

# Vicksburg Community Schools Proposal Form with Guidance

Please review VCS General Guidelines for Program Review and Proposal Development prior to completion of this form. Send completed Proposal Form and supporting documents to the Curriculum office by March 1<sup>st</sup>.

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Title of Proposal: BK Core Resource Proposal Author(s): Jenny Johnson, Amy Mcliechey, Laura Chang

Department and Curriculum Area: BK Building: Sunset Lake, Indian Lake

Committee Members: BK: Jenny Johnson, Amy Mcliechey; Laura Chang, Gail Van Daff

❖ This proposal is for: (put an X next to all that apply)

- Textbook and other teaching resources (requires planned pilot process as part of the proposal request)
  - New courses or course revisions
  - Full program or curriculum area reviews
  - Program or curriculum area modifications
  - Supplemental Instructional/Intervention Resource
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Dates of Anticipated Review and Action: DCILT May 7, 2024 BOE May 13, 2024

Principal's Signature(s): Amie McCaw, Sarah Bacalia

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(To be completed by Director of Curriculum and Instruction upon receipt of proposal.)

Date Received: 4/15/24

Comments on proposal:

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## RESPONSE:

Need more information: \_\_\_\_\_

Proceed as outlined in the proposal

Gail Van Daff

Director of Curriculum and Instruction

5/7/24

Date

[Signature]

Director of Technology

5/10/24

Date

I. **Proposal Background & Overview** – Write a narrative that includes *all* of the following:

- Relevant background/history.
- Problem or other basis for the proposal (i.e. student needs, etc.).
- Reasons for making the change.
- Targeted Continuous Improvement Goals

BK is currently using the OWL: Opening the World of Learning resource provided by Savvas. This comprehensive resource included ELA, math, science, and social studies components to meet the needs of our young learners. At the end of the 2023-2024 school year, Savvas discontinued this resource, so we were given the opportunity to explore other resource options. Our team began the curriculum design and review process, using research and evaluations to determine the most appropriate resource for our BK students.

Continuous Improvement Goal:

Strategy 2.1: Teachers and administrators will ensure all students have access to a guaranteed and viable curriculum in all content areas.

II. **Complete Description of Proposed Change(s)** – Write a narrative that includes *all* of the following:

- List all major changes, components and/or strategies of the proposal.
- Give rationale for each change (base the rationale on research or best practice information).
- Include new course/textbook title, course/textbook replaced, credit, and prerequisite(s).
- Attach the current standards, course outline, and/or general syllabus.

The team began the evaluation of other materials as outlined in the Course Design Review process. During that process, the proposed resource (Three Cheers for Pre-K) was thoroughly evaluated during multiple meetings, and using the Vicksburg Community Schools Instructional Materials Evaluation Tool (IMET), it met each required Indicator of Superior Quality for each non-negotiable criterion. Based on that evaluation and related discussions, the proposed change is to replace the current instructional resource with Three Cheers for Pre-K from Savvas. This resource includes aspects of both digital and traditional materials for both students and the instructor. The new resource will allow the BK course to support each child’s social and emotional well-being, physical growth, and academic readiness, which aligns with our goal of providing a well-rounded education that prepares students for success in various fields.

<i>Grade</i>	<i>New Textbook Title/Instructional Resource</i>	<i>Previous Textbook/Instructional Resource To Be Replaced</i>
<i>BK</i>	<i>Three Cheers for Pre-K (Savvas)</i>	<i>OWL: Opening the World of Learning (Savvas)</i>

- *Kindergarten Standards*
- *MDE Early Childhood Standards of Quality for Birth to Kindergarten*
- *Essential Practices Pre-K, Essential Practices K-3*

III. **Implementation Plan** – include *all* of the following:

- Give a full explanation of the implementation timeline, action items, and responsibilities for implementing.
- Itemize, in detail, all proposal costs. Include 1<sup>st</sup> year costs and a budget to maintain the proposal after implementation. Include resources needed to support change. (texts, soft/hardware, web-based license, consumables, training, substitute cost for training, equipment, personnel). *\*Include attachment if needed.*

a. Implementation strategies

<b>Timeline</b>	<b>Action</b>	<b>Person(s) Responsible</b>
February 28, 2024	Write proposal	Jenny Johnson, Amy Mcliechey, Laura Chang
May 7, 2024	Present proposal to DCILT for review	Laura Chang
May 13, 2024	Present proposal to Board of Education	Jenny Johnson, Amy Mcliechey
May, 2024	Submit order for materials to Curriculum Office	Laura Chang
August 14-15, 2024	Initial implementation training days with resources	Jenny Johnson, Amy Mcliechey, Laura Chang
October 2024	Professional learning day with 3 hours essentials training, to review progress and plan next steps.	Jenny Johnson, Amy Mcliechey, Laura Chang
January/February 2025	Professional learning day to review progress, plan next steps, and evaluate implementation (end of semester)	Jenny Johnson, Amy Mcliechey, Laura Chang
May-June, 2025	Evaluation of implementation (end of semester) - during scheduled weekly BK PLC	Jenny Johnson, Amy Mcliechey
October 2025	Professional learning day to review progress and plan next steps.	Jenny Johnson, Amy Mcliechey, Laura Chang
January/February, 2026	Professional learning day to review progress and plan next steps.	Jenny Johnson, Amy Mcliechey, Laura Chang
January-February, 2026	Evaluation of implementation (end of semester)	Jenny Johnson, Amy Mcliechey
May-June, 2026	Evaluation of implementation (end of semester)	Jenny Johnson, Amy Mcliechey

b. Proposal Costs

<b>Description</b>	<b>Number Needed/ Cost per Unit</b>	<b>Total Cost</b>	<b>Funding Source</b>
<b>Materials</b> <i>(add rows if needed)</i>		\$8737.20	
THREE CHEERS FOR PREK 2022 COMPREHENSIVE PACKAGE PLUS 6-YEAR DIGITAL COURSEWARE LICENSE 9780768585438	2 x \$4045	\$8090	General Fund
PREK 2022 JAVI HELICOPTER PLUSH TOY 9780768592993	2 x \$26.50	0	N/A
Shipping		\$647.20	General Fund

