

NOVA CLASSICAL ACADEMY
MANUAL OF POLICIES APPROVED BY THE BOARD OF DIRECTORS

Policy NP 305

SECTION SIZE ENROLLMENT NUMBERS

I. PURPOSE

The purpose of this policy is to explain the size of individual sections, or homerooms within a grade level, enrollment limits at Nova Classical Academy. Section size Size should be shaped by as well as sustain Nova Classical's classical education program.

II. GENERAL STATEMENT OF POLICY

Capping section sizes is an important part of Nova Classical Academy's curricular policy implementation. The Board sets a desired maximum section grade size based on yearly budgetary needs, but also keeps in mind Nova Classical's mission to provide a systematic classical education for all its students, nurturing, small-school environment. The administration then ensures that Nova Classical's section grade sizes meet the number set by the Board.

III. OTHER CONDITIONS

~~A. Because Nova groups students by ability in certain subjects such as math or Latin, some classes within a subject may be above or below the desired section size set by the Board. The Board must be notified at the next regular board meeting when a class is above the desired section size. At that time the Board will also be informed about possible options to decrease the section size. The Board will direct the administration if further action needs to be taken.~~

B. The administration may over-enroll a section or grade before the first day of school to ensure that Nova Classical is operating at full capacity once school begins. Any over-enrollments beyond those already approved by the Board will be reported to the Board at the next regular board meeting in the monthly membership report. After the final day of the first week of school, if a student in an over-enrolled section leaves Nova Classical, that spot will not be filled.

C. The Board may vote to continue over-enrolling a section grade after the first week of school.

D. Vacancies exist whenever the number of students enrolled in a section or grade is below the capacity of that section or grade after the first day of school. Nova Classical is not required to admit any student when the section or grade size meets or exceeds the number desired by the Board. Other exemptions to the desired maximum section size set by the Board will be

handled by the administration on a case-by-case basis. However, the administration will keep the Board apprised of any additional exemptions.

E. When the Board reviews enrollment limits, they will consider data regarding the number of students in individual classes.

ADOPTED BY THE BOARD: 08/17/2004

REVISED BY THE BOARD: 05/24/2021

EFFECTIVE DATE: 05/24/2021