

The 2019-2020 Student Body officers are requesting permission to hold our Summer Retreat on June 17<sup>th</sup>-19<sup>th</sup>, 2019 at Village of Trees in Declo, ID. Everything will be paid for by the students and with Student Council funds. There will be adequate adult supervision.

Sorry for the late notice-but we were just able to find dates that will work for the new officers.

Thank you,



Catie Smith  
Minico High School  
Student Council Advisor

RECEIVED MAY 30 2019

The 2019-2020 Student Council officers are requesting permissions to hold our Summer Retreat on June 19<sup>th</sup>-20<sup>th</sup>, 2019 at Village of Trees in Declo, ID. Everything will be paid for by the students and with Student Council funds. There will be adequate adult supervision.

Thank you,



Catie Smith  
Minico High School  
Student Council Advisor

# TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE  POWERSCHOOL UNIVERSITY  PURPOSE OF CONFERENCE  POWERSCHOOL TRAINING -	DESTINATION  ANAHEIM CALIFORNIA  REPORT TO: (CIRCLE ONE)  BOARD      STAFF      TEAM	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4" style="text-align: center;">CHECK ONE</th> </tr> <tr> <td style="width: 25%;">IN RADIUS</td> <td style="width: 25%;"></td> <td style="width: 25%;">OUT OF RADIUS</td> <td style="width: 25%; text-align: center;">X</td> </tr> <tr> <td colspan="4" style="text-align: center;">STUDENT TRAVEL OVERNIGHT Y/N</td> </tr> <tr> <td># STUDENTS</td> <td></td> <td># CHAPERONES</td> <td></td> </tr> </table>	CHECK ONE				IN RADIUS		OUT OF RADIUS	X	STUDENT TRAVEL OVERNIGHT Y/N				# STUDENTS		# CHAPERONES	
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REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)			
DISTRICT PD	SPECIAL ED	ACTIVITIES	
FEDERAL	SAFETY	VOCATION	

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE								
BRANAN HARDCASTLE	22-Jun-19	\$ 10	\$ 15	\$ 30	\$ 55	SLC	350	\$ 157.50	NO	\$ 60	\$ 60	\$ -	\$ 2,200	\$ 700	\$ 1,540	\$ 302.50
	23-Jun-19	INCLUDED	INCLUDED	\$ 30	\$ 30											
	24-Jun-19	INCLUDED	INCLUDED	\$ 30	\$ 30											
	25-Jun-19	INCLUDED	INCLUDED	\$ 30	\$ 30											
	26-Jun-19	INCLUDED	INCLUDED	\$ 30	\$ 30			\$ -								\$ 115.00
	27-Jun-19	INCLUDED	INCLUDED	\$ 30	\$ 30											
	28-Jun-19	\$ 10	\$ 15	\$ 30	\$ 55											
				\$ -												

OFFICE USE ONLY		
ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.		PERDIEM
REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.		
BUDGET CODE: 100.621.0380	PROGRAM DIRECTOR INITIAL: _____	TOTAL COST OF REQUEST <b>\$ 4,977.50</b>
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:		BOARD APPROVAL DATE
SIGNATURE OF SUPERINTENDENT:  672-19		

June 2019

# TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

<p>TITLE OF CONFERENCE</p> <p>SHOP BOT TRAINING</p> <p>PURPOSE OF CONFERENCE</p> <p>PROFESSIONAL DEVELOPMENT- MINICO</p>	<p>DESTINATION</p> <p><u>DURHAM NC</u></p> <p>REPORT TO: (CIRCLE ONE)</p> <p>BOARD    STAFF    TEAM</p>	<p>CHECK ONE</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">IN RADIUS</td> <td style="width:25%;"></td> <td style="width:25%;">OUT OF RADIUS</td> <td style="width:25%; text-align: center;">X</td> </tr> <tr> <td colspan="4" style="text-align: center;">STUDENT TRAVEL OVERNIGHT Y/N</td> </tr> <tr> <td># STUDENTS</td> <td></td> <td># CHAPERONES</td> <td></td> </tr> </table>	IN RADIUS		OUT OF RADIUS	X	STUDENT TRAVEL OVERNIGHT Y/N				# STUDENTS		# CHAPERONES	
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		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE									
Brent Van Every	10-Jul-19		\$ 15	\$ 30	\$ 45	SLC		\$ -	YES	\$ 60	\$ 40		\$ 300	\$ 700	\$ 447	\$ 210.00	
	11-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55												
	12-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55												
	13-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55												
				\$ -												\$ -	
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				\$ -													\$ -

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PERDIEM

REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE:	100.621.0380	PROGRAM DIRECTOR INITIAL:	<i>[Signature]</i>	SS	TOTAL COST OF REQUEST	\$ 1,757.00
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:	DocuSigned by: <i>Kimberly M. Kidd</i>		6/5/2019			
SIGNATURE OF SUPERINTENDENT:	DocuSigned by: 2F3043C936AA43A...		6/10/2019		BOARD APPROVAL DATE	

*[Signature]*  
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