

Chelsea School District
Regular Meeting
Monday, July 14, 2025 6:30 PM Eastern

WSEC
500 Washington St
Chelsea, MI 48118

Michelle Craig: Present
Glenn Fox: Present
Nicolia Heineman: Present
Erin Hunt-Carter: Present
Heidi Reyst: Present
Sara Tracy: Present
Eric Wilkinson: Present

Present: 7.

1. Call to order/roll call/Pledge of Allegiance/adoption of agenda and consent agenda
Motion to call the meeting to order and accept the agenda and consent agenda. This motion, made by Glenn Fox and seconded by Sara Tracy, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

The meeting was called to order at 6:30pm.

2. Superintendent Report & Communications

* Pump Installation – We are in the process of replacing our fuel pumps and fuel monitoring system. Upgrading our system will afford us the opportunity to more accurately invoice our community partners that utilize our service. Special thank you to Corinna Horton and Rick Boham for getting this done.

* Hiring Update – We are currently interviewing for social work positions at BMS and CHS, BMS science teacher, and BMS Assistant Principal. We wrapped up our CHS Assistant Principal and will be bringing Samantha McKee to the Board for approval in August.

* State Budget – We are more than a month past the end of the school year and the State of Michigan has yet to pass its K-12 education budget. This delay significantly impacts our ability to finalize key district decisions, including staffing, programming, and long-term planning.

3. Committee Reports

3.a. Finance Committee - May 2025 Finance Report

Motion to approve the May 2025 Finance Report. This motion, made by Michelle Craig and seconded by Glenn Fox, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

4. Public Input #1

4.a. Previous Public Comment Board/Superintendent follow up

None

4.b. Public Comment

1. Gary Munce

4.c. Superintendent/Board Discussion

None

5. * Consent Action Items

5.a. *Action Item 01-25-26: Approval of the minutes from the Budget Hearing and Regular Meeting on June 23, 2025.

Motion to approve consent action items. This motion, made by Michelle Craig and seconded by Heidi Reyst, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

6. * Individual Action Items

6.a. Action Item 02-25-26: Superintendent Kapolka recommends approval of the Sex Education Advisory Board (SEAB) Recommendation for 4th-9th grade Maturation and Sex Education Curriculum.

Motion to approve the Sex Education Advisory Board recommendation. This motion, made by Sara Tracy and seconded by Glenn Fox, Passed.

Eric Wilkinson: Nay, Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea

Yea: 6, Nay: 1

Eric Wilkinson: Nay

6.b. Action Item 03-25-26: Superintendent Kapolka recommends the approval of the District Radio System Purchase for \$164,878.69.

Motion to approve the District Radio System Purchase. This motion, made by Heidi Reyst and seconded by Michelle Craig, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

6.c. Action Item 04-25-26: Superintendent Kapolka recommends the Board approve the Thrun Policies to be in effect July 14, 2025.

- 3101 - Insurance
- 3102 - Smoking, Tobacco Products, Drugs, and Alcohol
- 3103 - Copyright Compliance
- 3104 - School Cameras and Monitoring
- 3105 - Visitors and Volunteers
- 3106 - Booster Clubs, PTOs, and Other Support Groups
- 3107 - Use of Detection Dogs
- 3108 - Service Animals
- 3109 - Curricular Animals

- 3110 - Data Breach Responses
- 3111 - Drones
- 3112 - Hours and Days of School Operations
- 3113 - Social Security Numbers
- 3114 - Litigation
- 3116 - District Technology and Acceptable Use

Motion to approve the Thrun policies. This motion, made by Sara Tracy and seconded by Nicolía Heineman, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

6.d. Action Item 05-25-26: Superintendent Kapolka recommends the approval of the 2025 Bond Sale resolution.

Motion to approve the 2025 Bond Sale resolution. This motion, made by Michelle Craig and seconded by Glenn Fox, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

Superintendent Kapolka shared that on July 8, 2025, the Series 3 of the 2018 bond were awarded to J.P. Morgan Securities LLC with a final principal amount of \$26,390,000 following a competitive public sale. We had over 12 bidders. The bonds will be repaid over a structured repayment cycle through 2050, with payments made annually from the district's debt retirement fund and no impact to the current tax rate as outlined in the original bond proposal. Interest rate is 4.441%.

7. Information & Discussion

7.a. Used Bus Purchase Recommendation

Discussion ensued.

7.b. Board Onboarding Process

Discussion ensued with ideas of how to effectively onboard new trustees. A committee was formed to lead this effort to include Heidi Reyst, Nicolía Heineman, and Michelle Craig.

7.c. Board Committees Discussion

Discussion ensued with updated committee assignments and school liaisons assigned.

8. Public Input #2

8.a. Public Comment

1. Kate McAlpine

8.b. Superintendent/Board Discussion

None

9. Student Liaison and Board Member Reports/Comments/Commendations/Thank You

* Erin Hunt-Carter – There is lots happening in the District over the summer.

* Heidi Reyst – Thank you to everyone that attends the Board meetings.

10. Upcoming Events

- Monday, August 18, 2025 - Board Meeting, 6:30pm WSEC

11. Adjournment

The meeting was adjourned at 7:30pm.

Respectfully Submitted,

Sara Tracy

Board Secretary