

# MINUTES OF THE HYBRID WBOE AD HOC ENROLLMENT, INSTRUCTIONAL NEEDS AND SPACE PLANNING COMMITTEE MEETING

Wednesday, June 7, 2023

Webex: <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m1495e19ea2624b18968310e1112a710a>

Meeting Number (access code): 2487 474 9401 Meeting Password: AgppMnmd384

**MEMBERS PRESENT:** Dr. Maria Madonick, Co-Chair; Lynn Piascyk, Ex-Officio BOE; Jeff Hughes BOE Representative; Susan Jacobs, Board of Finance Representative; Patti McKeon, Woodbridge community; Donna Coonan, Director of Business Services / Operations; Analisa Sherman, BRS Principal; Allie Grabowski, Katie McCollom, Teacher Representatives; and Marsha DeGennaro, Clerk of the Board.

Dr. Madonick called the meeting to order (4:37 PM).

**PUBLIC COMMENT:** None

The Committee reviewed the conversation from the May 31 discussion regarding options going forward to educate the student population, identification of the non-negotiables, storage space, the number of classrooms / size, changes in the student population, safety, technology infrastructure, egress / ingress, parking, shared spaces / space flexibility / ADA compliance, and maintaining class size guidelines. The chart from the May 31 meeting (below) is provided for reference.

## Vision for Community Partnerships

What are the “non-negotiables” for our school district and community	How can spaces be planned to benefit both the school district and community	How can Woodbridge benefit from rethinking our shared spaces	What is the ideal Woodbridge School	How can town programs and services expand with rethinking / expanding the Woodbridge School District
Storage space – both secure and general	Flexibility	Dedicating spaces for town programming and educational needs with ease of access	Gathering space that fits entire school community	
Number of classrooms and size/ functionality of classrooms	Potentially separating these spaces	Considering potential spaces in Town	Additional cafeteria space	
Spaces for support staff and specialists	Engage other town departments to brainstorm within process	Exploring shared services with neighboring communities	Lunch group spaces	
Safety and security	Community coordination		Collaborative faculty work spaces	
Technology infrastructure				
Shared event space				
Parking / ease of entry and egress				
Faculty spaces (lunchroom etc.)				
Outdoor recreational and learning spaces				

Maintaining class size guidelines				
Specialized programming spaces				
Signage / way finding				

It was suggested that all information gathered during this process be included for the development of the feasibility study, educational specifications and cost efficiencies to ensure comparable option comparisons. It is important that all options be presented and placed under consideration. Topics explored included:

Current Infrastructure in Town, reclaiming / repurposing the Rotunda, feasibility student for educational specifications of this and any other spaces that could be included of existing structures in Town, BOWA grade level shifting (moving Grade 6 to Middle School) and shared services and storage areas. It appears that while a generous amount of information has been gathered and explored, the Committee is at a standstill until a consultant, with significant knowledge, is hired to explore all the identified options. There was general consensus that recommendations could be made to the WBOE at their June meeting rather than waiting to September. A presentation should also be made to other Town boards as well as the community at large. The presentation should include enrollment data, space usage needs, future needs, storage / classroom expansion concerns, timing etc. to show how we arrived at this conclusion and identify what funding could be used. Three recommendations will be presented to the WBOE at their June meeting.

- ❖ *Recommendation 1 would be a feasibility study looking at current buildings, infrastructure in Town; reclaiming unused spaces within BRS including the Rotunda.*
- ❖ *Recommendation 2 would be to continue discussions with the BOWA districts regarding grade level shifting / restructuring and shared services.*
- ❖ *Recommendation 3 continue to explore efficiencies with the Town.*

Meeting Adjourned: 5:47 PM.