

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 5/31/17



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☐ Hiring                      ☒ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to   ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**    5/22/17

**To:**        **John P. Rouse**  
                 Superintendent

**From:**    Jason Andreas  
**Title:**     Executive Director

**Subject:** **Contract Service Agreement - William Whitegrass PowWow.**

**Description:** Patrick Armstrong, Pow Wow Committee Chair, is requesting a contract services agreement for William Whitegrass who will provide services as the Arena Director for BPS Spring Pow Wow on May 26 and May 27, 2017. Mr. Whitegrass is being compensated at the board approved rate as a Special Events Performer.

William Whitegrass (\$250 per day 2 days) = \$500.00

**Financial Impact:** **\$500.00**

**Funding Source (Budget/grant, etc.):** Pow Wow Committee Fundraised Resources

**Attachment(s):** None

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

**Date:** May 16, 2017

**Board Approval:** \_\_\_\_\_

**Contractor:** William WhiteGrass

**Phone:** 406-450-5038

**Address:** P.O Box  
P.O. Box or Street Address

Browning MT 59417

**Type of Project/Service** (be specific): Contractor will provide services for the Spring Youth Conference/Powwow on May 26th and 27th 2017. Contractor will be the Arena Director for the Youth Powwow and be present to run the event for two days as such. (Special Events Performer board approved, market value.

**Contracted Dates:** 5/26/17-5/27/17

Rate per hour/per day: 2 days at \$250.00 = \$500.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

**Total Project Cost** = \$ 500.00

**Contract to be paid from:**

115.90.365.1700.610.922

Powwow Committee Budget

**Independent Contractor:**

☐ Submit invoice on completion

☐ Other \_\_\_\_\_

**Employee:**

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Jason Andreas  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.