

Shorewood School District
Operational Expectations Monitoring Document – OE-11

Disposition of the Board : **Date:** 1-10-2017 **Re-monitoring:** _____

_____ **In Compliance**
_____ **Not in Compliance**
_____ **Compliance with Noted Exceptions**

Summary statement/motion of the Board:

President: _____ **Superintendent:** _____

Certification of the Superintendent: *I certify this report to be accurate*

Signed: _____, Superintendent **Date:** _____

_____ **In Compliance**
_____ **Not in Compliance**
_____ **Compliance with Noted Exceptions**

OE-11: Instructional Program		Superintendent		BoE	
The Superintendent shall maintain a program of instruction that offers challenging and relevant opportunities for all students to achieve at levels defined in the Board's Results policies.		In Compliance*	Not in Compliance*	In Compliance	Not in Compliance
<p>Superintendent Interpretation: The board values that the programs used to teach students is rigorous and stimulating, designed to create authentic learning opportunities that still allow for a focus on the whole child. The program is created and maintained to pursue specifically the board's stated values for student achievement in the Results policies.</p> <ul style="list-style-type: none"> A program of instruction shall mean the alignment of the curriculum (what students need to know and be able to do) areas, the methods teachers employ to deliver the curriculum, and the various assessments that measure student learning and results. Challenging shall mean that students are pushed beyond their current level of skills and knowledge. Relevant opportunities shall mean the courses offered to students are meaningful to their lives and desired in the current and future economies. The Board's Results policy is defined in R-1,2,3,4,5. 					
Board Comments:					
OE-11.1					
Ensure that instructional programs are based on a comprehensive and objective review of best practices research.					
<p>SUPERINTENDENT Interpretation:</p> <p>The Board of Education expects the Superintendent to ensure that all curriculum, programs and instructional strategies, as well as teaching resources and materials, to be of superior quality and selected as a result of rigorous analysis of the curricular program, comprehensive evaluation and cyclical review</p> <ul style="list-style-type: none"> Instructional programs shall mean the teaching practices and classroom instruction that take place daily. Comprehensive and objective review shall mean the programs have received validation from a variety of sources (Teaching Peers, Researchers, etc.) outside of the system. The Curriculum and Instruction Director and the Curriculum Work Groups will understand research-based educational practices as discussed in current educational literature and will ensure the programs meet best practices Best practices research shall mean educational studies conducted over the last ten years that outline characteristics of effective instruction. 					
SUPERINTENDENT Indicators of Compliance:					

<p>We will know we are compliant when:</p> <ul style="list-style-type: none"> • All programs and curricula scheduled for the current year complete a comprehensive evaluation process with reports to the Board of Education • All District curricula scheduled for the current year are reviewed for alignment with best practices • All programs and curricula are validated through a variety of sources and are based on best practices research conducted in the last 10 years. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • In accordance with the "Curriculum Evaluation & Improvement Cycle," the science curriculum was evaluated this year K-12. All grade levels K-6 met together to learn about NGSS as well as curriculum map at least 2 units of study. 7-8 grade will be adopting a new curriculum, and 9-12 went through a similar process as the K-6 group. Curriculum evaluation agenda attached. • 100% of science curriculum was mapped and aligned to NGSS standards and best practices. • 100% of science curriculum was mapped and identified the Best Practices Research at the bottom of the map. Sample Curriculum Map <p>Board Comments:</p>				
<p>OE-11.2</p> <p>Base instruction on district academic standards that meet or exceed state and/or nationally-recognized model standards.</p>				
<p>SUPERINTENDENT Interpretation:</p> <p>The Board of Education expects the Superintendent to identify rigorous academic learning standards in each curricular area and base the District's curricula on those standards</p> <ul style="list-style-type: none"> • State and/or nationally-recognized model standards shall mean the Wisconsin State Standards, Common CORE Standards, & Next Generation Science Standards. • Base instruction shall mean that High Quality Instructional practices are research-based and accepted best practices are used as a standard model for quality teaching. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> • Curriculum Maps are created when curriculum is up for review that aligns current/future instruction to National, Wisconsin, Common Core, or Next Generation Science Standards • 80% of observations completed by evaluators have standards tied to the observation for discussion both before and during the observation. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • 100% of science curriculum is mapped and aligned to Next Generation Science Standards. Sample Curriculum Map • 100% of observations have standards tied to the observation as seen in the: Pre-Observation Form <p>Board Comments:</p>	<p>X</p> <p>X</p>			

