

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approve spend authorization for purchases exempt by state statute. These purchase requests, which encompass contract renewals and anticipated expenditures through cooperative contracts or for library goods and services, professional services, and sole source purchases in excess of \$50,000 during the 2019-2020 fiscal year.

Cooperative purchasing is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. Current cooperative contract numbers are referenced but may change throughout the fiscal year based on the cooperatives' solicitation schedules.

The purchase, acquisition, or license of library goods and services for a library operated as part of a junior college district are exempt from competitive bidding per Section 44.031 and 130.0101 of the Texas Education Code.

Accounting/architectural/landscape architectural/land surveying/medical/optometric/professional engineering/real estate appraising/professional nursing/legal/fiscal agent services and interior design services are classified as professional services pursuant to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code.

Sole source purchases are exempt from competitive bidding per Section 44.031(j) of the Texas Education Code.

FY 2019 expenditures are listed for each contract. Expenditure requests for FY 2020 are based on FY 2019 expenditures and increased after evaluation of the impact that will be made on the spend under these contracts for purchasing goods and services in preparation of the opening of the new campuses, student housing, the general growth of the District, and adding contingency to ensure compliance with procurement law.

Administrative Services/Auxiliary Services ***\$1,815,000***

Amazon Business to provide office supplies, classroom, school and art supplies and materials, Higher Ed scientific equipment and lab supplies and other miscellaneous items through the US Communities Cooperative Purchasing Program, contract #R-TC-17006. The estimated annual expenditure is \$300,000. The reference number is 4088. FY 2019 annual spend amount was \$93,965.

ARTA Travel to provide student travel services for athletic tournaments and field trips procured through Plano Independent School District, contract number 2018-022. The estimated annual expenditure is \$170,000. The reference number is 3585. FY 2019 annual spend amount was \$48,702.

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Consideration of Approval of Statutory Exemptions

Motorola Solutions, Inc. to provide public safety radio communications equipment and services through the HGAC Cooperative Purchasing Program, contract number RA05-18. The estimated annual expenditure is \$120,000. The reference number is 3997. FY 2019 annual spend amount was \$90,000.

Staples Business Advantage to provide office supplies procured through the E&I Cooperative Services, contract number CNR01373. The estimated annual expenditure is \$420,000. The reference number is 3938. FY 2019 annual spend amount was \$313,039.

Starbucks Coffee Company to provide Starbucks Branded Solutions products and equipment. The estimated annual expenditure is \$60,000. The sole source number is 4060. FY 2019 annual spend amount was \$50,500.

Touchnet Information Systems, Inc. to provide equipment, software licenses and annual maintenance for the Ellucian Payment Center by Touchnet. The estimated annual expenditure is \$220,000. The sole source number is 2837. FY 2019 annual spend amount was \$170,000.

Elavon Inc. to provide merchant card services for existing and new campuses procured through the State of Texas Cooperative Purchasing Program, contract number 920-M1. The estimated annual expenditure is \$525,000. The reference number is 3702. FY 19 annual spend amount is \$470,823.

Facilities and Construction

\$3,700,000

ChemCal to provide water treatment chemical supplies procured through the State of Texas Cooperative Purchasing Program, contract number 885-M1. The estimated annual expenditure is \$60,000. The reference number is 2245. FY 2019 annual spend amount was \$23,813.

Fairway Supply, Inc. and Michael's Keys to procure keys and door hardware through the BuyBoard Cooperative Purchasing Program, contract number 577-18. The estimated annual expenditure is \$110,000. The reference number is 3860. FY 2019 annual spend amount was \$108,300.

Fastenal, Grainger, The Home Depot, HD Supply Facilities Maintenance and Lowes to procure general hardware, tools and miscellaneous supplies for new and existing campuses through multiple cooperative contracts. Fastenal and Lowe's, National IPA contract number R142101 & R142104. Grainger, E&I contract number CNR01248. The Home Depot and HD Supply Facilities Maintenance, US Communities contract number 16154. The estimated annual expenditure is \$400,000. The reference number is 3121. FY 2019 annual spend amount was \$217,000.

Gomez Floor Covering to provide floor covering replacement services procured through the BuyBoard Cooperative Purchasing Program, contract number 561-18. The estimated annual expenditure is \$370,000. The reference number is 3965. FY 2019 annual spend amount was \$505,300.

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Smart Care Equipment Solutions and Ecolab to provide repair services for commercial food equipment procured through the TIPS Cooperative Purchasing Program, contract number 170401. The estimated annual expenditure is \$105,000. The reference number is 3840. FY 2019 annual spend amount was \$35,820.

