

WBOE Facilities Meeting 2/20/19

Attendees: Bob Gilbert, Al Pullo, Vito Esparo, Lynn Piascyk, Margaret Hamilton, Maria DePalma

Call to Order: 7:35am

- M&V for FY2019
 - a. Payment for \$10,300 already sent to ESG, and they have started the process for May 2018 thru April 2019. Since this is already paid, at the direction of the Town Ad Hoc Building Committee, we will continue for this year.
 - b. The WBOE will vote on discontinuing any future M&V services from ESG
 - c. Bob Gilbert and Al will set up an internal report to monitor fuel and energy costs so we can compare our figures for this year, and be prepared to do this function within the District for next year.
- Ad Hoc Building Committee –
 - a. Per Beth Heller at BOS meeting, presentation of final recommendations from Town Ad Hoc Building Committee will be made and reviewed at 3/13/19 BOS meeting.
 - b. The last meeting noted on the town website is 12/19/18
 - c. A meeting to prepare for that presentation needs to occur prior to that meeting, and should be in time for the WBOE to hear the recommendations prior to them going to the BOS.
 - d. Since needed work that would ideally be done during April break is dependent on the recommendations being approved and funded, this is a critical issue, and has been scheduled for January, February and now March. This is critical for the low-cost Van Zelm recommendations to be implemented prior to summer. The school is in use almost constantly, and the plan had been for April break for work to be performed.
- Pool Oversight
 - a. A document is being prepared between the Town and District to outline the responsibilities for pool maintenance, cleanliness, etc. Final goal is a comprehensive final document that would be a working guide for current and successor staff members.
 - b. In general, WBOE is responsible for the equipment related to the upgrade – the Dectron unit, pool equipment below the pool, etc.
 - c. The Town (Brad) is in charge of pool chemicals, making sure the pool temperature is correct, etc.
 - d. The Town (Woodbridge Rec) is in charge of locker room and pool area cleanliness, maintenance (broken lockers, faucets, showers, etc)
 - e. The WBOE Facilities Committee will get a quarterly update on overall pool performance in order to have consistent updates from all areas responsible for the pool
- Van Zelm Report
 - a. Waiting on final Town Ad Hoc Building Committee to report to BOS in order to have work initiated.
 - b. April vacation is ideal time, and since report is being made to BOS on 3/7/19, this will hopefully work out. Bob/Al will try to get commitment from Van Zelm for April work, but since we don't have final approval from BOS, this is still tentative.
- School Capacity
 - a. For FY20, will try to repurpose space we have – this will degrade some programming, but all efforts will be made to minimize impact on students.
 - b. We will go to Orange to see their use of attached portable classroom
 - c. Regionalization issues are also in discussion that could affect space issues, so that consideration is ongoing as well
- 2019-20 Capital Budget Updates
 - a. Cafeteria doors are being upgrade (not replaced) for safety concerns.
 - b. K-wing roof leaks are on the rise again, and are being fixed as identified. TREMCO (the roof maintenance organization recommended by Jim Saisa) is going to do a thermal scan and is

recommending restoring the K-wing roof. (includes Media/café/office/etc). This would give us a warranty for 20 years and fix the MANY leaking problems that impact our kindergarten classrooms constantly. Will have an update at the next Facilities meeting.

- Adjourn at 8:50 AM

Recorded by Margaret Hamilton, BOE Chair