

WEST ORANGE-COVE C.I.S.D.

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HUMAN RESOURCES

409-882-5610

madu@woccisd.net

Fax 882-5470

DATE: February 13, 2008
TO: Superintendent
FROM: MARGARET DUCHAMP
SUBJECT: Policy DPB – Substitute Qualifications

The revised local policy is attached with changes per your request to reduce the minimum qualifications for substitute teachers.

The revised policy, if approved by the Board, would require a minimum of 24 hours of earned college credit rather than 48 hours.