
Ms. Anna Gagnon, Principal, West Stafford School  
Ms. Beth LaPane, Supervisor of Food Services  
Ms. Susan Mike, Principal, Stafford Middle School  
Mr. Steve Montgomery, Principal, Stafford Elementary School  
Mr. Dan O'Brien, Band Teacher  
Mrs. Magda O'Brien, Band Teacher  
Mr. Marco Pelliccia, Principal, Stafford High School  
Ms. Diane Peters, Business Manager  
Mr. Nick Wyse, Student Representative  
Miss Grace Zopelis, Alternate Student Representative

**Item I. Call to Order- Establishment of Quorum**

The meeting was called to order at 6:30 p.m.

**Item II. Pledge of Allegiance**

The student representatives led the Board in the Pledge of Allegiance.

**Item III. Secretary's Report- Approval of Minutes**

Regular Meeting, January 28, 2019  
Special Meeting, February 4, 2019

Mrs. Locke made a motion, seconded by Mrs. Walsh, that the Board approve the Secretary's Report for the regular meeting held on January 28, 2019, and special meeting held on February 4, 2019, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke and Mrs. Walsh voted for the motion, which carried.

**Item IV. Consent Agenda**

- A. Bills, 18-19, 02-06-19, \$86,300.33
- B. Grants, 18-19, 02-06-19, \$7,052.13
- C. Cafeteria Profit and Loss Report through December 2018
- D. Early Head Start Report- July 1, 2018 – January 30, 2019

- E. Acceptance of Donations
- F. Resignations- Certified Staff Members

Mr. Moccio reported that a donation of used Mimio technology equipment was received from Bill DiSisto, former Regional Sales Manager at Mimio, valued at approximately \$4,486.00. He said that the equipment was previously utilized for demonstration purposes. In addition, Mr. Moccio said that the Somers Women's Book Club donated several boxes of gently used children's books.

Mr. Moccio stated that Mrs. Ladr, Mr. Ulloa and Ms. Vakalis would be retiring at the end of the school year in June 2019.

Mrs. Walsh made a motion, seconded by Mrs. Davis, that the Board approve the items listed in the consent agenda, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke and Mrs. Walsh voted for the motion, which carried.

#### **Item V. Correspondence**

- A. Ms. Shegogue read the Board meeting reminder that was posted on the agenda.

#### **Item VI. Board Reports**

##### **A. Student Representatives' Report**

Mr. Wyse reported on the following topics:

- Stafford High School Parent / Teacher Conferences
- Honor Roll Ice Cream Social, 02/14/19
- Music / Drama Report

Miss Zopelis reported on the following topics:

- Stafford Middle School Update
- Student Advisory Board Report, including gown questionnaire and "Bulldog Boxes"

##### **B. Curriculum Committee**

Mrs. Locke reported that the Curriculum Committee met just prior to the Board meeting. She reported that topics discussed were Rubicon Atlas and the new SRBI manual. She noted that Rubicon Atlas, which is a curriculum design and management system, will be very helpful for administrators and teachers as it will provide for consistency throughout the district.

#### **Item VII. Superintendent's Reports**

##### **A. Continuation of the Presentation of the Proposed 2019 – 2020 Budget for the Stafford Public Schools**

Mr. Moccio stated that at the last Board meeting the proposed 2019 – 2020 budget reflected an increase of 1.78% as compared to 2018 – 2019, adjusted to the CSDE minimum budget requirement. Since that time, additional retirements were received and other required adjustments to the budget were identified. On Thursday, January 31, 2019, Mr. Moccio met with administrators and supervisors to further discuss the proposed 2019 – 2020 budget, in light of these adjustments. Following that meeting, the administrative team determined that reinvestments in certain areas of the budget would be prudent.

The adjustments detailed in the spreadsheet below were reviewed with the Board. (Additional information is available on the district's website [www.stafford.k12.ct.us](http://www.stafford.k12.ct.us), under Board of Education>Budget Information.)

		<b>2018-2019 Approved Budget</b>	<b>\$27,659,000.39</b>
		CSDE MBR Adjustment	\$ 239,655.00
		<b>Total Revised 2018-2019 Budget</b>	<b>\$27,898,655.39</b>
		<b>Superintendent's Proposed 2019-2020 Budget - 1/28/19 (1.78%)</b>	<b>\$28,395,080.10</b>
<b>Description</b>	<b>Object Codes</b>	<b>Adjustments</b>	<b>Variance</b>
Non-Certified Salaries	112	Position Changes (transfers, new hires)	\$ (1,460.51)
Non-Certified Salaries	112	Additional Maintenance Worker	\$ 34,944.00
Non-Certified Related	115	Remove Maintenance Overtime Budgeted (in lieu of additional worker)	\$ (5,000.00)
Certified Salaries	111	Retirement Savings	\$ (60,783.00)
Certified Salaries	111	Elimination of Special Education Teaching Position (retirement)	\$ (87,980.00)
Certified Salaries	111	Increase Band Teacher to Full-Time	\$ 22,516.40
Certified Salaries	111	Projected Degree Changes	\$ 31,611.00
Certified Salaries	111	Position Change (new hire for vacant business teacher position)	\$ (3,985.00)
Certified Salaries	111	Calculation Adjustment	\$ (8,163.30)
Non-Affiliated Salaries	114	Increase IT Position to Full-Time	\$ 17,377.93
Benefits	210	Adjusted benefits for changes in positions	\$ (4,555.53)
Travel	580	Increase Mileage Account - Supervisor Building Services	\$ 1,000.00
		<b>Total 2019-2020 Budget</b>	<b>\$28,330,602.09</b>
		<b>Difference to Revised 2018-2019 Budget</b>	<b>\$ 431,946.70</b>
		<b>Budget Increase</b>	<b>1.55%</b>

There were no questions from Board members. Mrs. Davis noted that there are a few highlights that she thinks should be included in the budget presentation. She said that she would email them to Mr. Moccio. The other Board members were requested to forward any questions or comments to Mr. Moccio via email as well.

#### **Item IX. Old Business**

There was no Old Business.

#### **Item VIII. Public Comment**

There were no questions or comments.

#### **Item X. New Business**

There was no New Business.

#### **Item XI. Personnel Matters**

There were no Personnel Matters.

#### **Item XII. Student Matters**

There were no Student Matters.

#### **Item XIII. Adjournment**

Mrs. Davis made a motion, seconded by Mrs. Locke, to adjourn. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke and Mrs. Walsh voted for the motion, which carried. The meeting adjourned at 7:38 p.m.

**Respectfully Submitted,**

**Christine C. Marinelli, Recording Secretary**

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**Sonya Shegogue, Chairperson**

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Andrea Locke, Secretary

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