Terrell Painting and Wallcovering, Inc. to provide painting services procured through the TIPS Cooperative Purchasing Program, contract number 170201. The estimated annual expenditure is \$235,000. The reference number is 4111. FY 2019 annual spend amount was \$26,600.

Trane Service Company to provide HVAC repair, maintenance and inspections procured through the U.S. Communities Cooperative Purchasing Program, contract number 15-JLP-023. The estimated annual expenditure is \$950,000. The reference number is 2674. FY 2019 annual spend amount was \$425,000. These services are outside of the scope of the Trane PACT Agreement.

RoofConnect to provide roofing services and preventative maintenance procured through the OMNIA Partners Cooperative Purchasing Program, contract number TX-R180902-303120. The estimated annual expenditure is \$220,000. The reference number is 4246. FY 2019 annual spend amount was \$62,000.

Berger Transfer and Storage to provide relocation and moving services procured through the E&I Cooperative Purchasing Program, contract number CNR-01259. This contract will be used for relocating items from existing campuses to the new campuses and moving furniture and equipment from the student housing for storage during renovations, as well as relocation of items between existing campuses. The estimated annual expenditure is \$75,000. The reference number is 3144. FY 2019 annual spend amount was \$26,215.

SiteOne Landscape Supply, Longhorn Inc., and Irrigator's Supply to provide grounds equipment, parts, and supplies for new and existing campuses procured through the BuyBoard Cooperative Purchasing Program, contract number 529-17. The estimated annual expenditure is \$100,000. The reference number is 3701. FY 2019 annual spend amount was \$45,400.

Sherwin Williams and Pittsburg Paint to provide paint and painting supplies procured through the E&I Partners Cooperative Purchasing Program, Sherwin Williams contract number is CNR01400 and Pittsburg Paint contract number is CNR01394 PP. The estimated annual expenditure is \$75,000. The reference number is 3665. FY 2019 annual spend amount was \$13,920.

G2 General Contractors, Core Construction and F&P Construction for job order contracting (JOC) for minor repairs, renovations and remodeling of District facilities. JOC provides the best value to the District for the projects that will be completed under this method and is an allowed project delivery method for construction related goods and services under Government Code 2269. G2 holds a contract through NJPA, Contract No. TX01G-101116-GGC, Core holds a contract through NCPA, Contract No. 04-03 and F&P holds a contract through TIPS Contract

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No. 180205. The estimated annual expenditure is \$1,000,000. The internal reference number is 4165. FY 2019 annual spend amount was \$505,890.

General Operations

\$4,161,000

CMC Government Supply and GT Distributors Inc. to provide uniforms, equipment and supplies for law enforcement academy, police department and fire science academy procured through BuyBoard, contract number 524-17. The estimated annual expenditure is \$300,000. The reference number is 3963. FY 2019 annual spend amount was \$96,400.

America to Go to provide catering services procured through E&I Cooperative Services contract number CNR-01313. The estimated annual expenditure is \$350,000. The reference number is 4031. FY 2019 annual spend amount was \$180,000.

CAE Healthcare to provide simulation manikins and extended warranties for all patient simulators. The estimated annual expenditure is \$625,000. The sole source reference number is 4255. FY 2019 annual spend amount was \$142,333.

Carolina Biological, Flinn Scientific, Frey Scientific and Thermo Fisher Scientific to provide lab equipment and supplies for new and existing campuses procured through multiple cooperative contracts. Carolina Biological, Flinn Scientific and Frey Scientific, BuyBoard contract number is 487-15. Thermo Fisher Scientific, US Communities contract number C15-JL-12. The estimated annual expenditure is \$510,000. The reference number is 3033. FY 2019 annual spend amount was \$126,800.

The College Board to provide assessment testing materials for the TSI assessments as well as ESL and entrance assessments for Fire Science, EMS and the Police Academy. The estimated annual expenditure is \$200,000. The sole source number is 3560. FY 2019 annual spend amount was \$94,500.

VWR International to provide supplies and equipment for the science labs for new and existing campuses procured through the E&I Cooperative Services contract number CNR-01163. The estimated annual expenditure is \$900,000. The reference number is 3013. FY 2019 annual spend amount was \$112,814.

Disney Institute to provide education and training services. The estimated annual expenditure is \$150,000. The sole source number is 4085. FY 2019 annual spend amount was \$50,000.

Pasco Brokerage Inc., Edward Don and Company and AceMart Restaurant Supply to provide smallwares and equipment for Culinary Arts, Food Services and various other departments for new and existing campuses, as well as for the College's Catering department. BuyBoard contract number is 519-16. The estimated annual expenditure is \$310,000. The reference number is 4047. FY 2019 annual spend amount was \$45,500.

