

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 9, 2021



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide


Date: 9/1/2020

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: BHS Assistant Football Coach 2021-2022 sport season

Description: Corrina Guardipee-Hall, is recommending Catlin Smith for hire due to him being asked to work at the beginning of the football season; his application was available, but was not turned into HR to be hired.

 Catlin J. Smith, BHS Assistant Football Coach, Exp. 0

Financial Impact: \$2,064.00

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position BHS Assistant Football Coach		Applicant Recommended Catlin Smith	
Department/Location BHS		Supervisor Everett Armstrong	
Type of Position Coach	Starting Date August 11, 2021	Term Season	

Recruiting. Date Posted: 5/12/21 Re-advertised: Closing Date: Until Filled

Comments: BPS Board Policy#5120 Recruitment and Selection states: Exceptions: The competitive selection process may be unnecessary in the following circumstances: Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A). Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. Catlin was the only applicant for the one position.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Catlin J Smith		Yes	N/A

Interview Committee		Title	Name	Title
Everett Armstrong	Activities Director			
Jerry Racine	Head FB Coach			

Recommendation:
Catlin demonstrated knowledge of the game and his philosophy fit the program goals

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	11/8/21	Yes	Ok
State & Federal Criminal background check	11/8/21	Yes	OK
Tribal Background check	11/8/21	Yes	OK

Salary: \$2,064.00 Placement: Exp 0 Contract Days: Season

Prepared by: John E. Salois Date 11/5/21 Approved by: _____ Date: _____