

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

March 5, 2015

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, March 5, 2015, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio. Jill Olson was absent.

The meeting agenda was reviewed and there were no changes.

4. VISITORS:

Listening session: Member Morehead reported seven people attended the session and they discussed budget cuts, swim teams, and the pool situation. Mr. Stoyke read a letter to the board on behalf of FLEA President Allison Whittlef. In it she thanked the QComp committee members for their work this year and to let the school board know that FLEA members voted in favor of continuing QComp for the 2015-16 school year.

5. STUDENT ACHIEVEMENT:

Forest View Principal Scott Urness introduced Reading Recovery teacher Tessa Abrahamson and she talked about the success of Reading Recovery for 1<sup>st</sup> grade students. Reading Recovery is short term intervention for 1<sup>st</sup> graders having extreme difficulty with early reading and writing.

Athletic Director Aaron Forsythe introduced students from Alpine and Nordic ski teams who represented Forest Lake at state competition.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: Linwood Family Fun Science Night, Century PTO, Columbus PTO, Wyoming PTA, mystery reader, drumline exhibition at the high school, Polar Plunge, EMID meeting, Rangers Have Talent, legislative meeting, youth hockey, transportation department visit and the Century Jr. High speech team placed 1<sup>st</sup> in conference.

6. REPORTS:

Buildings & Grounds – Member Odegaard reported they discussed potential solar energy opportunities for the district, 916 planning with facilities upgrades and the costs per district, two roundabouts coming next summer and received a legislative update.

Communications – Member Morehead reported the committee discussed the updated Bond Communication Plan, ideas for the upcoming May School Connections, District branding information used by all elementary buildings for Kindergarten Round-up, and draft community survey questions for the World's Best Work Force.

EMID –Member Morehead reported EMID met with superintendents' and they are working together on projects.

Finance Committee – Member Corcoran reported the committee received a legislative update, discussed the 14-15 budget update, budget reductions for 15-16, group medical insurance and RFP's for medical insurance.

Policy Committee – Member Kieger reported discussing Crisis Management Policy 538, and Discipline Policy 515 both of which are on tonight's agenda.

Staff Welfare Committee – Member Kieger reported the committee received budget reduction updates, YMCA and QComp updates.

City of Forest Lake – Member Theisen reported the next meeting will be March 9 at 7 pm. Member Morehead noted that the meeting may be cancelled due to a lack of a quorum.

916 – Member Theisen reported at last month's 916 meeting the board passed a resolution to accept notices from three district's withdrawing from the joint powers agreement for Valley Crossing Collaborative School. The joint powers are: Stillwater School District, North St. Paul Maplewood Oakdale, and South Washington. The board voted to terminate management services for 916. They approved budget reductions due to decreased enrollments, Capitol View discussion is down to two options and they received a presentation on special education nature based instruction

Superintendent's Report: Dr. Madsen reported we are still working on the ALT facilities bill - the statewide bill and Forest Lake and the transportation bill as well. The Hall of Fame nomination deadline is March 16. Hall of Fame induction is June 1<sup>st</sup> in conjunction with the Academic Awards Ceremony at the high school, June 2<sup>nd</sup> will be the reception at Forest Hills for the 2015 inductees and all former inductees. We had success of many of our winter sports, and spring sports have started. The agreement the school board approved with the YMCA at the last meeting will not be moving forward due to the FL City Council not approving a motion to amend the agreement the YMCA had with the city to increase square footage to accommodate our agreement with the YMCA. Elementary conferences are tonight and tomorrow, Spring Break is March 9-13, April 10 is the Festival of Cultures, April 17 is the Ranger Review and April 24 is the Bethel concert.

7. CONSENT AGENDA ITEMS: Member Kieger moved to remove agenda item 7.4. Member Kieger moved to approve Consent Agenda Items 7.1-7.3 and 7.5. The motion was seconded by Member Odegaard. All members present voted aye and the motion carried. Member Kieger moved to approve all 7.4 except B4. The motion was 2<sup>nd</sup> by Member Odegaard. All members present voted aye and the motion carried. Member Odegaard made a motion to approve B4, Laura Davison as .5 Head and .5 Asst Synchronized Swim Coach. The motion was 2<sup>nd</sup> by Member Morehead. By roll call vote members Odegaard, Morehead, Corcoran, Rapheal voted aye. Members Theisen and Kieger voted no. The motion carried.

7.1 Approved the Minutes of February 3, 5, 12 and 17, 2015

7.2 Approved the bills as of March 5, 2015

### 7.3 Approved Classified Personnel:

#### **Resignation:**

- Eydgahi, Sierra – School Age Care Program Aide at Wyoming Elementary Steps Ahead, effective February 13, 2015.
- Ostlund, Christine – School Age Care Program Aide at Lino Lakes Elementary, effective September 17, 2013.
- Rivard, Dayna – School Age Care Program Aide at the Central Learning Center Steps Ahead, effective February 20, 2015.

