

Facilities Management & Capital Project Status Report August 2024

Facilities Management – Maintenance and Operations - General

- In the past month, the Facilities maintenance crews have completed 261 work orders and are currently working on 326 open work orders.
- Inspection of the Storm Water systems has begun to develop upcoming maintenance plan.

Capital / Construction

- Lincoln park pool resurfacing is complete and pool is filled, Passed MDH inspection
- Lincoln Park pool new Motor, Pump and VFD installed and running, Sand Filters are installed and flowing. Punch list items all that remains
- Lowell Elementary Kemps damage repair has finally been completed. Waiting on final sign off with insurance company
- Dry Sprinkler system installations for Lincoln Park and Ordean are installed. Waiting on Johnson Controls to program in the new system control points.
- Myers Wilkins Northland Construction has completed parking lot curb reset and
- Lowell new flooring is installed.
- Lowell temporary art room is completed
- Laura MacArthur flooring has been installed
- PS Stadium Musco lighting inspection and maintenance is completed and the system has been relamped .
- Lester Park room 130 is completed and in use as a new classroom.
- Stowe lockers have been installed.
- Parking lot sealing and painting is completed.
- Rockridge has been surveyed and the problematic tree areas harvested and removed.

Discussion with Legal Representation

No discussions

Building Operations

- I would like to congratulate and thank the Building Operations team for their outstanding summer cleaning. They did this as they continued to service and ensure the smooth running of Keyzone, community ed, construction, maintenance and the various other community/school activities. I have great gratitude for their hard work and dedication in keeping the school environment clean and safe for everyone. Thank you, Engineers, Second Shift Engineers, Custodians and temp summer helpers.

- Shout out to the new Engineers, Myers-Wilkins Julie Brun and Lowell Erick Johanson. New Custodian, Laurel Bakken at East. We are in the process of interviewing for the open Second Shift Engineers I and Second Shift Engineers II.

Health, Safety, and Environmental Management

- **Audits & Inspections**
 - Automotive hoist at Denfeld HS replacement ready for use.
 - Radon testing results submitted to MN Dept. of Health
 - Fire code corrections at East HS still under way
 - Basketball hoop inspections completed - repairs complete at elementary and middle schools. Repairs for East HS and Denfeld HS are in the process of being scheduled.
 - Semi-annual playground inspections completed 9/6.
- **Regulatory Reporting**
 - Nothing needed in August
- **Systems & Technology Updates**
 - Nothing new in August
- **Training**
 - Basic Life Support & First Aid renewal training for nursing staff completed for August 28th.
 - I Love U Guys Foundation Standard Response Protocol training completed for Duluth Leadership Team Thursday Aug 15th from 1:00-3:00
 - Animated SRP video posted to district YouTube page and Safe & Welcoming webpage
 - Respirator training and fit testing completed for August 12th.
 - New hire general safety training held for certified and non-certified staff 8/20 at DSC
 - All staff Emergency training held at Denfeld 8/27, with additional breakout session in the afternoon
- **Chemical and Hazardous Waste Disposal**
 - Bulb and battery pickup date being scheduled. (Pending utilities staff availability)
- **Document Updates**
 - Emergency Operations Plan updates complete.
 - Classroom flipbook Emergency Operations Guide complete
 - Goal to complete a thorough review of all HSE procedure documents and policies in FY25.

- **Injury and Incident Statistics**

- **August 2024 (as of 9/6/2024)**

- **OSHA Recordable Rate (TRIR):**
- **OSHA Recordable Injuries: 1**
- **Days Away from Work: 0**
- **Days on Restricted Duty: 0**
- **Non-recordable Injuries: 2**
- **Near Misses/Hazards Reported: 0**

- **2024 Year-To-Date**

- **OSHA Recordable Rate (TRIR) (Goal ≤ 1.00):**
- **OSHA Recordable Injuries: 12**
- **Days Away from Work: 59**
- **Days on Restricted Duty: 28**
- **Non-recordable Injuries: 60**
- **Near Misses/Hazards Reported: 15**

The OSHA rate or TRIR (total recordable incident rate) is equivalent to the number of injuries requiring care beyond first aid per 100 full-time workers.