

## Corrective and Preventative Action Plan (CAPA): Progress Monitoring

**Date:** October 1, 2025

**Project Name:** Corrective and Preventive Action Plan (CAPA): Progress Monitoring

**Primary Owner(s) of Project:** Department of Teaching and Learning

**Team Members Working on Project:**

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**What is Driving the Need for this project?** Strategic plan to improve academic achievement and performance that will lead to increase in campus ratings

**Description of Project:** Strategic plan that facilitates district's progress towards meeting the 2028 Board goals for STAAR 3 – 8/EOC by Achieving 2-year progress goal of increases in student performance: Approaches (6%), Meets (4%), Masters (2%) by the end of the SY 2025 – 2026. The plan should result in increased TEA ratings for each campus and district.

**Supporting Document(s):**

- Texas Teacher Evaluation and Support System
- *Learning by Doing, A Handbook for Professional Learning Communities at Work®*, Fourth Edition DuFour, R. et.al.
- *Effective School Framework*
- *Leverage Leadership*
- SMART Goal
- Improvement Plan

<b>ACTION</b> Strategic Priority ESF	<b>OWNER</b>	<b>DATES</b>	<b>DESCRIPTION and expected OUTCOME for this action:</b>	<b>RESOURCES</b>	<b>FINDINGS and RECOMMENDATIONS</b>
<b>Data to Action</b>  <b>Scorecard Priority 1.1</b>  <b>ESF Lever 5.2 5.3 5.4</b>	C & I Dept	8/18/25 – 5/21/26	<b>Description</b> Scheduled weekly observations of Tier 1 instruction in key content areas using district tools to monitor implementation of Instructional Model and instructional delivery.  <b>Outcome</b> By the end of Cycle 1 (October 9, 2025), all campuses will demonstrate full implementation of the Instructional Model and alignment to district curriculum guides to ensure student achievement and performance.	Weekly Observation Schedule Tuesdays - Thursdays  Instructional Model  Observation Form <a href="#">Instructional Model Artifact.pdf</a>  Walkthrough Data	
	C & I Dept	6/2/25 – 6/6/26	<b>Description</b> Principal Data Dashboard is utilized to consistently track student achievement data and other factors such as attendance, discipline, etc. that directly impact campus progress toward performance goals.  <b>Outcome</b> By the end of Cycle 1 (October 2025), all principals will fully	Principal Data Dashboard <a href="#">2025 - 2026 Principal Dashboard TEMPLATES.xlsx</a>  Campus Data Profile <a href="#">A Data Picture of Our School.pdf</a>	

			implement the Principal Data Dashboard for consistent monitoring of significant data sources that directly impact campus accountability to enable principals to make strategic decisions to improve campus performance.		
	C & I Dept	9/16/25 10/15/25 11/12/25 1/14/26 2/11/26 3/18/26 4/15/26 5/13/26	<b>Description</b> Implement monthly Data to Action (DTA) meetings and use analysis protocols to monitor student mastery of learning targets.  <b>Outcome</b> By September 2025, Campuses will use disaggregated data to create action plans with SMART Goals and strategies that will address learning gaps to support struggling students.	Data Analysis Protocol <a href="#">Data Analysis and Planning Tool Bambrick.pdf</a>  SMART Goals <a href="#">Smart Goals Planner Document.pdf</a>  Strategic Improvement Plan <a href="#">2025-26 Improvement Plan Template (1).xlsx</a>	