#### **Recommendation of Employment:**

- Brandel, Jennifer – Cook Helper/Short Hour at Century Jr. High, 3 hours per day and 175 days per year, effective March 2, 2015. (Open position)
- Clay, Katrina – Special Education Paraprofessional II at the Central Learning Center ECSE, 6 hours per day and 37 weeks per year, effective February 17, 2015. (Open position)
- Continenza, Alicia – School Bus Aide, 5 hours per day and 37 weeks per year, effective February 9, 2015.
- Eberhardt, David – Substitute School Bus Driver, effective February 4, 2015.
- Eydgahi, Sierra – School Bus Aide, 5 hours per day and 37 weeks per year, effective February 4, 2015.
- Olson, Susanne – C-Print Captionist/Special Education II at Forest Lake Sr. High, 6.5 hours per day and 37 weeks per year, effective February 9, 2015. (Open position)
- Pegelow, Carol – Substitute School Bus Driver, effective February 6, 2015.
- Winter, Debra – Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day and 35 weeks per year, effective February 23, 2015 (Open position)

#### **Authorization of Transfer:**

- Anderson, Roger – from School Bus Aide to Substitute School Bus Aide, effective February 6, 2015.
- Baumgartner, Melissa – from ECFE Office Assistant IV at the Central Learning Center, 8 hours per day and 46 weeks per year to Payroll Office Assistant IV at the District Office, 8 hours per day and 52 weeks per year, February 23, 2015. (Open position)
- Cebulla, Jean – from Cook Helper/Short Hour at Southwest Jr. High, 3 hours per day and 175 days per year to Cook Helper/Long Hour at Lino Lakes Elementary, 4 hours per day and 178 days per year, effective February 16, 2015. (Open position)
- Mollet, Barbara – School Age Care Program Aide at the Central Learning Center Steps Ahead, from 4 hours per day to 17.5 hours per week at the Central Learning Center Steps Ahead, 10 hours per week at Wyoming Elementary Steps Ahead and 40 weeks per year, effective March 17, 2015.
- Pepper, Lisa – School Age Care Program Aide at the Central Learning Center Steps Ahead, from 3.5 hours per day to 5 hours per day and 40 weeks per year, effective February 23, 2015.
- Perez, Ilida – School Age Care Assistant Site Manager, from Forest View Elementary to Columbus Elementary, 6.5 hours per day and 40 weeks per year, effective September 2, 2014.

- Pierre, Roland – from Cook Helper/Short Hour at Century Jr. High, 3 hours per day and 175 days per year to Cook Helper/Floater district wide, 20 hours per week and 37 weeks per year, effective February 9, 2015. (Open position)
- Stachowski, Terrance – from Custodian, B shift at Scandia Elementary to Custodian, B shift at Forest Lake Sr. High, effective February 25, 2015.

#### **Leave of Absence:**

- Blumenthal, Tracy – Cook Helper/Short Hour at Forest Lake Elementary, leave of absence from February 9, 2015 through April 13, 2015.
- Dougherty, Kay – Cook Helper/Long Hour at Linwood Elementary, extend leave of absence from February 24, 2015 through May 15, 2015.
- Fechner, Patricia – Special Education Paraprofessional II at Forest Lake Elementary, extend leave of absence from February 24, 2015 through April 23, 2015.
- Hill, Robin – Administrative Assistant at Century Jr. High, leave of absence from February 9, 2015 through approximately March 16, 2015.
- Loescher, Michael – Head Custodian at the Central Learning Center, leave of absence from March 3, 2015 through April 28, 2015.
- Marier, Mary Ann – School Bus Driver, leave of absence from January 22, 2015 through February 23, 2015.
- Peterson-Smoczyk, Cheryl – ECFE Support Manager at the Central Learning Center, unpaid leave of absence from February 18, 2015 through February 26, 2015.

#### **7.4 Approved Licensed Personnel:**

##### **A. UNPAID LEAVE OF ABSENCE (LOA):**

1. Mold, Brittany: Unpaid LOA for 2015-16
2. Nicklason, Cheryl: Intermittent Unpaid Leave During: 1/16/15-3/30/15
3. Pierson, Megan: Continuation of Unpaid LOA for 2015-16
4. Rajczyk, Tamara: Continuation of Unpaid Policy 415 LOA for 2015-16
5. Strandlund, Nicole: Continuation of Unpaid LOA for 2015-16
6. Waldron, Andrew: Continuation of Unpaid Policy 415 LOA for 2015-16