Professional Learning/Summer Curriculum Work		\$5050	
Implementation Program Activation (8/14/24) - 2 hours formal, 6 hours total	Presenter fee: \$700 No stipends needed (SIPD)	\$700	General Fund (due to SIPD)
Implementation professional learning and application (8/15/24)	No stipends needed (SIPD)	0	N/A
Professional Learning 24-25 school year <ul style="list-style-type: none"> <li>6-7 weeks into first semester - Implementation Essentials (3 hours formal training with presenter)</li> <li>January /February 2025</li> </ul>	Presenter fee (Oct.): \$1500 Subs: \$130.46 x 2 days x 2 teachers	\$2021.84	Title IIA
Summer Curriculum Work, Summer 2025	\$153 x 1 day x 2 teachers	\$306	General Fund
Professional Learning 25-26 school year <ul style="list-style-type: none"> <li>6-7 weeks into first semester - Implementation Essentials (3 hours formal training with presenter)</li> <li>January /February 2026</li> </ul>	Presenter fee (Oct.): \$1500 Subs: \$130.46 x 2 days x 2 teachers	\$2021.84	Title IIA
Other Costs			
<b>Total Costs</b>	<b><u>\$13,787</u>      GF: \$9743; TIIA: \$4044</b>		

**IV. Anticipated/Expected Impact** – include *all* of the following:

- List the anticipated proposal outcomes. Describe how the proposal will impact students, staff, and the instructional program. Include expected gains in student success. Include how this proposal articulates with other courses/levels in this subject area & across the curriculum.

- *Deliver developmentally appropriate learning experiences across all skills domains.*
- *Support each child's social and emotional well-being, physical growth, and academic readiness for Kindergarten with thoughtfully planned activities in early literacy, writing, communicating, and problem-solving.*
- *Provide differentiation support for English Learners and students with different learning styles*
- *Instructional material adequately meets state learning standards for all content areas and the level of quality required in VCS.*
- *Support learning behaviors for deeper learning, personalized learning, and self-directed learning for all students.*
- *Teachers will be provided with consistent goals, benchmarks, and instructional resources to ensure students are progressing on a path for success.*
- *The resource allows the instructor to spend less time searching and creating supplemental materials to fill gaps in the current instructional resource.*
- *Provide opportunities for students to gain independence through a gradual release of responsibility while practicing positive behavior and life skills.*

**V. Proposal Evaluation Plan and Student Achievement** – include *all* of the following:

- Explain how this proposal will be evaluated, the timeline used, what data is to be collected (survey results, national, state, district, or classroom assessments), and how the evaluation will be reported.

How Proposal Will Be Evaluated (who, process)	Timeline	Data to Be Collected	How Evaluation Will Be Shared/Reported
Evaluation of Student Learning	Oct. 2024	District and classroom assessments	At October PLC day, grade-level meetings, and PLC's as time allows
Evaluation of Student Learning & Curriculum Implementation	Jan./Feb. 2024	District and classroom assessments	At December PLC day, grade-level meetings and PLC's as time allows
Evaluation of Student Learning & Curriculum Implementation	Spring 2025	District and classroom assessments	At grade-level meetings and PLCs as time allows

**VI. PLC Foundation** – Write a narrative that includes responses to *all* of the following questions:

- Is the implementation of this plan consistent with our purpose as a district?
- Will implementing this proposed plan help us become the school/district we envision?
- Are the people responsible for implementing this plan prepared to commit to doing it fully and well?
- Will implementing this plan enable us to achieve our goals as a school district?

*The implementation of the Three Cheers for BK resource is fully consistent with our district's purpose and educational vision. By embracing this proposed plan, we are taking a significant step towards becoming the school/district we envision. The emphasis on improved student understanding, heightened engagement, and enhanced problem-solving aligns perfectly with our goal of providing a rigorous and comprehensive education for our students.*

*The individuals responsible for implementing this plan are not only prepared but also committed to doing it fully and well. The proposal includes professional development opportunities for BK teachers, ensuring that they are equipped to implement the curriculum and utilize research-supported teaching methods effectively. This commitment to preparation and support is crucial for the successful implementation of the plan and demonstrates our dedication to providing the best possible education for our students.*

*Implementing this plan will enable us to achieve our goals as a school district by fostering a deeper understanding of ELA, math, science, and social studies concepts, leading to improved academic performance, heightened confidence, and better retention of knowledge among our BK students. Additionally, the integration of developmentally appropriate learning experiences across all skills domains, coupled with thoroughly planned activities to support each child's social and emotional well-being, physical growth, and academic readiness, aligns with our goal of providing a well-rounded education that prepares students for success in various fields. This holistic approach to education supports our district's mission of preparing students to be college and career-ready by providing them with the skills and knowledge they need to succeed.*

**Prior to submitting this form, review your proposal using the checklist outlined under each section to ensure required information has been provided. Incomplete proposals will be returned.**

