

# Minutes of Special Meeting

## The Board of Trustees Navarro Independent School District

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A Special Meeting of the Board of Trustees of Navarro Independent School District was held Tuesday, June 3, 2025, beginning at 6:00 PM in the Navarro Junior High School Library, 6450 N State Hwy 123, Seguin, Texas 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order:** Board President, Melissa Sartain, called the meeting to order at 6:00 PM and established a quorum. Present, in addition to Melissa Sartain, were Dan Reinhard, Donna Gilliam, Lacey Gosch, Joel Frederick, Clint Scheib, and Becki Stephenson.

A. Announcement that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

### 2. Public Participation:

Individuals wishing to participate in this portion of the meeting shall sign up before the meeting is called to order and shall indicate the topic about which they wish to speak.[Ref. Board Policy BED(LOCAL)]

A. Public Comments on General Topics

*Public comments regarding subjects not listed as an agenda item for this meeting*

B. Public Comments on Posted Agenda Items

*Public comments regarding a specific agenda item or items listed on the posted notice for this meeting.*

There was no public participation.

### 3. Discussion/Information:

A. Discussion Regarding Board of Trustees Evaluation Instrument – The Board expressed an interest in developing specific goals and timelines for obtaining goals related to the Board's duties of governance and oversight. The goals reflect specific actions and timelines for the Board of Trustees to execute as best practices in their roles. The rubric for the internal self-evaluation of the Board of Trustees will directly correlate with the goals identified and reflect evidence of goal attainment or goal attainment progress. The Board will proceed with with a discussion and finalization of Board Goals and Evaluation Metrics at the June 16, 2025 Regular Board Meeting to be considered for approval at the July 21, 2025 meeting.

4. **Closed Session:** The Board went into into closed session at 7:46 PM.

- A. Pursuant to Texas Government Code Section 551.074 to Consider the Annual Evaluation and Contract Terms of the Superintendent.
- B. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Board of Trustees
- C. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Superintendent
- D. Pursuant to Texas Government Code Section 551.074 to discuss the Employment and Resignations of Professional Personnel to include Elementary School Principal, Teachers, and other Professionals
- E. Pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property

Any related action will be taken in open session

5. **Reconvene:** The Board reconvened in Open Session at 10:15 PM to consider possible action related to closed session discussion.

Clint Scheib moved that the Board approve offering Tracee Gonzales a one-year probationary administrative contract to serve as the Navarro Elementary School Principal for the 2025-2026 school year. Joel Frederick seconded the motion. Vote 7-0; motion carried.

6. **Adjourn:** Melissa Sartain adjourned the meeting at 10:15 PM.

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Melissa Sartain, President  
NISD Board of Trustees

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Donna Gilliam, Secretary  
NISD Board of Trustees