##### **B. NON-CURRICULAR ASSIGNMENT:**

1. Alm, Lexi: 7th Asst Boys' Basketball (SW)
2. Braton, Corrine: .4 Asst Synchronized Swim Coach (SR)
3. Conley, Tim: Head B Baseball Coach (Sr. High)
4. Davison, Laura: .5 Head and .5 Asst Synchronized Swim Coach (Sr. High)
5. DeWaele, Tessa: Asst Summer Marching Band Dir (SW)
6. Hipp, James: .30 Weight Training (Sr. High)
7. Husfeldt, Ann: .9 Asst Synchronizd Swim Coach (Sr. High)
8. Kolbow, Brent: .15 Asst JV Baseball Coach (Sr. High)
9. Johnson, Kyle: .21 Asst Varsity Baseball Coach (Sr. High)
10. Piersak, Amy: Asst Girls' Track Coach (Sr. High)
11. Schultz, Dave: .15 Asst B Baseball Coach (Sr. High)
12. White, Johannah: .7 Asst Synchronized Swim Coach (Sr. High)

13. Zimanske, Craig: Head Spring Play and .2 Asst Spring Play and .2 Student Council (Sr. High)

C. RESIGNATION/RETIREMENT:

1. Larson, Michelle: resign effective end of 2014-15 school year
2. Magstadt, Valdie: resign effective end of 2014-15 school year

7.5 FY 2016 Achievement and Integration Budget and Plan

8. Donations: Member Odegaard moved, seconded by Member Theisen to adopt the resolution and accept with appreciation the following donations: from Target, Take Charge of Education - \$2085.42 to Lino Lakes Elementary, \$1279.54 to Wyoming Elementary and \$1068.39 to Linwood Elementary. \$50 from VOYA, Reston, VA to Linwood Elementary, 2000 Chevrolet Suburban from C. Benson, Scandia, to FLHS Industrial Tech (Auto Dept.) for teaching and learning. The following items were donated for the Classified In-Service held on February 16: 10 - \$5.00 gift envelopes, \$50 value, from J. Morin, SFM, Bloomington; 3 cases (180 cups) 4 oz juice valued at \$44.00 from D. Knowles, Jr. Golden Valley Management, Minneapolis; 3 cases cinnamon rolls and one case cheese omelets valued at \$145.78 from Upper Lakes Distributors, Cloquet; Portable Power Supply valued at \$25.00 from J. Emil, Liberty Mutual, Maple Grove; 1 box of a dozen Titleist Pro VI golf balls, lunch cooler, insulated cooler and 3 coffee mugs, \$40.00 value, from J. Loughrey, DALCO, New Brighton; 4 gym bags and 4 Camelback water bottles, \$60 value, from B. Peterson, PreferredOne, Golden Valley; 4-\$5.00 Caribou Coffee gift cards, \$20 value, from C. Klein, Horace Mann – Klein Insurance & Financial Services, Forest Lake; Coffee mug and \$5.00 gift card, \$10 value, from D. Drolson, Ameriprise Financial Services, Forest Lake; Oral-B Vitality Toothbrush valued at \$25.00 from K. Maciejny, Delta Dental, Eagan. All members voted aye and the motion carried.
9. OLD BUSINESS:
  - 9.1 Approve Anti-Bullying Policy 541 – Member Kieger moved to approve Anti-Bullying Policy 541. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members voted aye and the motion carried.
  - 9.2 Approve Student Transportation Safety Policy 531 – Member Morehead moved to approve Student Transportation Safety Policy 531. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members voted aye and the motion carried.
  - 9.3 Approve 2016-17 School Calendar – Member Corcoran made a motion to make a change and move graduation to June 9, the last day for seniors June 8, and then approve the calendar. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members voted aye and the motion carried.
  - 9.4 Approve 2015-16 QComp Plan – Member Kieger moved to approve 2015-16 QComp Plan. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members voted aye and the motion carried.

- 9.5 Approve General Benefits Group Employment Policies – Member Odegaard moved to approve General Benefits Group Employment Policies. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members voted aye and the motion carried.
- 9.6 Joint Powers Agreement Between Anoka County and the School District of Forest Lake for Administrative Services Related to the November 3, 2015 Special Election – Member Morehead moved to approve the Joint Powers Agreement Between Anoka County and the School District of Forest Lake for Administrative Services Related to the November 3, 2015 Special Election. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members voted aye and the motion carried.
- 9.7 Reconsideration of Bond Questions for November 3, 2015 Special Election – There was discussion regarding the next steps. This item will be placed on a future agenda.

10. NEW BUSINESS:

- 10.1 First Reading: Crisis Management Policy 538. This policy will be placed on the next agenda for school board action.
- 10.2 First Reading: Discipline Policy 515. This policy will be placed on the next agenda for school board action.
- 10.3 First Reading: New Course Proposal – College in the Schools (CIS) Basic and Applied Statistics. This item will be placed on the next agenda for school board action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Theisen moved, 2<sup>nd</sup> by Member Kieger to adjourn. All members present voted aye and the meeting adjourned at 8:30 pm.

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Rob Rapheal

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President

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Gail Theisen

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Clerk