

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Tom Crowe, Superintendent of Schools  
**SUBJECT:** REQUEST FOR APPROVAL OF NEW TECH ODESSA MODEL ORGANIZATION OF AMERICAN STATES STUDENT OUT-OF-STATE TRAVEL TO WASHINGTON, D.C.  
**DATE:** October 18, 2016

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New Tech Odessa Model Organization of American States is requesting permission to travel to Washington, D.C. The trip is scheduled for November 29, 2016.

The cost of the trip will be paid for through district funds. There will be approximately 10 students from NTO traveling.

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It is recommended that the Board of Trustees approve the New Tech Odessa Model Organization of American States Out-of-State travel to Washington D.C. as presented.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools

**Roy Garcia**  
Assistant Superintendent of  
Secondary Education