



PLANNED COURSE STATEMENT

DRAFT

Course Title: Next Steps Future Forum	Grade Level(s): 12
Length of Course: 1 trimester	Credit Area: Required
Prerequisite: none	Amount of Credit: .5
Adopted/Supplemental Materials: CIS Online, Senior Project materials	
Dual Credit Articulation: none	

COURSE DESCRIPTION: This required course will guide senior students through the process of documenting the career-related learning standards required by the state of Oregon. These are the essential skills for success in employment, college, family, and community life. Students will be required to show evidence of personal management, problem-solving, communication, teamwork, employment foundations, and career development over the course of their high school career. This class will focus on career options and helping students find appropriate post-secondary schooling / training for the career of their choice. The culmination of this class will be a physical proof of accomplishment and an oral presentation to the class and/or a panel of judges.

COURSE GOALS:

Students will:

1. Document evidence of the career related learning standards: personal management, problem-solving, communication, teamwork, employment foundations and career development.
2. Create a resume
3. Fill out at least one job application for a job of their choice.
4. Obtain at least two letters of recommendation from employers, teachers, community members, volunteer organizations, or other appropriate sources that are familiar with a student's work ethic and job skills.
5. Complete the career planning portfolio on CIS.
6. Explore occupations that suit their skills and goals.
7. Conduct a job search for the job / career of their choice.
8. Create a personal budget based on probable income from career of their choice.
9. Complete an application for college, community college, vocational training, internship, apprenticeship program, or other post-secondary training that offers training toward their career goals.
10. Write a two-page (minimum) reflection paper about how they have met the career related learning standards.
11. Create physical evidence that show they have met the career related learning standards.
12. Give an oral presentation to the class and/or a panel of judges about the evidence.

ASSESSMENT STRATEGIES: Daily work, starter activities, participation, oral and written student work, final project and oral presentation. Students must score a 2 or 3 on each area to pass.

ACCOMMODATIONS AND MODIFICATIONS: Any student who feels the course is moving too slowly and demonstrates mastery of the subject matter by consistently exceeding expectations for regular assignments is encouraged to meet with the teacher for more rigorous assignments. More rigorous work will include alternate assignments, NOT ADDED ASSIGNMENTS, will be offered and graded using the same standards for any work completed by any other student in the class. Conversely, a student with an IEP who needs more time to complete the work may have assignments modified to meet his/her needs.

CAREER RELATED LEARNING STANDARDS: Students will demonstrate appropriate workplace behaviors (e.g. maintain regular attendance and be on time), apply decision-making and problem-solving techniques, demonstrate effective teamwork, apply the principles of effective communication to give and receive information, acquire, use, and transfer information, assess the relationship of educational achievement to career goals, research and analyze career options, assess characteristics related to personal, educational, and career goals, demonstrate academic knowledge and technical skills required for successful employment.