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Life Fitness to provide fitness equipment for new and existing campuses through the NJPA Cooperative Purchasing Program, contract number 120215. The estimated annual expenditure is \$100,000. The reference number is 3331. FY 2019 annual spend amount was \$0, but this purchase request is for buying fitness equipment for the Wylie Campus.

BSN Sports, Cardinal's Sport Center, and Tennis Outlet to provide athletic equipment, uniforms and miscellaneous supplies procured through the BuyBoard Cooperative Purchasing Program, contract number 583-19. The estimated annual expenditure is \$100,000. The reference number is 3699. FY 2019 annual spend amount was \$48,900.

Pocket Nurse Enterprises, Inc., Medline Industries Inc., and McKesson Medical-Surgical Government Solutions, LLC to provide medical equipment and supplies for existing and new campuses procured through multiple cooperative contracts. Pocket Nurse Inc., Omnia Partners (TCPN) contract number R190201. Medline Industries, E&I Cooperative Services contract number CNR-01385. McKesson Medical-Surgical Government Solutions, Sourcewell contract number 061417-MML. The estimated annual expenditure is \$516,000. The reference number is 4256. The FY 2019 annual spend amount was \$370,783.

Castle Branch Inc. to provide healthcare student criminal background screening, and medical manager services for existing and new campuses procured through Tips-USA Cooperative Services contract number 180703. The estimated annual expenditure is \$100,000. The reference number is 3907. The FY 2019 annual spend amount was \$38,238.

Information Systems

\$10,733,000

ACP Direct to provide classroom lecterns for the District's existing and new campuses procured through the BuyBoard Cooperative Purchasing Program, contract number 487-15. The estimated annual expenditure is \$350,000. The reference number is 3676. The FY 2019 annual spend amount was \$83,870.

Anixter Inc., Flair Data Systems and Graybar Electric Co. to provide power protection equipment for new buildings and replacement at existing campuses procured through multiple cooperative contracts. Anixter Inc., DIR-TSO-2651. Flair Data Systems, DIR-SDD-2669. Graybar Electric, US Communities, EV2370. The estimated annual expenditure is \$235,000. The reference number is 3069. FY 2019 annual spend amount was \$38,371.

Apple Computer Inc. to provide for the purchase and maintenance of Apple branded products procured through the DIR Purchasing Program, contract number DIR-SDD-3789. The estimated annual expenditure is \$425,000. The reference number is 2777. FY 2019 annual spend amount was \$293,864.

B&H Photo Video Pro Audio, Inc. to provide audio/visual equipment and supplies for new and existing campuses procured through the E&I Cooperative Services contract number CNR01341. The estimated annual expenditure is \$95,000. The reference number is 3230. FY 2019 annual spend amount was \$63,793.

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CollegeSource to provide maintenance of the degree planner/audit and on-line course description software. The estimated annual expenditure is \$78,000. The sole source number is 3739. FY 2019 annual spend amount was \$51,600.

CDW-G to provide miscellaneous technology items for new and existing campuses procured through multiple DIR cooperative contracts, multiple National IPA cooperative contracts and through the E&I Cooperative Services contract number CNR01402. The estimated annual expenditure is \$200,000. The reference number is 3722. FY 2019 annual spend amount was \$104,765.

CMS Communications, Flair Data Systems and SHI to provide Cisco hardware, software and related services procured through various purchasing cooperatives for new and existing campuses. CMS Communications, GSA number GS-35F-0295N. Flair Data Systems, DIR number DIR-TSO-4167. SHI, DIR number DIR-TSO-4167. The estimated annual expenditure is \$2,800,000. The reference number is 2691. FY 2019 annual spend amount was \$576,038.

Dell Marketing, LP to provide Dell branded computer systems and computer accessories for new and existing campuses procured through the DIR Purchasing Program, contract number DIR-TSO-3763. The estimated annual expenditure is \$3,100,000. The reference number is 2517. FY 2019 annual spend amount was \$1,368,592.

Ellucian through Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide functional and technical consultation and Banner data implementation services. The estimated annual expenditure is \$465,000. The reference number is 2553. FY 2019 annual spend amount was \$425,000.

Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide annual software licenses and maintenance for the Banner software system. The estimated annual expenditure is \$50,000. The reference number is 2553. FY 2019 annual spend amount was \$100,000.

