

Unadopted Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
August 17, 2016

**1. CALL TO ORDER**

The meeting was called to order by Chair Winkels at 6:00 p.m.

**2. ROLL CALL**

Present: Winkels, Hansen, Gersch, Dirkes, Kreuzer, McLachlan

Late: None                      Absent: Seiler                      Student Representatives Maus, Winkels, Johnson

**3.0 Public Forum**

**4.0 Agenda- Additions or Deletions**

Removed 7.3 Building Report and 7.4 World’s Best Work Force, Moved 7.5 Q-Comp to 8.1 and 8.1 Award Construction Bids to 8.2

**5.0 Approvals**

**5.1 Previous Meeting Minutes** Motion by Hansen, seconded by Gersch to approve the minutes from the July 20, 2016 Regular Meeting.

Supported by all Present

**5.2 Cash Flow Report**

Motion by Gersch, seconded by Kreuzer to approve the Cash Flow Report for June 2016.

Supported by all Present

**6. Consent Agenda**

<b><u>AFT:</u></b>	
Nancy Trehey, Julie Kost, Kristy Yurczyk	Early Childhood
Kim Lange	LTS @ AVE
Austin Lick	6 <sup>th</sup> Gr @ AVE & Assistant Cross Country Coach
Brittany Marthaler	Addl
Alex Evan	Head Wrestling Coach
Leanne Stephens	Special Education Teacher
<b><u>ADM</u></b>	
Sue Clemen	July 1, 2016 to June 30, 2018
Penny Hoops	July 1, 2016 to June 30, 2018
<b><u>AESP:</u></b>	
Sara Burnett	Technology Assistant
Paula Capp	Para @ Secondary Bldg
Jessica Welle	Cook’s Helper @ Secondary Bldg
Leah Van Overbeke	Para @ ALE
Emily Bures	Para @ Secondary Bldg
Dan Kramer	Technology Lead
Marsha Winter, Arlene Huling	Food Service
Corinne Hilsgen, Judy Schiffler	Food Service
Kristine Hoppe, Rachel Pflueger	Food Service
Holly Roush	Media Clerk
Karen Heitzman	Bus Driver
<b><u>Extra Curricular:</u></b>	
Linda Zwak—held previously	3 Act Play
Dana Crumley—held previously	Swimming Asst Coach
Danelle Nelson—held previously	Swimming Asst Coach
David Dirkes—held previously	Football, Junior High Coach
<b><u>Comm Ed</u></b>	
Rachel Pflueger	Kids Co
<b><u>Resignations/Retirement</u></b>	
Gary McPadden-Custodian	Effective August 19, 2016
Angie Stang	Effective August 1, 2016
Tiffany Klisch	Effective August 12, 2016
Casey Syvertsen	Cross Country Coach
Lisa Stangler	Effective July 26, 2016
Mary Klasen	Food Service Effective July 27, 2016
Bethany Worms	Food Service Effective July 22, 2016
<b><u>LOA</u></b>	TWO

\$ 600.00	Two Rivers Enterprises, Inc	Scholarship Funds	R#53459
\$ 500.00	Bernicks	HITS Program	R#53575
\$ 50.00	Anonymous	Family Outreach	R#53575
\$20,000.00	Don and Stella Beuning	Scholarship Funds	R#53576
\$71.82	Jimmy Maggie Ellie Becker	Avon Elementary	R#53577
	Mike & Marla Juhl	2 Clarinets	
	Jason & Hope Iverson	Trumpet	
	Jeff & Michelle Nathe	Trombone	
\$502.00	A&W	Senior High	R#53600

**Expenditures:**

The following checks were issued in paying claims: Wire transfers and checks 87052-87253

**Expenditures:**

01	General Fund	\$878,993.91
02	Food Services	\$5,194.26
04	Community Services	\$52,437.47
06	Building Construction	\$1,296,789.62
07	Debt Redemption	\$843,551.81

Motion by Hansen, seconded by Dirkes to approve the consent agenda.

Supported by all Present

**7. Reports**

**7.1 Student Representative-Oath of Office**

Emily Johnson, Emily Winkels, and Oliva Maus are the 16-17 student representatives to the School Board and were introduced. The Board welcomed the student representatives to the Board. The oath of office was taken by our new student representatives of the Albany Area Board of Education.