OE-11.3 Align curriculum with the adopted standards.				
<p>SUPERINTENDENT Interpretation:</p> <p>The Board of Education expects the Superintendent to align curriculum to rigorous academic learning standards that were identified in OE-11.2.</p> <ul style="list-style-type: none">• Curriculum shall mean content areas of study.• Adopted Standards shall mean the Wisconsin State Standards, Common Core Standards, and Next Generation Science Standards.				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will we are compliant when:</p> <ul style="list-style-type: none">• Curriculum mapping conducted when curriculum is scheduled for review will validate that all elements of the curriculum are aligned with adopted standards. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none">• 100% of science curriculum is validated that all elements of the curriculum are aligned to NGSS standards. Sample Curriculum Map	X			
Board Comments:				
OE-11.4 Effectively measure each student’s progress toward achieving or exceeding the standards.				
<p>SUPERINTENDENT Interpretation:</p> <p>The Board of Education expects the Superintendent to assess student achievement with reliability and validity to measure progress.</p> <ul style="list-style-type: none">• Achieving or exceeding the standards shall mean performance indicated by a score on District, state and federal assessments.• Effectively measures shall mean the district uses valid and reliable research-based assessment tools to determine students’ progress in achieving standards.				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none">• Documented evidence of how assessments are used instructionally and how they are communicated to families, based on the use of an assessment calendar, will be presented to the school board.				

<ul style="list-style-type: none"> A comprehensive data presentation on district's performance on various tests is done for the school board. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> An assessment calendar has been created and shared with staff and board. The calendar has ways in which data can be used and shared with families, but no documented evidence is being provided. The data presentation included School and District Report cards and was completed on 11/29/2016. More in depth data will be presented throughout the year to the board through Results 2.1 in different grade levels and disciplines. 	X	X		
Board Comments:				
OE-11.5				
Ensure that the instructional program includes opportunities for students to develop talents and interests in their specialized areas of interest.				
<p>SUPERINTENDENT Interpretation:</p> <p>The Board of Education expects the Superintendent to offer all students an opportunity to pursue and excel in areas that match their interest or talent.</p> <ul style="list-style-type: none"> Instructional programs shall mean the teaching practices and classroom instruction that take place daily. Opportunities shall mean course offerings in the elective areas at both elementary and secondary levels. Develops talents and interests in their specialized areas shall mean that students have the opportunity to enroll and participate in "specials" or elective areas at both elementary and secondary levels. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> 90% of students have opportunities to participate in elective offerings 70% of students will indicate they "<i>do something they enjoyed in school</i>" A plan for counselors to meet with students in the 6th, 8th and 11th grade to discuss transitions, course options, etc will be created and have 70% participation. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> 92% of students are able to participate in all elective offerings at all academic levels. Survey has not been completed. Will be completed in Spring 2017. A plan to meet with all 6th, 8th and 11th graders is in place. The actual % that have participated is lower than 70% at this time however will increase as the school year goes on. 	X	X X		
Board Comments:				
OE-11.6				
Ensure that the instructional program accommodates the different learning styles of students and differentiates instruction to meet the needs of students of various backgrounds and abilities.				

SUPERINTENDENT Interpretation:				
The Board of Education expects the Superintendent to offer instructional programs that use teaching resources and strategies to accommodate the learning styles and the needs of all students.				
<ul style="list-style-type: none">• Different learning styles shall mean the academic needs of each student requires diverse teaching strategies in order for each student to be successful.• Differentiated instruction shall mean the strategies used by teachers in the classroom to support students' varied learning needs.				
SUPERINTENDENT Indicators of Compliance:				
We will know we are compliant when:				
<ul style="list-style-type: none">• More than 80% of our learners are receiving all academic instruction at the Tier 1/Universal level.				
SUPERINTENDENT Evidence of Compliance:				
<ul style="list-style-type: none">• 86.5% of our students do not have an academic intervention.				
Board Comments:				
OE-11.7				
Encourage new and innovative programs; carefully monitoring and evaluating the effectiveness of all such programs at least annually.				
SUPERINTENDENT Interpretation:				
The Board of Education expects the Superintendent to encourage new and innovative programs that align with the Board's Results policies and to monitor and evaluate the effectiveness of those programs				
<ul style="list-style-type: none">• Encourage shall mean that the district supports teachers looking for new and effective ways to meet the values for student achievement in the Results policies• New and Innovative programs shall mean initiatives that may be unique to Shorewood, and are aligned with current educational literature and are outlined as effective practices/programs to the meet the needs of all students.• Effectiveness shall mean improving student results as identified in the Results Policies.				

