

**Court Committee Meeting Minutes**  
**MIDC Michigan Indigent Defense Commission**  
**Tuesday, May 18, 2021 at 4:00 p.m.**  
**Zoom Conference Call**

IN ATTENDANCE:

Kevin Osbourne, Court Committee Chair  
John Kozlowski, Commissioner  
Brenda Fournier, Commissioner  
Bill Pfeifer, Attorney, MAC Administrator  
Kim Ludlow, County Treasurer  
Barb Klimaszewski, MIDC State Representative  
Dennis Grenkowicz, Attorney  
Mary Muszynski, District Court Administrator  
Elizabeth Skiba, District Court  
Michelle Elowski, Attorney  
Gerald Fournier  
Marcia Burns, Circuit Court Administrator  
Circuit Court Judge Ed Black  
Sheriff Steve Kieliszewski  
Bonnie Friedrichs, County Clerk  
Kim Ludlow, County Treasurer  
Tammy Bates, County Executive Manager  
Lynn Bunting, County Board Assistant

Chair Osbourne called the meeting to order at 4:00 p.m.

INFORMATION ITEM: Barb Klimaszewski presented an update on the FY22 MIDC Grant Application reporting the application was not received before the statutory deadline; therefore, was rejected. She reported the application can be resubmitted before June 21, 2021 and will move the application to the front due to circumstances of a medical illness. Barb informed the committee that this application will be a duplication of last year's grant.

INFORMATION ITEM: MAC Administrator Bill Pfeifer reported the application deadline ended yesterday for the Public Defender position and they received 6 applications. Bill informed the committee he will set up the interviews for next week and the Public Defender will be selected by the Board of Directors who consist of Judge Johnson, Attorney Dan White, Attorney David Funk, Attorney Dylan Wallace, and himself.

Bill informed the committee that his role would be reduced once the Public Defender position is filled stating that he will continue to do the grant submission and quarterly reports.

INFORMATION ITEM: Bill gave an update on the bylaws and articles of incorporation stating they have been filed and is waiting for a determination letter from the State. He stated the effective date would start on the date of the application.

4:15 p.m. (estimate) the Zoom Conference Call was interrupted with technical issues and County IT Director Steve Mousseau worked on the issue and the Zoom Conference Call came back online approximately 4:33 p.m.

Chair Osbourne called the meeting back to order at 4:34 p.m.

INFORMATION ITEM: MAC Administrator Pfeifer reported on the first quarterly report and gave a financial update for 2021.

INFORMATION ITEM: Chair Osbourne reported that the Family Division sent in a request on attorney representation needed. Circuit Court Administrator Marcia Burns presented the request for two attorneys needed for representation as one was a conflict of interest and stressed the need for attorney representation for cases in the Family Division.

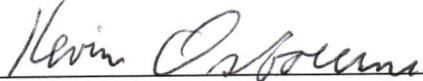
Discussion on rates, hours, and incentives. Treasurer Ludlow informed the committee that this expense is not part of Indigent Defense but part of Public Advocacy under the General Fund.

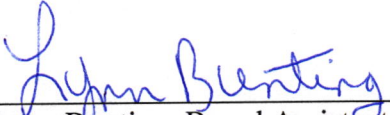
Moved by Commissioner Kozlowski and supported by Commissioner Fournier to recommend to the Finance Committee to approve a budget adjustment and authorize the Treasurer to transfer \$3,000 from the Contingency Fund line item #101-941-955.000 into the Public Advocacy Fund line item #101-999-995.000 to include hiring two attorneys at 20 hours each at \$75 per hour with \$1,500 each for a total of \$3,000 and a contingency if the case goes to trial to bring back to the Committee for discussion. Roll call vote was taken: AYES: Commissioners Kozlowski, Fournier, and Osbourne. NAYS: None. Motion carried.

INFORMATION ITEM: Chair Osbourne asked if there is a location for the Public Defender's Office. Bill reported that John met with Wes to review the basement in the County Annex building as a possible location. Bill stated he has not heard the status of their findings and recommendation at this time. Bill reported he attended the Building Maintenance Committee meeting this month and stated that whoever is the Public Defender will have some say in the location as well as the staff to fill the office as well as the Board of Directors recommendations.

ADJOURNMENT: Moved by Commissioner Fournier and supported by Commissioner Kozlowski to adjourn. Roll call vote was taken: AYES: Commissioners Kozlowski, Fournier, and Osbourne. NAYS: None. Motion carried.

The meeting adjourned at 5:08 p.m.

  
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Kevin Osbourne, Court Committee Chair

  
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Lynn Bunting, Board Assistant

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