**7.2Purple Pride**

- Karl Kise new staff member with Community Ed. He fulfills his role with enthusiasm and desire to continue adding new and exciting programming.
- Dean Mitchell’s effort to keep staff informed of the changes in the construction schedule are appreciated. He has been a tremendous help getting all of the new supplies and large shipments into the building with all the challenges of the construction zone.
- Sue Clemen is dedicated and a conscientious employee of the district. She is a caring and compassionate supervisor as well.
- Bonnie Fritz is always willing to assist with the projects in the District Office. Thanks for helping us stay organized!
- Riley Larson was recognized for her efforts this summer and organizational skills.
- Morgan Stommes was an immense help with the summer custodial schedule.
- Greg Muellner was recognized for his efforts as a team player and filling in this summer.
- The Custodial Staff in all buildings have been working together to get the buildings ready for the arrival of staff and students. Their dedication and teamwork are greatly appreciated! Pat Roehl, Morgan Stommes, Rilei Larsen, Greg Muellner, Darla Hommerding, Jodi Gerads, Yvonne Forster, Angela Corte, Ryan Ulrich, Pam Fischer, Kathryn Schmitt, Shelley Hadley, and Bob Schaefer. Purple PRIDE in action!!!
- Deanna Kulzer is always willing to go above and beyond with a top notch work ethic. Her positive attitude is contagious.
- Kelly Neu has the “get it done” attitude and positive outlook.
- Karl Kise’s positive energy and new ideas are already making an impact on our students and programming.
- Amanda Zierden facilitated another successful summer of Kids Co programming. She is flexible and a great problem solver.
- Julie Theiler and Dave Huberty collected funds from various agencies to purchase a 3-wheel bike for a student with health needs.
- Jen Hiltner is working toward her administrator’s certification and has been volunteering many hours to assist the administration team. Her leadership deserves recognition.
- Jodi Gerad’s work as a new member of the custodial staff is appreciated as she has been very willing to help where needed.

-Bob Schaefer has demonstrated a strong initiative to help in the custodial/maintenance department and also has used his mechanical skills to assist the District.

-Sue Clemen was recognized for her skills in budgeting and keeping on top of the district finances as well as being a good mentor to staff.

### **7.3 Buildings Report**

Removed from the agenda

### **7.4 World's Best Work Force**

Removed from the agenda

## **8. Business**

### **8.1 Q-Comp**

-The key components of the Q-Comp plan as well as the positions and stipends were discussed. The planning team members were recognized for their hard work on this project. This program will aid in student learning and achievement.

Motion by Hansen, seconded by Gersch to approve the Q-Comp plan

Supported by all Present

### **8.2 Award Construction Bids for Phase 3**

Ryan Breitbach explained the results received in bid package #3. There were 119 bids collected in this package. Bob Rego commented on options with some of the alternate bids involving flooring and an additional chiller, theatre chairs and panel design. Each bid was reviewed and discussed. The potential alterations were discussed with the board electing to move forward with the rubber tile floor to replace the current floor which is showing signs of deterioration, adding the chiller to help with climate control, renovation of the Little Theatre as well as adding the panel boards for safety concerns.

Motion by Kreuzer, seconded by Gersch to approve all bids as recommended by the District's Construction Manager (Breitbach Construction) with the exception of bid #42 and approval of alternates #1, #3 and #5. (See bid package #3 itemization-attached) This attachment is available on the school's website. See Board of Education Packets at <http://www.albany.k12.mn.us/domain/30>

Supported by all Present

## **9. Board Committee Reports**

Minutes available will be attached to Board Book

### **10. Superintendent's Report**

Superintendent Johnson had Ron Kraemer and Ryan Breitbach discuss the progress on the parking lot and excavating work. With the exception of the removal of the power poles which has been delayed by Excel Energy, the project is on schedule. The power poles are scheduled to be removed during the first week of school. Other project items were presented and discussed. A prioritization list will be developed at the September 7<sup>th</sup> work session.

#### **10.1 Superintendent Goals**

Superintendent Johnson mentioned 5 potential goals for the upcoming year.

#### **10.2 CIA Director**

The District's new CIA Director, Amy Notch was introduced to the Board this evening.

#### **10.3 Staffing Updates**

All positions have been filled with the exception of an early retirement. Superintendent mentioned that he is very pleased with the new additions to the Albany staff.

#### **10.4 AESP Negotiations**

Next meeting is scheduled for August 30<sup>th</sup>.

## **11. Adjournment**

Agenda completed at 8:25 pm, a motion to adjourn was made by Dirkes, seconded by Gersch.

Supported by all Present

Dean Dirkes, Clerk

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Greg Johnson, Superintendent