Flair Data Systems, Journey Education Marketing, Inc., and SHI Government Solutions to provide software, such as NetOp Vision, Faronics Deep Freeze maintenance renewal, and Visible Body Human Anatomy Atlas annual license, procured through multiple cooperative contracts. Flair Data Systems, DIR-SDD-1788, Journey Education Marketing, Inc., TCPN contract number R150703. SHI Government Solutions, various contracts through the DIR, E&I and TIPS purchasing cooperatives, (DIR-TSO-3480, DIR-TSO-3984, E&I #CNR01356 and TIPS #170306). The estimated annual expenditure is \$135,000. The reference number is 2486. FY 2019 annual spend amount was \$107,672.

Grande Communications to provide telephone and internet services for the District. The estimated annual expenditure is \$140,000. The reference number is 4043. FY 2019 annual spend amount was \$88,000.

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Journey Education Marketing Inc. to provide Adobe Creative Cloud products and services procured through the Texas Community College Teachers Association consortium. The estimated annual expenditure is \$135,000. The reference number is 3737. FY 2019 annual spend amount was \$105,995.

Oracle Corporation to provide Oracle software, support and maintenance. The estimated annual expenditure is \$1,600,000. The sole source number is 3523. FY 2019 annual spend amount was \$943,659.

Taurus Technologies to provide interactive presentation systems, technology solutions, products and services for new and existing campuses procured through the TIPS Cooperative Purchasing Program, contract number 161101 and TIPS number 170306. The estimated annual expenditure is \$700,000. The reference number is 4074. FY 2019 annual spend amount was \$142,402.

Turnitin LLC. to provide the annual software license for Turnitin Feedback Studio originality checking, feedback and plagiarism prevention purchased through the NCPA Purchasing Program, contract number 01-56. The estimated annual expenditure is \$100,000. The reference number is 3191. FY 2019 annual spend amount was \$70,442.

Digital Air Control to provide surveillance, security and monitoring equipment, and services purchased through the DIR purchasing program, contract number DIR-TSO-3647. These purchases are a part of The Campus Safety Plan that was approved by the Board in November 2017. The estimated annual expenditure is \$125,000. The reference number is 4183. FY 2019 annual spend amount was \$186,521. Next year's amount is less because the past year was the first year for Salient, and the larger cost was for all existing campuses.

Library Services **\$2,838,000**

Alibris, Inc. and Emery-Pratt to provide access to used, out of print books for new and existing campuses. The estimated annual expenditure is \$165,000. The reference number is 3856. FY 2019 annual spend amount was \$55,539.

ACCO Brands USA LLC, Alibris Inc., Barnes & Noble, Brodart, Complete Book and Media Supply, Demco, Emery-Pratt Co. Gale Cengage Learning, GOBI Learning Solutions, Matthews Medical Books, Midwest Tape, Overlooked Books, ProQuest Information and Rittenhouse Book Distributors to provide books and access to educational library media for new and existing campuses. The estimated annual expenditure is \$1,448,000. The reference number is 3842. FY 2019 annual spend amount was \$55,539.

Amigos Library Services, ABC-Clio, Alexander Street Press ArtSTOR and various other vendors to provide access to electronic reference materials for new and existing campuses. The estimated annual expenditure is \$650,000. The reference number is 2613. FY 2019 annual spend amount was \$269,000.

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EBSCO Information Services to provide magazine subscriptions for existing and new campuses. The estimated annual expenditure is \$325,000. The reference number is 3576. FY 2019 annual spend amount was \$133,500.

Rittenhouse Book Distributor Inc., Matthews Medical Books, ProQuest Information and Learning, Baker & Taylor Books, Gale Cengage Learning and EBSCO Information Services to provide electronic books for existing and new campuses. The estimated expenditure is \$250,000. The reference number is 3603. The FY 2019 annual spend amount was \$27,750.

Professional Services

\$5,510,000

Conley Group, Inc. to provide the roof and waterproofing consulting services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$1,232,000. The reference number is 4121. FY 2019 annual spend amount was \$927,290.

Farnsworth Group, Inc., Bath Commissioning Corp & Estes McClure & Associates, Inc. to provide commissioning, testing and balance services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$2,355,000. The reference number is 4107. FY 2019 annual spend amount was \$1,036,403.

GME Consulting Services, Inc. to provide geotechnical consulting services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$233,000. The reference number is 4118. FY 2019 annual spend amount was \$195,103.

GME Consulting Services, Inc. & Wood Environment & Infrastructure Solutions to provide materials testing and observation services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$1,373,000. The reference number is 4141. FY 2019 annual spend amount was \$1,392,306.

RLK Engineering to provide civil engineering services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$257,000. The reference number is 4187. FY 2019 annual spend amount was \$91,300.

Reed Wells Benson & Company to provide professional engineering services for the 2020 capital improvement program and existing campuses. The estimated expenditure is \$60,000. The reference number is 4104. FY 2019 annual spend amount was \$44,625.