

Lakeland Joint School District #272

5506 N. Washington St.
Rathdrum, ID 83858
208-687-0431



**LJSD Vision: A community committed to academic excellence ...
dedicated to student success.**

Board Agenda Item Request

AGENDA ITEM: Key Club Overnight

PURPOSE: Approval of Key Club Travel

MEETING DATE: 12/03/2025

PREPARED BY: Sierra Schrader

Summary:

Trip to Portland OR to attend a convention.

FISCAL CONSIDERATION:

**\$150 per student with expenses also paid by Panhandle Kiwanis and Club
account**

**SUPERINTENDENT RECOMMENDATION: I recommend approval of the Key Club
travel request.**



Board Agenda Item Request: Student Overnight Travel Form

1. Group or organization making the travel request:

Key Club

2. Date of travel: March 6-8, 2026

3. Purpose of the trip/event being attended:

To attend Key Club District
Convention in Portland, OR to partake in workshops,
seminars, and events.

4. Number of students attending: TBD (probably between 12-16)

5. Is this a coed event? Yes ☒ No ☐

6. Is overnight stay required? Yes ☒ No ☐

If so, what are the arrangements? Marriott Portland Downtown waterfront
rooms reserved by PNW Key Club.

7. What is the cost for the event and how are the expenses being covered? usually \$150 per student
with expenses also paid by Panhandle Kiwanis and
club account (fundraising).

If this is a coed event, you must have at least one female and one male chaperone attend.

8. How many chaperones are going? 2

9. Please list chaperone names: Mike Pitassi, Sarah McCracken

10. Is school bus transportation required? Yes ☐ No ☒

11. Principal Signature: 