<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> • The process for identifying new/innovative programs is clear and understood by staff and administration. • New and/or innovative programs have a multi-year implementation plan. • New and/or innovative programs have a survey or review process that is conducted annually <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • The process needs to be created and clearly communicated • The process of creating an implementation plan needs to be created • The survey needs to be created and implemented after a year of a new and innovative program's implementation 		X X X		
Board Comments:				
<p>OE-11.8</p> <p>Regularly evaluate and modify all instructional programs as necessary to assure their continuing effectiveness.</p>				
<p>SUPERINTENDENT Interpretation:</p> <p>The Board of Education expects the Superintendent to assure that all District programs and endorsed teaching strategies, resources and materials for teaching are reviewed systematically through a process of continuous improvement.</p> <ul style="list-style-type: none"> • Instructional programs shall mean academic resources and services used to aid in the delivery of content or to improve instruction. • Regularly evaluated shall mean the Curriculum and Instruction Director and a team of teachers shall set up a cycle of evaluation and improvement for all instructional programs that will include data of student results, teacher experiences and current educational research and/or best practices. • Effectiveness shall mean improving student results as identified in the Results Policies. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> • A cycle for evaluation of curriculum is followed annually. • Programs have a survey or review process that is conducted annually in conjunction with OE-11.7 <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • The cycle for evaluation of curriculum was followed by completing an ongoing science evaluation. • This survey will be completed and administered in the Spring 	X	X		
Board Comments:				

OE-11.9 Appropriately review instructional materials upon formal request by a parent or other stakeholder.				
SUPERINTENDENT Interpretation: The Board of Education expects the Superintendent to assure that school stakeholders are able to request and get access to curriculum and instruction queries upon request in a timely manner. <ul style="list-style-type: none">• Appropriately shall mean a review that is reasonable in scope and frequency.• Formal Request shall mean a written submission to the Curriculum and Instruction Director or a Principal.• Parent or other stakeholder shall mean guardian of any District student or other citizen of the Village of Shorewood				
SUPERINTENDENT Indicators of Compliance: We will know we are compliant when: <ul style="list-style-type: none">• 100% of requests have been responded to in a timely manner SUPERINTENDENT Evidence of Compliance: <ul style="list-style-type: none">• 100% of requests were logged and responded to in a timely manner				
Board Comments:				
OE-11.10 Adequately monitor and control student access to and utilization of electronically distributed information.				
SUPERINTENDENT Interpretation: The Board of Education expects the Superintendent to assure that students have adequate monitoring of school issued devices during school hours and that students and families are informed of technology processes in place by the District. <ul style="list-style-type: none">• Monitor shall mean staff will supervise students while using electronic devices during instruction.• Control shall mean students will have age appropriate restrictions on their email and internet access while on the school district network.• Electronically distributed information shall mean information gained through the internet on district equipment.				

<p>SUPERINTENDENT Indicators of Compliance: We will when we are compliant when:</p> <ul style="list-style-type: none"> A list of filters used by the district is kept up to date and shared with the school board. A report of the number of technology violations in a year is submitted annually to the school board. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> A list of filters used by the district is not currently up to date and will be created by the Director of Technology later this year. Currently there are 2 technology violations amongst all 4 schools. <p>Board Comments:</p>	X	X		
<p>OE-11.11</p> <p>Review school attendance boundaries annually to assure reasonable balance in student enrollment.</p>				
<p>SUPERINTENDENT Interpretation:</p> <p>The Board of Education expects the Superintendent to assure schools have an equitable balance that does not exceed their capacity to serve the students in the school.</p> <p>School attendance boundaries shall mean geographical map lines that delineate a section of the district and that define a student's home school assignment.</p> <ul style="list-style-type: none"> Reasonable balance shall mean that school populations can be effectively served in the space available. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <ul style="list-style-type: none"> All schools will not have enrollment that exceeds their capacity <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> According to the recent facilities study, our 2 elementary schools are overcapacity with respect to the current utilization of space, but are under capacity if all classrooms with used to maximum efficiency. <p>Board Comments:</p>	?			
<p>OE-11.12</p> <p>Provide for the daily instructional hours and district calendar necessary to best serve the learning needs of students, achieve the Board's Results policies and comply with state law.</p>				
<p>SUPERINTENDENT Interpretation:</p>				

